



## **BOARD OF REGENTS**

### **BUDGET SUMMIT Agenda Book**

**April 9, 2019  
9:00 AM Open Session  
Ballroom C, Student Union Building**



UNIVERSITY OF NEW MEXICO  
BOARD OF REGENTS

BUDGET SUMMIT – FY2020  
& Regular Monthly Meeting  
Tuesday, April 9, 2019 at 9:00 AM  
Student Union Building (SUB), Ballroom C  
Executive Session, Cherry Silver Room, SUB  
AGENDA

TAB

- I. Call to Order, Confirmation of a Quorum, Adoption of the Agenda, *Regent President Doug Brown*..... 1
- II. Approval: Minutes of the February 28, 2019 special meeting; March 11, 2019 regular meeting ..... 2

Public Comment – comments related to items on the agenda (limit 3 min.)

Regent Advisors – comments related to agenda items (limit 3 min.)

Comments from Regents

Fiscal Year 2019-2020 UNM Consolidated Budget:

- III. Introduction and Remarks - ***President Garnett S. Stokes*** ..... 3
- IV. Regent Committee Reports

**Finance and Facilities Committee (F&F), *Sandra Begay*, Chair**

Action Items

1. FY2020 BLT Budget Recommendations ..... 4
- A. Branch Campuses: Valencia; Los Alamos; Taos; Gallup - ***Rich Wood***
  - B. Main Campus – ***Rich Wood and Craig White***
    - i. Funding Priorities Overview
    - ii. Budget Scenario – ***Norma Allen and Nicole Dopson***
    - iii. Tuition Proposal – ***Rich Wood***
      - 1) Value Proposition
      - 2) Peer Comparisons
      - 3) Upper Division
      - 4) Graduate
      - 5) Directed Tuition – College of Arts & Sciences Differential Tuition
    - iv. Student Fee Review Board Recommendation (SFRB) – ***Becka Myers and Boney Mutabazi***
      - 1) Mandatory Student Fees Proposal
    - v. Athletics – ***Eddie Nunez and Nicole Dopson***

**Health Sciences Center Committee (HSCC), *Rob Schwartz*, Chair**

Action Item

1. FY2020 HSC Budget – ***Paul Roth and Ava Lovell*** ..... 5

Comments on Budget Proposal - Regents Advisors

Approval: Board of Regents Vote on Budget Proposal

## Other Business:

### **Consent Docket**

*(Action items on Regent's Committee agendas may move to the Board of Regents' agenda as consent items; the below items are placed on the consent docket by the respective committee chairs; items on the consent docket received unanimous approval in committee; per Regents' Policy 1.2, "Any member of the Board of Regents shall have the right upon request to remove any item from the Board's consent agenda and place the item on the Board's regular agenda for discussion.")*

1. **Finance and Facilities Committee (F&F) Consent Items, Regent Sandra Begay, Chair**
  - a. Approval of Software Renewal: Microsoft Licensing for UNM ..... C-1
  - b. Approval of Project Construction on Elks Lodge ..... C-2
  - c. Re-approval of UNM Gallup New Physical Plant & Storage Facility ..... C-3
2. **Health Sciences Center Committee (HSCC) Consent Items, Regent Rob Schwartz, Chair**
  - a. Repair, Renew, Replace Capital Project – UH Main Inpatient Pet CT Replacement (\$800K)... C-4
  - b. Repair, Renew, Replace Capital Project – UH Main Endoscopy Remodel (\$542,021) ..... C-5
3. **Academic/Student Affairs & Research Committee Consent Item, Regents Rael & Henry, Co-Chairs**
  - a. KMP Resolution (KMP: Key Management Personnel) ..... C-6

### **Academic/Student Affairs & Research Committee, Regents Rael & Henry, Co-Chairs**

#### **Action Item**

1. Honorary Degrees..... 6  
*[This item will be discussed during Executive Session due to the necessity to keep prospective honorees' names confidential until such time the approved candidate has accepted the degree.]*
- V. Approval: Nomination of Joseph F. Baca to the UNM Labor Management Relations Board ..... 7  
*Dorothy Anderson, VP HR; Kevin Gick, Associate University Counsel*
- VI. Approval: Lobo Development Corporation - Amendments to Bylaws, *Interim SVP Craig White* ..... 8
- VII. Approval: Regent Nominations to Research Park Corporation Boards, *Regent President Brown* ..... 9
  - a. Lobo Energy Inc. Board of Directors: Marron Lee
  - b. Lobo Development Corporation Board of Directors: Kim Sanchez Rael and Marron Lee
  - c. STC.UNM Board of Directors: Sandra K. Begay (reaffirmation)
- VIII. Approval: Revisions to KUNM Radio Board Bylaws, *Interim Provost Rich Wood* ..... 10  
*[This item was approved at the August 2, 2018 ASAR Committee meeting and was tabled at the August 14, 2018 BOR.]*

#### **Public Comment – comments not related to items on the agenda** (limit 3 min. per speaker)

- IX. Advisors' Reports/Comments (limit 3 min.)..... 11
- X. Executive Session: Vote to close the meeting and proceed in Executive Session (Roll Call Vote)
  - a. Honorary Degree Candidate(s) - Discussion
  - b. Discussion of "limited personnel matters" as defined in and permitted by Section 10-15-1.H(2), NMSA (1978)  
- regarding employee appeal(s)
  - c. Discussions subject to attorney-client privilege pertaining to threatened or pending litigation as permitted by Section 10-15-1(7), NMSA (1978)
- XI. Vote to re-open the meeting and certification that only those matters described in Agenda Item X. were discussed in Closed Session, and if necessary or as required, final action with regard to certain matters will be taken in Open Session, including the following:
  - a. Final Action on Honorary Degree Candidate(s)  
*[Names are to be kept confidential until prospective recipient(s) have accepted the degree.]*
- XII. Adjourn

**Minutes of the Special Meeting of the Board of Regents of the University of New Mexico**  
**February 28, 2019**  
**Roberts Room, Scholes Hall**  
**Main Campus**

Members present

Rob Doughty, President; Marron Lee, Vice President; Sandra Begay; Doug Brown; Melissa Henry; Kim Sanchez Rael; Rob Schwartz

Administration present

Garnett S. Stokes, President; Rich Wood, Interim Provost and EVP for Academic Affairs; Paul Roth, Chancellor for Health Sciences; Craig White, Interim SVP for Finance and Administration; Loretta Martinez, Chief Legal Counsel; Francie Cordova, Interim Chief Compliance Officer and Director of OEO; Dorothy Anderson, VP HR; Eddie Nunez, Athletics Director; Liz Metzger, University Controller; Terry Babbitt, President's Chief of Staff; Cinnamon Blair, Chief Marketing & Communications Officer

Advisors present

Becka Myers, President, ASUNM; Boney Mutabazi, President, GPSA; Steve Borbas, President, Retiree Association

Presenters in attendance

Pamela Cheek, Associate Provost for Curriculum & Assessment

Others in attendance

Members of administration, faculty, staff, students, the media and others.

CALL TO ORDER, CONFIRMATION OF A QUORUM, ADOPTION OF THE AGENDA

Regent President Rob Doughty called the meeting to order at 1:02 PM and confirmed a quorum with all members present in person.

**The motion to adopt the agenda passed by a unanimous vote (1<sup>st</sup> Lee; 2<sup>nd</sup> Rael).**

BRIEFING: UPCOMING HLC ACCREDITATION VISIT

President Garnett S. Stokes opened up the briefing. The Higher Learning Commission (HLC) conducts a comprehensive evaluation of the University every ten years; UNM's last evaluation was in 2009. With the upcoming HLC accreditation site visit on March 4 and 5, President Stokes wanted the Regents to receive a briefing on what to expect and the issues the visiting HLC peer review team may want to discuss. It is typical the Provost's office does the lion's share of the work in the process for reaffirmation of accreditation; President Stokes asked Interim Provost Rich Wood and his team to continue the briefing. Dr. Wood spoke about the non-governmental nature of the accrediting body, the HLC, and its attention to every aspect of the University as it relates to the work UNM is doing to best serve its students. During its visit, the peer review team will meet with a broad range of constituents in small groups. It also plans to visit the UNM-Gallup and UNM-Taos Branch Campuses. After the visit, the peer review team will write its report.

Pamela Cheek, Associate Provost for Curriculum and Assessment, discussed details of the accreditation process, referring to slides [Attachment A]. Accreditation matters because funding for UNM students and programs depends on the University's affirmation of accreditation. It also matters for UNM in its responsibility to its community, to demonstrate that it delivers quality student education, quality research and quality patient care. Dr. Cheek discussed the components of accreditation: the Assurance Argument; federal compliance filing; a quality improvement project; and the site visit. The Assurance Argument provides a complete overview of UNM on 5 criteria: 1-mission; 2-integrity: ethical and responsible conduct; 3-teaching and learning; quality, resources and support; 4-teaching and learning: evaluation and improvement; and 5-resources, planning and institutional effectiveness. The Assurance Argument and other documents provided to the HLC are accessible online at, <http://hlc2019.unm.edu/>. Dr. Cheek discussed the 5 major areas of concern outlined in the 2009 report and evidence for UNM's continuous improvement since 2009, including the marked improvement in the 4-year graduation rate as well as UNM's reinvestment in the academic mission, despite yearly budget reductions. Dr. Cheek noted the 8 areas of special focus: governance; financial controls/audit; stability in leadership; budget planning; extended learning; enrollment management; general education; and strategic planning. Certain areas, as outlined by the HLC, will receive more attention than others during the site visit.

Regents asked questions, and there was discussion about aspects of the accreditation process, including: the 2009 report and areas of concern; the full scope of accreditation and the school and program accreditations used as supporting evidence; the format of the public forums during the site visit; ranges of outcomes and the weighting of the different aspects of the process. Terry Babbitt added, the documentation and the site visit weigh out pretty equally, but the visit contributes a lasting impression.



BRIEFING: UNM FACULTY PETITION REGARDING INITIAL CERTIFICATION OF A NEW BARGAINING UNIT

President Stokes opened up the briefing. A group of faculty notified President Stokes a couple weeks before that they had filed a petition to form a collective bargaining unit at UNM for faculty. In summary, the request includes all faculty titles for those individuals on Main Campus and at the Branch Campuses. The Health Sciences Center has been explicitly excluded from the request for a collective bargaining unit. An extension to the date for UNM's response to the petition was granted; UNM is required to respond by March 18. Leadership, in its response, will need to consider what is in the best interest of the University. Dr. Stokes emphasized as a critical step in the process, the importance of an education campaign so to fully inform faculty the ramifications of unionization, how it affects current governance structures and work relationships. The governance structures that are currently in place at the University were outlined in the accreditation process. President Stokes said she welcomes conversations with faculty. Having had experience in unionized environments at other universities, Dr. Stokes discussed the importance of a process to carefully consider all of the aspects that would be affected by any decision. She spoke about the importance of leadership putting in place an educational campaign and keeping the Board of Regents informed about what is in the best interest of the University going forward. President Stokes turned the discussion over to Chief Legal Counsel, Loretta Martinez.

Regent Doughty requested Ms. Martinez give direction and legal advice to the Board on the decision process as it relates to the position of the University and the Board's involvement. Regent Doug Brown agreed the Board needs to be guided at every step by Counsel. Ms. Martinez agreed, the discussions are in the First Amendment zone, and stressed the education campaign that President Stokes mentioned will address the facts on how the infrastructure and relationships will change if there would be a union, versus the current governance structure, and there will also be a continued education campaign to educate on unfair labor practices. Student Regent Henry inquired the relationship of the Board with the faculty if there were to be a union. There was discussion on structures as seen at other universities. Regent Doughty inquired if the petition came through the Faculty Senate; President Stokes responded no, the petition was independent. Regent Kim Rael inquired the prospective timeline. There was discussion on the timeline following the University's response to the petition and the involvement of the Local Labor Board. In some cases, a timeline may see that a union may be voted in, but the negotiations on the collective bargaining unit may not reach resolution until a later date. Regent Sandra Begay inquired more information about the UNM Labor Management Relations Board and about the other unions within UNM. Chief Legal Counsel Martinez explained that New Mexico has the Public Employers Bargaining Act which is very different from the NLRA or NLRB, and in that, each institution that has a petition for a union can establish their own local labor board, so UNM did that in 2006. UNM's Local Labor Board has three members, a management representative, a labor representative, and a neutral representative. The Board of Regents looks at nominations and appoints those individuals. The Labor Board operates under the Board of Regents resolution and authorization, policies and procedures that govern both the existing union and any unions that seek to form. Regent Begay stressed the importance of knowing the precedents that were set in the 2006 process. There was discussion. The UNM Labor Management Relations Board was created by the Board of Regents in 2005.

Before moving into Executive Session, Regent Brown commented as a new Regent on the Board that he was glad to be aboard and looks forward to working with everybody.

Regent Begay acknowledged the first meeting for the new members on the Board. This is not Regent Begay's first time to serve as a Regent. Regent Begay outlined some of her intents and expectations, including the importance of precedents. It is important to know what has been done in the past, and going forward, it is important to remember that Regents' decisions may themselves create precedents for the future. Additionally, transparency is key to what the Board does. With a new administration at the state level, things will move in the positive direction. An active Alumni Association is also very important. Regent Begay clarified that she is really here for the students, and added, "The ultimate goal is to get our students graduated."

Regent Doughty commented the selection process for the University's President was a transparent process. Dr. Stokes was the clear consensus choice among everyone who was involved. March 1 marks President Stokes' one-year anniversary as UNM's President.

EXECUTIVE SESSION

Regent Lee motioned to close the meeting and move into executive session; Regent Brown seconded; the roll call vote was taken on the motion: Regent Henry-yes; Regent Brown-yes; Regent Doughty-yes; Regent Lee-yes; Regent Begay-yes; Regent Rael-yes; Regent Schwartz-yes; motion passed. The meeting closed at 2:24 PM.

Closed Session Agenda

1. Discussion, and determination where appropriate, of threatened or pending litigation as permitted by Section 10-15-1.H(7), NMSA (1978)

Vote to re-open the meeting and certification that only those matters described in the Closed Session Agenda were discussed in Executive Session

The motion to re-open the meeting passed unanimously (1<sup>st</sup> Schwartz; 2<sup>nd</sup> Rael); the meeting re-opened at 2:56 PM. The doors to the Roberts Room were opened. Regent Doughty certified that only those matters described in the closed session agenda were discussed, and there were no items upon which action would be taken.

ADJOURN

The motion to adjourn the meeting passed unanimously (1<sup>st</sup> Lee; 2<sup>nd</sup> Schwartz). The meeting adjourned at 2:56 PM.

**Approved:**

**Attest:**

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**Douglas M. Brown, President**

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**Sandra K. Begay, Secretary/Treasurer**

**Minutes of the Regular Meeting of the Board of Regents of the University of New Mexico**  
**March 11, 2019**  
**Student Union Building (SUB) – Main Campus**  
**Executive Session – Cherry Silver Room**  
**Open Session - Ballroom C**

Members present

Doug Brown; Sandra Begay; Rob Doughty; Melissa Henry; Marron Lee; Kim Sanchez Rael (telephonically); Robert Schwartz

Administration present

Garnett S. Stokes, President; Michael Richards, Vice Chancellor for Clinical Affairs, for Chancellor Roth; Craig White, Interim SVP for Finance and Administration; Rich Wood, Interim Provost and EVP for Academic Affairs; Loretta Martinez, Chief Legal Counsel; Ava Lovell, Executive Officer for Finance & Administration, HSC; Liz Metzger, University Controller; Lawrence Roybal, Interim VP for Equity and Inclusion; Francie Cordova, Director of OEO and Interim Chief Compliance Officer; Dorothy Anderson, VP HR; Eddie Nuñez, Athletics Director; Dana Allen, VP Alumni Relations; Terry Babbitt, President's Chief of Staff; Jamie Silva-Steele, President & CEO, Sandoval Regional Medical Center

Advisors present

Laurie Moye, Chair, UNM Foundation Board of Trustees; Rob Burford, Staff Council President; Steve Borbas, Retiree Association President; Pamela Pyle, Faculty Senate President

Presenters in attendance

Nicole Dopson, Director, Financial Operations; Kevin Gick, Associate University Counsel; Rod Harder, UNM Foundation, VP of Administration

Others in attendance

Members of administration, faculty, staff, students, the media and others.

CALL TO ORDER, CONFIRMATION OF A QUORUM, ADOPTION OF THE AGENDA (Cherry Silver Room)

Regent President Rob Doughty called the meeting to order at 7:43 AM and confirmed a quorum. Six members were present in person; Regent Kim Sanchez Rael attended the meeting telephonically.

**The motion to adopt the agenda passed with a unanimous vote (1<sup>st</sup> Begay; 2<sup>nd</sup> Brown).**

Vote to Close the Meeting and Proceed in Executive Session

Regent Doughty asked for a motion to close the meeting and clarified he would take a roll call vote; Regent Sandra Begay motioned to close the meeting; Student Regent Melissa Henry seconded the motion; the following votes were taken: Regent Begay-yes; Regent Brown-yes; Regent Henry-yes; Regent Lee-yes; Regent Doughty-yes; Regent Schwartz-yes; Regent Sanchez Rael-yes. The motion to close the meeting passed. The meeting closed at 7:44 AM.

Executive Session Agenda

1. Discussion subject to attorney-client privilege pertaining to threatened or pending litigation as permitted by Section 10-15-1.H(7), NMSA (1978)

Vote to re-open the meeting and certification that only those matters described in the Closed Session Agenda were discussed in Closed Session, and if necessary, final action on matters discussed in Executive Session that are required to be taken in Open Session

Regent Lee motioned to re-open the meeting; Regent Schwartz seconded; all were in favor; the meeting re-opened at 8:48 AM; the doors to the Cherry Silver Room were opened. Regent Doughty certified that only those matters described in the closed session agenda were discussed, and there were no items upon which action was taken in open session.

●Members moved to SUB Ballroom C for continuation of Open Session; Regent Kim Sanchez Rael reconnected to the phone line in SUB Ballroom C.

APPROVAL OF MINUTES

**The motion to approve the minutes of the February 12, 2019 regular meeting passed unanimously (1<sup>st</sup> Lee; 2<sup>nd</sup> Brown).**

PUBLIC COMMENT (no comments)

REGENT ADVISORS COMMENTS (no comments)

COMMENTS FROM REGENTS

Regent Doughty commented this was the first regular meeting with all of the new board members; he welcomed the new Regents and added that each one brings unique talents that are going to be valuable to the University.

Regent Marron Lee echoed Regent Doughty's sentiments and welcomed all five new Regents.

Regent Sandra Begay commented on some of the editorials in the Journal and local papers regarding the regent selection process; she commended the committee that was part of the selection process and agreed it was rigorous. Regent Begay did not know until about half an hour before the press release that she had been selected. During confirmation by the Senate Rules Committee, the new Regents were questioned for about an hour and half, and during that time they were each asked if they had been contacted by the Governor or her staff prior to the process and each one answered, no. Each of the new Regents received unanimous approval by the Rules Committee and full Senate. Regent Begay said there are many complex issues that need to be addressed at the University and she is eager to serve her new role as a Regent.

Regent Rob Schwartz thanked Regent Doughty and Regent Lee for welcoming the five new members and added he looks forward to working with them and his other colleagues on the board.

Regent Doug Brown said he was pleased to be here and particularly at this time. This is truly an inflection point where so much heavy lifting has already been done with regard to a new administration and new board members.

#### ELECTION OF OFFICERS

Regent Doughty opened up nominations for Board President and said that it was with great pleasure that he nominate Doug Brown as President. Regent Lee seconded the nomination. There being no other nominations, nominations were closed and Regent Doughty called for a vote on Doug Brown as President of the Board. The vote was unanimous in favor. Regent Doughty passed the gavel to Regent Brown.

Regent President Brown opened up nominations for Board Vice President and nominated Kim Sanchez Rael as Vice President. Regent Lee seconded the nomination. There being no other nominations, nominations were closed and Regent Brown called for a vote on Kim Sanchez Rael as Vice President of the Board. The vote was unanimous in favor.

Regent President Brown opened up nominations for Board Secretary Treasurer and nominated Sandra Begay as Secretary Treasurer. Student Regent Henry seconded the nomination. There being no other nominations, nominations were closed and Regent Brown called for a vote on Sandra Begay as Secretary Treasurer of the Board. The vote was unanimous in favor.

Regent President Brown announced chairs of Regents Subcommittees: Kim Sanchez Rael and Melissa Henry, Co-Chairs of Academic/Student Affairs and Research Committee; Sandra Begay, Chair of Finance and Facilities Committee; Rob Schwartz, Chair of Health Sciences Center Committee; and Doug Brown, Chair of Audit and Compliance Committee.

Regent President Doug Brown addressed Board of Regents Resolution Concerning Officer Elections Pursuant to Regent Policy 1.2, BORR 2019-1 **[Attachment A]**.

**The motion to accept the resolution regarding the annual election of officers passed unanimously (1<sup>st</sup> Brown; 2<sup>nd</sup> Begay).**

#### ANNUAL DETERMINATION OF REASONABLE NOTICE OF MEETINGS

Regent Brown addressed Board of Regents Resolution Making Annual Determination of Reasonable Notice of Public Meetings, BORR 2019-2 **[Attachment B]**.

**The motion to accept the resolution regarding annual determination of reasonable notice of meetings passed unanimously (1<sup>st</sup> Brown; 2<sup>nd</sup> Begay).**

#### APPROVAL OF NOMINATION AND RE-APPOINTMENT TO THE UNM LABOR MANAGEMENT RELATIONS BOARD

Dorothy Anderson introduced the item. Kevin Gick, Associate University Counsel, gave some background on the Labor Management Relations Board. The Labor Management Relations Board is authorized by the NM Public Employees Bargaining Act which authorizes the University of New Mexico to create its own local board to assume the duties of the state board. The Board of Regents must annually confirm the members of that local board. At this point, there is a reaffirmation of the Management Member, Charlotte Lamont, and a confirmation of the Labor nominee, Marianne Bowers.

Regent Brown addressed Board of Regents Resolution Appointing Labor Representative Pursuant to the Regents' 2006 Labor Management Relations Resolution and Re-Appointing Employer Representative, BORR 2019-3 **[Attachment C]**.

**The motion to accept the resolution regarding approval of the nomination and the re-appointment to UNM Labor Management Relations board passed unanimously (1<sup>st</sup> Brown; 2<sup>nd</sup> Begay).**

#### THE PRESIDENT'S ADMINISTRATIVE REPORT

President Garnett S. Stokes opened her report with a welcome to the new regents on the board. She announced Victor Griego as the new Interim Director of Internal Audit. President Stokes spoke about several areas of research at UNM, including the recent Research Grand Challenges Out of the Box interactive event where the lead conveners from each of the three chosen grand challenges – Sustainable Water Resources, Successful Aging, and Substance Use Disorders – presented their goals and plans. More than 120 students, faculty, staff and community members attended the event. Also on the research front, President Stokes talked about Heather Edgar's work to convert a dataset of whole body decedent CT scans into a searchable database that will be funded by a \$702K grant from the National Institute of Justice and is the first of its kind in the nation. Dr. Edgar is Associate Professor of Anthropology and the Forensic Anthropologist at UNM's Office of the Medical Investigator (OMI). President Stokes also highlighted the research of Bryce Chackerian, Professor in the Department of Molecular Genetics and Microbiology, who is developing a vaccine that targets an enzyme which can cause elevated levels of LDL cholesterol and the NIH grant of \$518K for five years that Dr. Chackerian received in order to continue his work.

President Stokes talked about the recent Higher Learning Commission (HLC) site visit and thanked everyone who worked on the accreditation process. The site visit was an important part of the comprehensive evaluation, but not the final piece. The HLC peer reviewers will draft a report within the next four to six weeks. Dr. Stokes mentioned the recent visit to Farmington as part of the Academics Within Borders faculty outreach initiative which brought scholars and researchers from UNM and San Juan College together to explore research opportunities and ways to enhance a successful student transfer partnership. Dr. Stokes discussed the ongoing executive searches and also addressed Main Campus' Budget Recommendation Information Flow, which will culminate with the Budget Summit in April when the Regents will approve tuition and fees and compensation guidelines. Dr. Stokes discussed Main Campus and HSC FY20 budget challenges and assumptions, including various compensation scenarios.

#### REGENT COMMITTEE REPORTS

##### CONSENT DOCKET

Regent Brown addressed the consent docket; no items were removed from the docket for discussion.

1. Health Sciences Center Committee (HSCC) Consent Items, Regent Marron Lee, Chair
  - a. Request for the Approval of Repair, Renew, Replace Capital Project – UH Main – Emergency Generator #2 (\$912,000.00)
2. Finance and Facilities Committee (F&F) Consent Items, Regent Marron Lee, Chair
  - a. Approval of Disposition of Surplus Property for Main Campus for February 2019
  - b. Approval of Request for Project Construction for Donut Mart Demolition
  - c. Approval of Request for Project Construction for KNME-TV Sandia Crest Transmission Tower Replacement
  - d. Approval of STC.UNM Board of Directors Reappointments
  - e. Approval of Real Property Acquisition on 1600 University Blvd., NE (UNM Eye Clinic)

**The motion to approve the items on the Consent Docket passed unanimously (1<sup>st</sup> Lee; 2<sup>nd</sup> Henry).**

##### HEALTH SCIENCES CENTER COMMITTEE

Request Approval to Nominations for Appointments to the UNM Sandoval Regional Medical Center (SRMC) Board of Directors

Jamie Silva-Steele presented the item. The appointees, Kim E. Hedrick and Dave P. Panana, were unable to attend the meeting. Ms. Hedrick will fill a county member position on the board. Mr. Panana will fill a community member position.

**The motion to approve the appointment of Kim E. Hedrick to the SRMC Board of Directors passed with a unanimous vote in favor (1<sup>st</sup> Brown; 2<sup>nd</sup> Doughty).**

**The motion to approve the appointment of Dave P. Panana to the SRMC Board of Directors passed with a unanimous vote in favor (1<sup>st</sup> Doughty; 2<sup>nd</sup> Begay).**

##### HSC Financial Update (information item)

Ava Lovell presented the item and referred to her report that was supplied in the eBook. The report is through January 31, seven months of the fiscal year. The bottom line for the HSC is a positive net margin of \$15 million, compared to \$10.5 million last year. This is comprised of the HSC academic enterprise net margin of \$10.9 million and the UNM Hospital net margin of \$4.134 million.

##### UNM Health System Report (information item)

Michael Richards presented the Health Systems Operations Report for January as compared to January of the prior year. The quality and safety measures are for the most part hospital-based and compare ourselves to other academic medical centers.

For quality and safety metrics, the one thing that is most important is that HSC continues to show improvement in the patient harm events. Regarding activity levels, total hospital stays are up 3%, which is actually a really big accomplishment given the physical plant constraint, and this is primarily due to a 5% reduction in length-of-stays. Dr. Richards discussed the classification of hospital stays and other elements of his 2-page summary of the report that was included in the eBook.

#### FINANCE AND FACILITIES COMMITTEE

##### Monthly Athletics' Report on Revenue, Expenditures, and Compliance (information item)

Eddie Nuñez discussed recent highlights in Lobo Athletics and also the overall continuing landscape change in college athletics. Nicole Dopson addressed Schedule B of the January 31 report that was included in the eBook.

Regent Sandra Begay said she appreciated the feedback she received from the Lobo Club - a student athlete made a personal phone call to express thanks for her financial support.

Regent Brown commented with respect to the macro view of athletics: nationwide, college athletic programs are in trouble. According to NCAA studies, 85% lose money. Sports are being cut everywhere; Temple and UMass cut seven sports. Attendance at games is declining, especially student attendance. A critical factor is the influence of the way TV revenues are distributed, or not distributed. UNM's athletic budget is \$32 million; LSU's budget is \$135 million; at Texas and Texas A&M, it's \$250 million. The Power Five conferences negotiate directly with the TV networks, and this is a terrible disparity. UNM needs to get a better share and that would go a long way to a sustainable athletic program. When Utah left the MWC to go to the PAC 12 in 2010, that year it was reported its TV revenues went from \$800K to \$22 million.

##### UNM Regents' Advisor Report by the UNM Foundation: Changing Worlds 2020: The Campaign for UNM (information item)

Laurie Moye, Chair of the UNM Foundation Board, presented an overview. The Changing Worlds Campaign for UNM goes through 2020. To date, the Foundation has raised \$1,082,456,930 in gifts of support for student success and opportunity, faculty support, research, campus programs, and capital projects and facilities. Ms. Moye discussed the summary of the fundraising report that was provided in the eBook and Rod Harder presented some of the details including the 3 endowments that are controlled by the Regent's: the Woodward Endowment, the Winrock Endowment, and the Regents Endowment. The Regents Endowment also has a sub-endowment (so to speak), called the, Mesa Del Sol Endowment. The endowment is the result of the sale of some property worth about \$8 million back in 2005/6 and there has continued to be accounting for that separately, although it is included in the totals for the Regents Endowment. Those 3 endowments total about \$103 million; 2 of them are quasi-endowments. The Woodward is a true endowment. The quasi-endowment means the principal was well as the earnings on the endowment may be expended by the Board of Regents at its discretion.

Regent Begay commended the Foundation for managing the funds and made note of remembrance of the Mesa Del Sol land agreement. Looking at the reports, one can see the history in the market and how the overall market environment has a drastic effect on all of UNM's investments. She expressed appreciation for the challenge of managing those monies through market fluctuations.

#### PUBLIC COMMENT

Tony Strati spoke in favor of reinstating the sports that were cut earlier in the year.

Following are those who spoke in support of reinstating Lobo Men's Soccer: Anthony Munoz, UNM Student and Lobo Men's Soccer Goalkeeper; Tom Parker, parent of a Lobo Men's Soccer player; Steve Kraemer, former Lobo Men's Soccer player; Greg Williams, parent of a Lobo Men's Soccer player.

George Brooks, former UNM Ski coach, spoke about the Ski Team record, its academics and honors, and the value of the student athletes.

Pamela Pyle, spoke in support of administration's decisions regarding UNM Athletics.

Following are those who spoke in support of the faculty petition to unionize and requested the Regents let faculty proceed with a vote: Julia Scherba de Valenzuela, Associate Professor in the Department of Special Education; Jesse Costantino, Assistant Professor in the Department of English Language and Literature; Manel Martinez Ramon, Professor, Electrical Computer Engineering and King Felipe VI Endowed Chair; William Brown, Temporary Faculty, Department of Mathematics & Statistics; David Correia, Associate Professor and Department Chair, American Studies Department; Jennifer Nez Denetdale, Associate Professor of American Studies; Deborah McFarlane, Professor and Regents Lecturer, Political Science; John Zimmerman, Associate Professor, Arts and Sciences, Gallup Campus; Osbjorn Pearson, Associate Professor, Anthropology Department; Ilia Rodriguez, Associate Professor, Department of Communication and Journalism; Patrick Manning, Associate Professor in the Department of Art.

#### ADVISORS' COMMENTS

Pamela Pyle, Faculty Senate President, said she appreciated very much hearing her colleagues' comments supporting a faculty union; it is good to hear their concerns. Ms. Pyle said she was glad to hear Regent Begay's comments about the transparency of the Regent selection process and commented about the status of Senator Steinborn's bill SJR6 titled, College Regent Nominating Committees. Ms. Pyle spoke about the Academics Within Borders initiative and the recent collaborative meeting in Farmington at San Juan College where the following disciplines were represented: Business, Engineering, Biology, Math, Chemistry, Native American Studies, Music and Cinematic Arts.

Rob Burford, Staff Council President, looks forward to working with the new regents, and Staff Council will extend invitations to attend a Staff Council meeting.

Steve Borbas, Retiree Association President, welcomed the new regents. Members of the association have spent time in Santa Fe talking with legislators about cost of living allowance and other aspects of pension and health benefits for all retirees. Senate Bill 14 and House Bill 360 seem to be going through without any concerns. Retirees fought hard with the ERB and continue to communicate with members of the ERB board. A recent survey among retirees showed that many would like to come back to UNM in various roles such as mentoring, administration, or contributing their time in other areas. Dr. Borbas also mentioned the association is also interested to establish scholarships.

Regent Begay inquired if the Retiree Association is working with the Foundation in the area of setting up an endowment for scholarships. Dr. Borbas acknowledged the effort will be made toward such dialogues.

#### CLOSING COMMENTS FROM REGENTS

Regent Rob Schwartz thanked everyone who commented about athletics and the faculty union petition. He acknowledged that those who spoke about the union had left the ballroom and were outside the door. There were commonalities in the messages among the people talking about the union and those talking about athletics, those being, 1) a love of the University, they really care about the University and want to do what is best for it, and 2) a real frustration about not being heard by the University and by those who actually have authority to make policy at the University. These messages came through strongly while listening to both groups, and this is something the Regents ought to be concerned about. President Stokes is concerned about it too. Regent Schwartz talked about the importance of addressing issues like these in a thoughtful and deliberate way, including education about the issues and talking about them in a good, civil, thoughtful, high-level way. If one were to focus on athletics, the national landscape for athletics is changing. Times are different; the economics are different, and things are going to be changing over the next few years as well. On athletics issues, soccer is an example of a decision of the past, but there will be other decisions to be made in the future. Regent Schwartz said that maybe this is the time to start a good, community-wide discussion on athletics and where athletics fit in generally with regard to UNM's vision, mission and values. What should the role of athletics be in this university? Assuming the unlikelihood to revisit decisions that are already made, it is the hope that the Regents will be able to help the President to put together a really good university-wide discussion where everyone will be heard about these issues and to at least set the foundation for the decisions that will be made in the future. A discussion on the union ought to happen as well, and it looks like that discussion may happen sooner than the discussion on athletics.

Regents Sandra Begay commented regarding the unionization proposal and per the petition, the administration has a date and a legal right to respond and acknowledged faculty has legal rights. Regent Begay outlined the faculty has a team of lawyers that is working the issues on their behalf, and which they should, and then there has to be a response from the University-side. The Regents' role is more the policy role -- Regent Begay stressed she will say that over and over again regarding Regents' role. The Board focuses on the policy and administration, the President of the University and her team of staff, faculty, etc. carry that out.

Regent Doug Brown spoke regarding faculty comments in support of the union and clarified he is committed to a fair process. Of course, the Regents have to have guidance in this process and will look to President Stokes and the administration in the roll-out of the education campaign. There is a lot to it, a lot of classifications of different employees; it affects faculty governance and other things. The Regents are certainly not dug-in to any kind of negative aspects of this. The Regents have guidance and faculty have guidance as well.

President Stokes agreed and said she understood the desire to move as quickly as possible but also the necessity to have the kind of thoughtful dialogue that is going to be beneficial to the entire community. This has to be looked at to figure out all of the issues that need to be resolved. Dr. Stokes reiterated it is important to try to balance the need for speed with a thoughtful review of it all.

Regent Sanchez Rael spoke about her commitment, and the board's, to take into account the facts and new information that comes before the board that may or may not have been available in the past on any of the issues. Regent Sanchez Rael echoed her colleagues' commitment to transparency and to listen to the constituents and stakeholders of the University on all of these matters. Regent Sanchez Rael added she looks forward to working with the board.

Regent Brown commented regarding the athletic issue and thanked those who gave thoughtful comments. They are obviously the ones who are bearing the worst of the brunt of this difficult decision, including the students, the faculty, the parents and supporters. Regent Brown spoke in support for the sport of soccer, the terrific grades by the soccer and the ski team, and about the successes in the field. Regent Brown spoke about assessing the athletics issues. UNM started out with 22 sports, more than other schools with 10 times the budget that UNM has. Regent Brown spoke about his support for college athletics and Lobo Athletics and the value of athletics in forming character and teaching life lessons and teamwork. That also leads to the reason Title IX is important; it contributes to leadership abilities and that's why women need to have equal access to those kinds of opportunities also. The role of Regents is to look at the process. Was it fair? Well, several months were spent deliberating, outside consultants were called in, the athletic director formulated a recommendation which was forwarded by the President of the University and it came to a 7-0 vote by the Regents. There was an alleged procedural flaw in the way they did it, so the next month they voted on it again, 7-0. At this point, there is need to look at all of UNM's priorities, particularly academic priorities which have to take the forefront. The process should always take into consideration the shared governance aspects of our decisions too. At this point, we are going to commit to looking strategically at athletics, with doing a 360 view, look at ways to enhance the revenue side, as well as increasing efficiencies. Despite the budget and the control problems in athletics, the product on the field has been terrific. UNM is one of the leaders in the MWC in almost every sport and Lobo athletes' GPA's are right at the top, and he commended director Nuñez and UNM's coaches for doing a great job with our young men and women.

Regent Begay stated for the record that the Regents inquired about the miscalculation that was referred to and the athletic director supplied detail and explanations, and that the information that was conveyed to the board previously is still valid and unchanged. Regent Begay urged those who wrote and commented about miscalculations to make sure they have their facts correct.

ADJOURN

There being no further business, Regent Brown asked for a motion to adjourn; Regent Lee motioned; Regent Henry seconded; motion passed unanimously; the meeting adjourned at 11:58 AM.

**Approved:**

**Attest:**

---

**Douglas M. Brown, President**

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**Sandra K. Begay, Secretary/Treasurer**



**Resolution Concerning Officer Elections Pursuant to Regent Policy 1.2**

**WHEREAS**, The Board of Regents is required by statute and Regent Policy 1.2 to meet in Albuquerque on the second Monday in March of each year to elect a board president and secretary-treasurer, and at its option, also elects a vice president; and

**WHEREAS**, nominations from the floor for such positions are appropriate.

**THEREFORE**, be it resolved that nominations from the floor will be taken for board officer positions at the March 11, 2019 Board of Regents meeting.



**Resolution Making Annual Determination of Reasonable Notice of Public Meetings**

**WHEREAS**, the Board of Regents is required by section 10-15-1(D) of the New Mexico Public Meetings Act to determine annually in a public meeting what notice is reasonable for a public meeting of the Board.

**THEREFORE**, be it resolved that the Regents affirm Regent Policy 1.3 (attached) concerning public notice of Regents' meetings; and

**BE IT FURTHER RESOLVED** that the Regents hereby determine that such policy provides reasonable notice of public meetings held by the Board.

**Resolution Appointing Labor Representative Pursuant to the Regents' 2006 Labor Management Relations Resolution and Re-Appointing Employer Representative and Neutral**

**WHEREAS**, the Board of Regents is required by its May 2006 Labor Management Relations Resolution (LMRR) to appoint three members to UNM's local labor board; and

**WHEREAS**, the three members must consist of one member recommended by UNM/employer, one member recommended by the individuals representing Labor, and a third neutral member recommended by the other two appointees; and

**WHEREAS**, Section 7 of the LMRR signifies that Board members shall serve for a period of one (1) year with terms commencing in the month of September and with vacancies being filled in the same manner with the exception that such appointments shall only be made for the remainder of the unexpired term; and

**WHEREAS**, there is a vacancy in the Labor representative member with the resignation of Joseph Allotta; and

**WHEREAS**, Marianne Bowers, Esq. has been nominated to be the Labor representative by the existing unions; and

**WHEREAS**, the Board of Regents has not re-appointed the existing member, Charlotte Lamont, Esq. as Management representative, since 2012.

**THEREFORE**, be it resolved that Marianne Bowers is appointed as the Labor Representative for the remainder of the term until September 2019; and

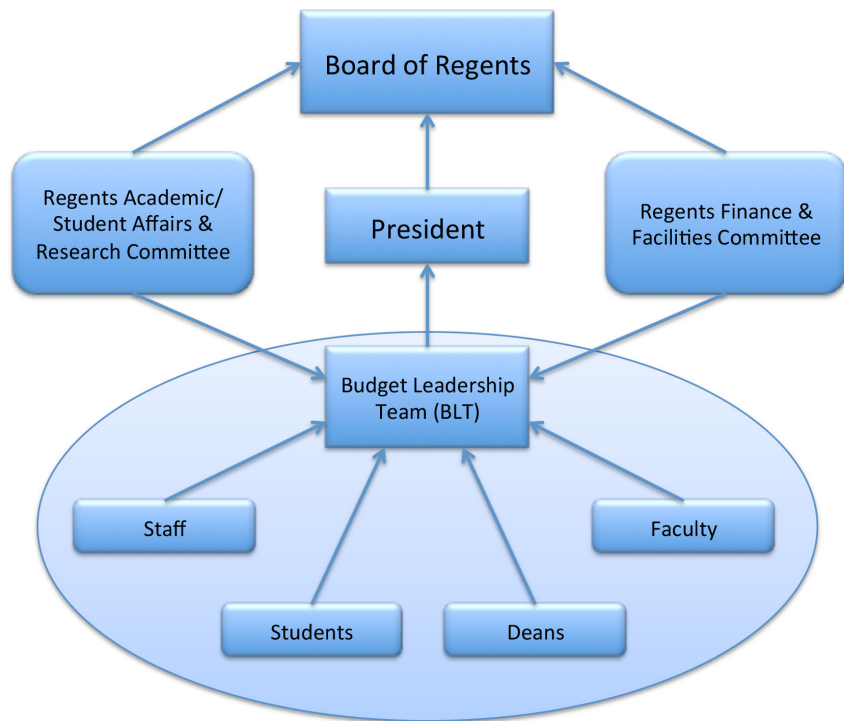
**BE IT FURTHER RESOLVED** that Charlotte Lamont is reappointed to her respective Board seat until September 2019.

# President's Administrative Report

Garnett S. Stokes, President  
Tuesday, April 9, 2019

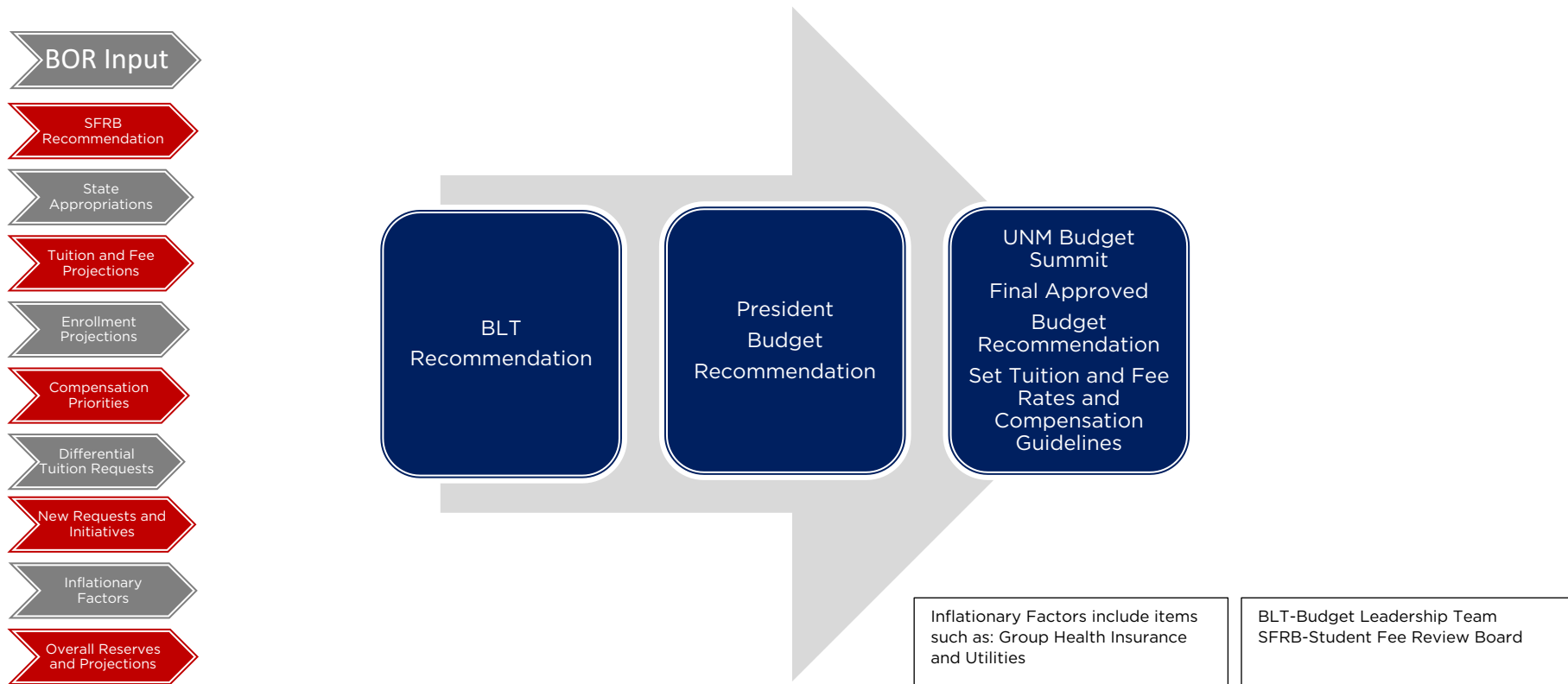


## Main Campus: Budget Leadership Team (BLT) Charge



- The Budget Leadership Team (BLT) was formed to create a broader voice in the University's budget development process
- BLT serves as a conduit to all of campus
- Charged with making budget recommendations to the President of the University, who in turn makes recommendations to the Board of Regents

# Main Campus: UNM Budget Recommendation Information Flow





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# Main Campus: Budget Leadership Team (BLT) FY2019-2020

<b>Chairs</b>	
Rich Wood	Interim Provost/ EVP for Academic Affairs
Craig White	Interim SVP for Administration
<b>Academic Affairs</b>	
Robert Berrens	Chair, Department of Economics
Nicole Dopson	Director of Financial Operations, Provost Office
Jerry Dominguez	Branch Campus Representative
Tim Gutierrez	AVP for Student Services
Janie Chermak	Professor
<b>Administration</b>	
Terry Babbitt	Chief of Staff: Office of the President
Norma Allen	Director, OPBA
Dorothy Anderson	VP for Human Resources
Joe Wroebel	Interim Chief Budget Officer-HSC Budget Office
Duane Arruti	Chief Information Officer: IT
Eduardo Nunez	Director of Athletics
<b>Deans</b>	
Shawn Berman	Interim Dean, Anderson School of Management
Geraldine Forbes Isais	Dean of School of Architecture and Planning
Hector Ochoa	Dean of College of Education
Mark Peceny	Dean of College of Arts and Sciences
Don Godwin	Dean of College of Pharmacy
<b>Constituency Groups</b>	
Rob Burford	Staff Council President
Pamela Pyle	Faculty Senate President
Boney Mutabazi	GPSA President
Becka Myers	ASUNM President
Gene Henley	Faculty and Staff Benefits Committee



- Work began in September 2018
- The team met on average twice a month (weekly for the last month)
- Collaborative Effort
  - Provost, Deans, Faculty, Students, Staff, and Administration





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## Main Campus: BLT Subcommittees

BLT Subcommittees were formed to supplement the work of the BLT and assist with the University's budget development process

Budget Leadership Team (BLT)

FY20 Budget  
Development  
Technical  
Team

Tuition and  
Fee  
Modeling

New Revenues  
and Cost/  
Reallocation  
Committee

Long-Term  
Budget  
Strategy

Branch  
Campuses



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## Main Campus: BLT Timeline

**Sept. 2018**

FY20 budget build  
work began

**June 2019**

FY21 planning and  
subcommittee work  
begins

**Oct. 2018 to February 2019**

Reviewed funding requests,  
revenue outlook and  
subcommittee  
recommendations

- Enrollment shortfall
- Past state cuts in reducing fiscal flexibility
- Partial state funding of compensation increase
- Preserve investments that have driven student success: advising, student support, etc.
- Balancing critical needs for funding to support excellence and desire to limit tuition increases
- Two subcommittees
  - Long-Term Budget Strategy
  - Tuition and Fee Modeling
- Move toward a new budget model that blends the concept of a fiscal commons with greater entrepreneurial incentives through directed tuition



## Main Campus: Three Alternative Strategic Budgeting Models

1. Stasis: Centralized, incremental budgeting:
    - a) Continue existing budget practices, hope for state economic upturn
    - b) Not a good plan
  2. Radical decentralization model: Responsibility Centered Management (RCM):
    - a) Pushes nearly all money out to units, where it is managed, then 'taxes' it back to pay for central services
    - b) Requires real budget expertise in units
  3. Moderate decentralization model: Fiscal Commons
    - a) Create "directed tuition" flows to academic units (a.k.a "differential tuition), untaxed
    - b) If units create creative curricula and degrees that attract students, they can count on new revenue
- These are under consideration by President Stokes
- Ongoing input from BLT
- Strong support behind #3



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## HSC: Strategic Initiatives Drive the Budget

### Strategic Goals

Improve health and health care for those we serve.

Build the health care workforce of New Mexico by providing a premier education.

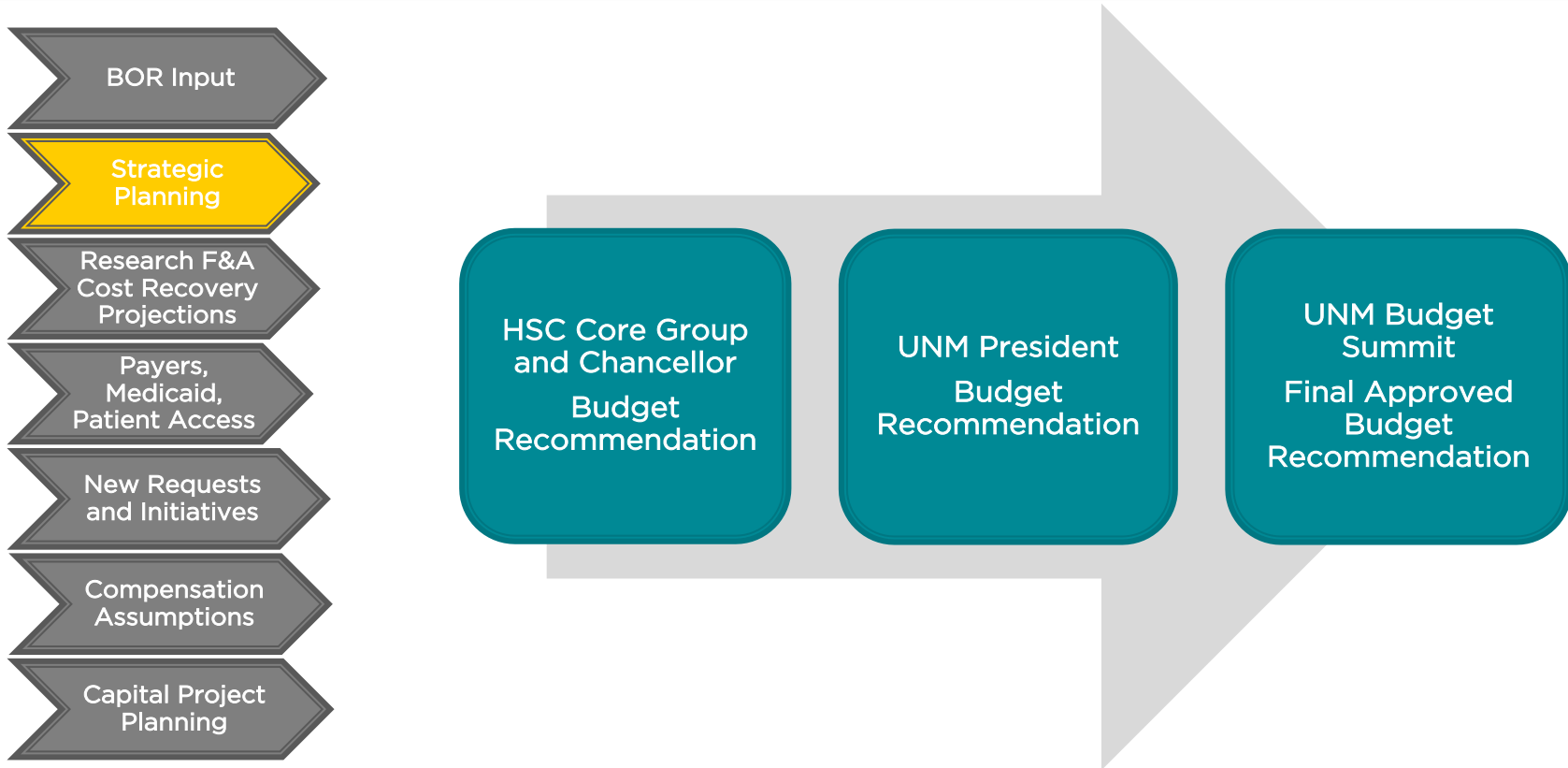
Foster innovation and translate our research and discoveries into clinical and educational practice.

Deliver a well-integrated academic health center that provides the safest and highest quality clinical care.



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# HSC: Budget Recommendation Flow





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# HSC: Budget Development Process Timeline

*Prior Year end & 1<sup>st</sup> Qtr  
Performance/Future needs that tie  
to HSC Strategic Goals*

*Start Building Budgets*

*New Mexico Legislative Session*

*HSC Mid-Year Budget Reviews/  
Refine next Fiscal Year needs &  
Strategic Performance Plan*

*Preliminary HSC Budgets*

*UNM Budget Summit  
Adopt Tuition and Fee Rates and  
Compensation Guidelines*

*Individual/Department/College  
Performance Plans*

*Regents Approve Budget  
for year beginning July 1*

October

January

Jan/ Feb

February

March

March

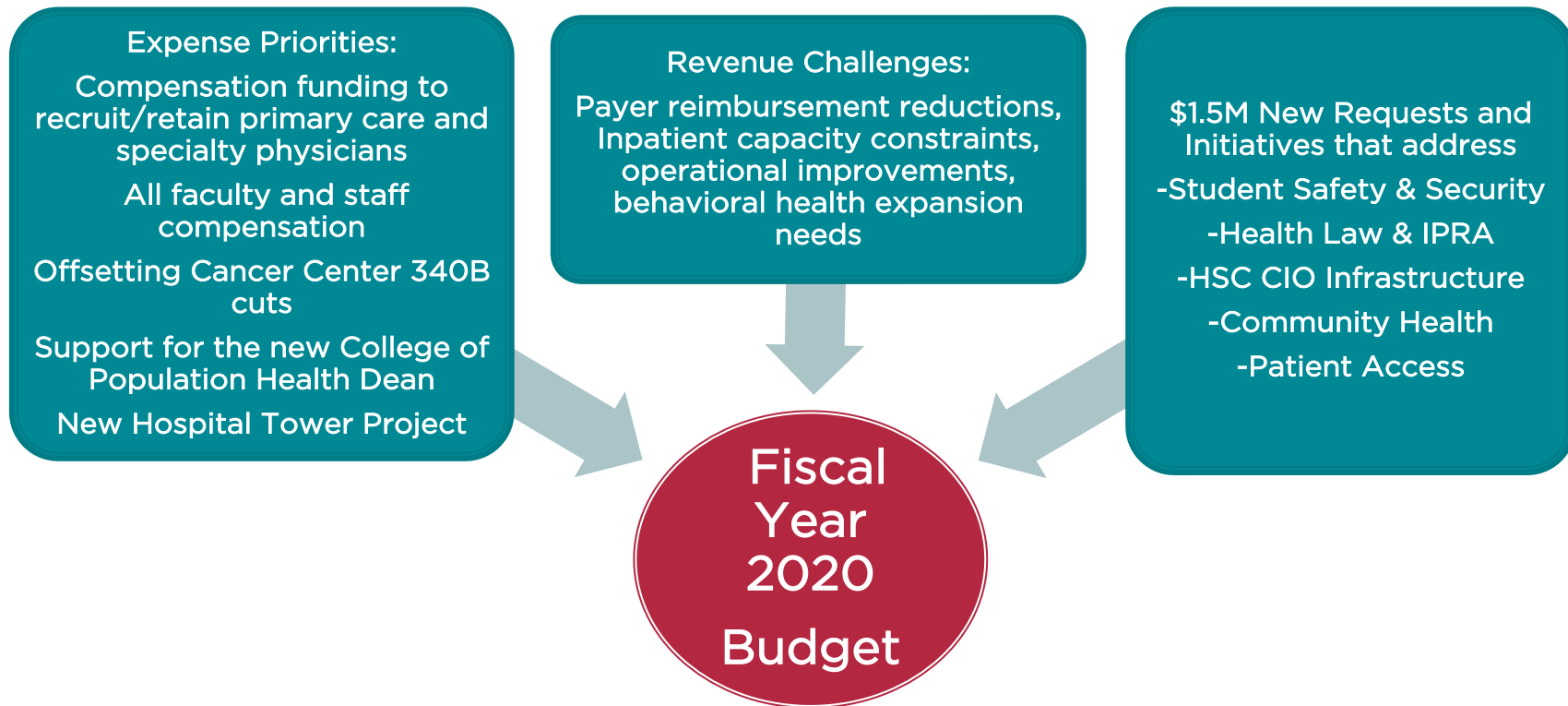
April/May

May



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## HSC: Budget Challenges and Assumptions





# State Appropriation - Compensation

- Letter dated April 8, 2019 from HED Secretary verifies intention to mandate 4% compensation increases for all employees

## NEW MEXICO HIGHER EDUCATION DEPARTMENT

MICHELLE LUJAN GRISHAM  
GOVERNOR



KATE M. O'NEILL, ED.D  
CABINET SECRETARY

April 8, 2019

TO: Mark Saavedra, Council of University Presidents;  
Ty Trujillo, New Mexico Association of Community Colleges;  
Kathy Ullbarri, New Mexico Independent Community Colleges

SUBJECT: FY20 compensation in House Bill 2

Dear Colleagues,

This communication is in regards to language vetoes regarding compensation appropriations in the General Appropriations Act (being Laws 2019, Chapter 271). Pursuant to the language in Section 8 of the Act as directed through Governor Lujan Grisham's vetoes, all employees at public postsecondary institutions are to receive a four percent (4%) increase in compensation. Please notify your members of this determination as soon as possible.

As Cabinet Secretary I am keenly aware of the challenges this may present your institutions and that difficult decisions will have to be made. I assure you that I will continue to work with all of our higher education partners to educate our leaders in the Legislature and Governor's office on the difficulties inherent within the current compensation calculation methodology.

Thank you for your attention in this matter and please feel free to contact me with any questions you may have.

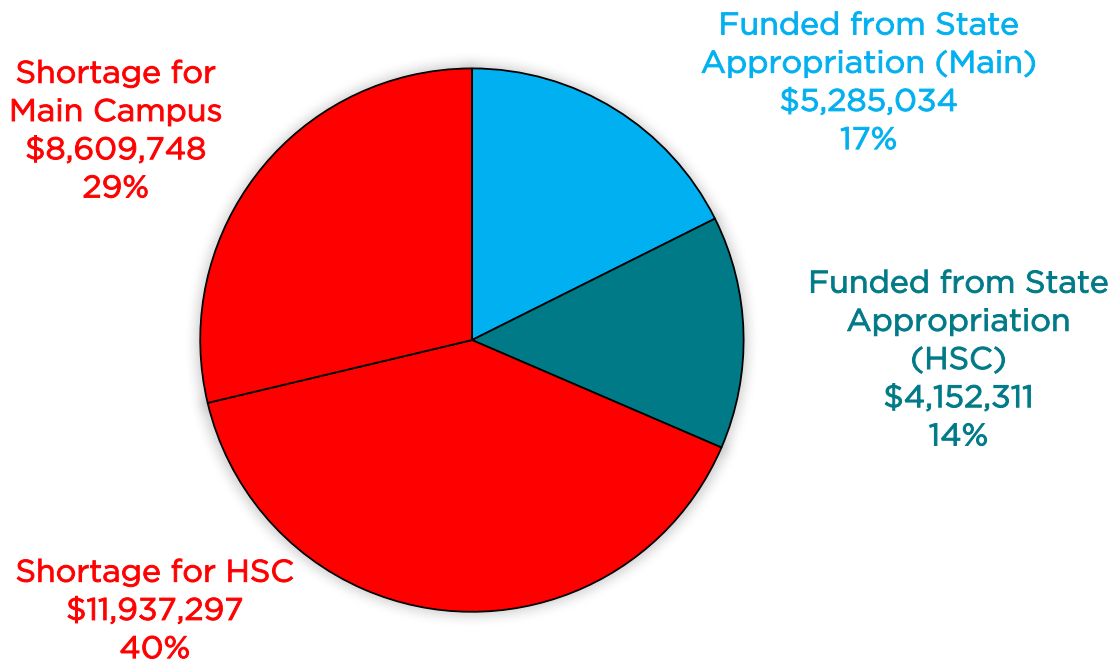
Sincerely,

A handwritten signature in cursive script that reads "Kate O'Neill".

Kate O'Neill  
Cabinet Secretary



## STATE APPROPRIATED FUNDING FOR 4% COMP



Thank you!

Questions?



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UNM BOARD OF REGENTS  
F&F COMMITTEE, APRIL 2, 2019  
OFFICE OF THE PROVOST/EVP FOR ACADEMIC AFFAIRS  
INTERIM PROVOST RICHARD L. WOOD

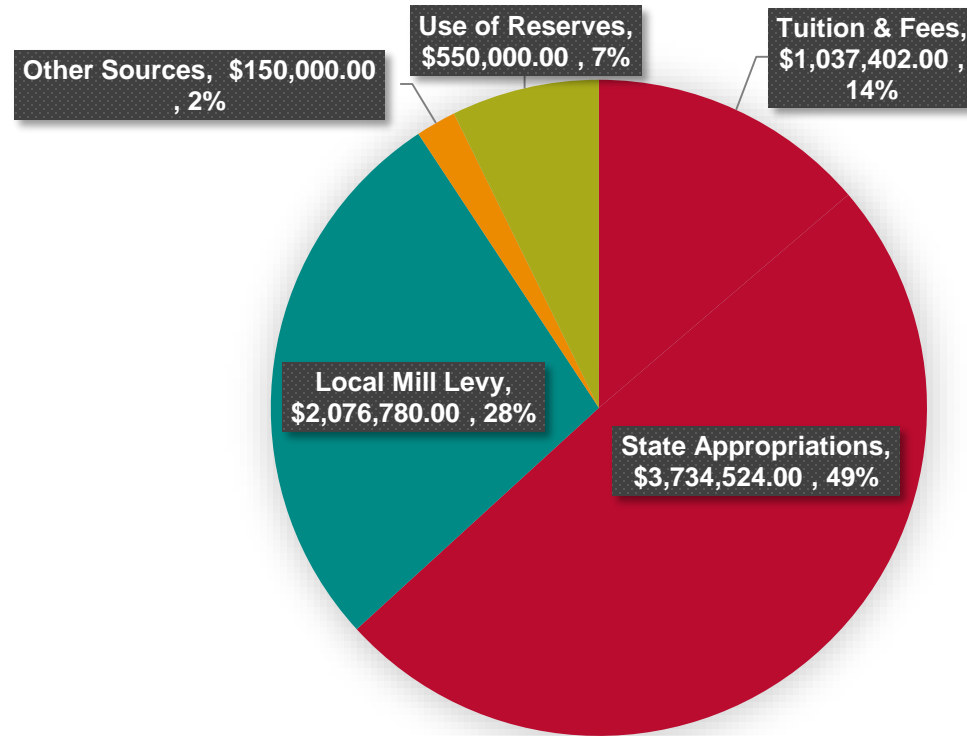
# Overview of UNM Branch Budgets

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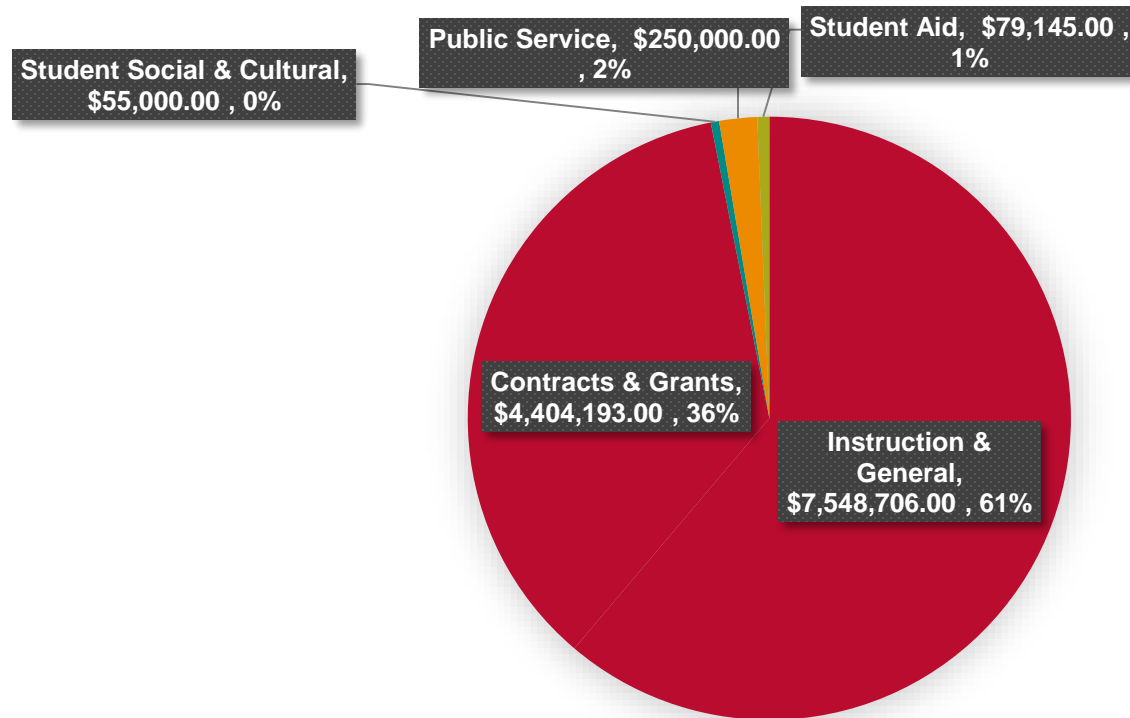


## UNM Taos Budget Presentation- FY 2019-20

# Revenue Outlook for FY20



# Expenditure Outlook for FY20





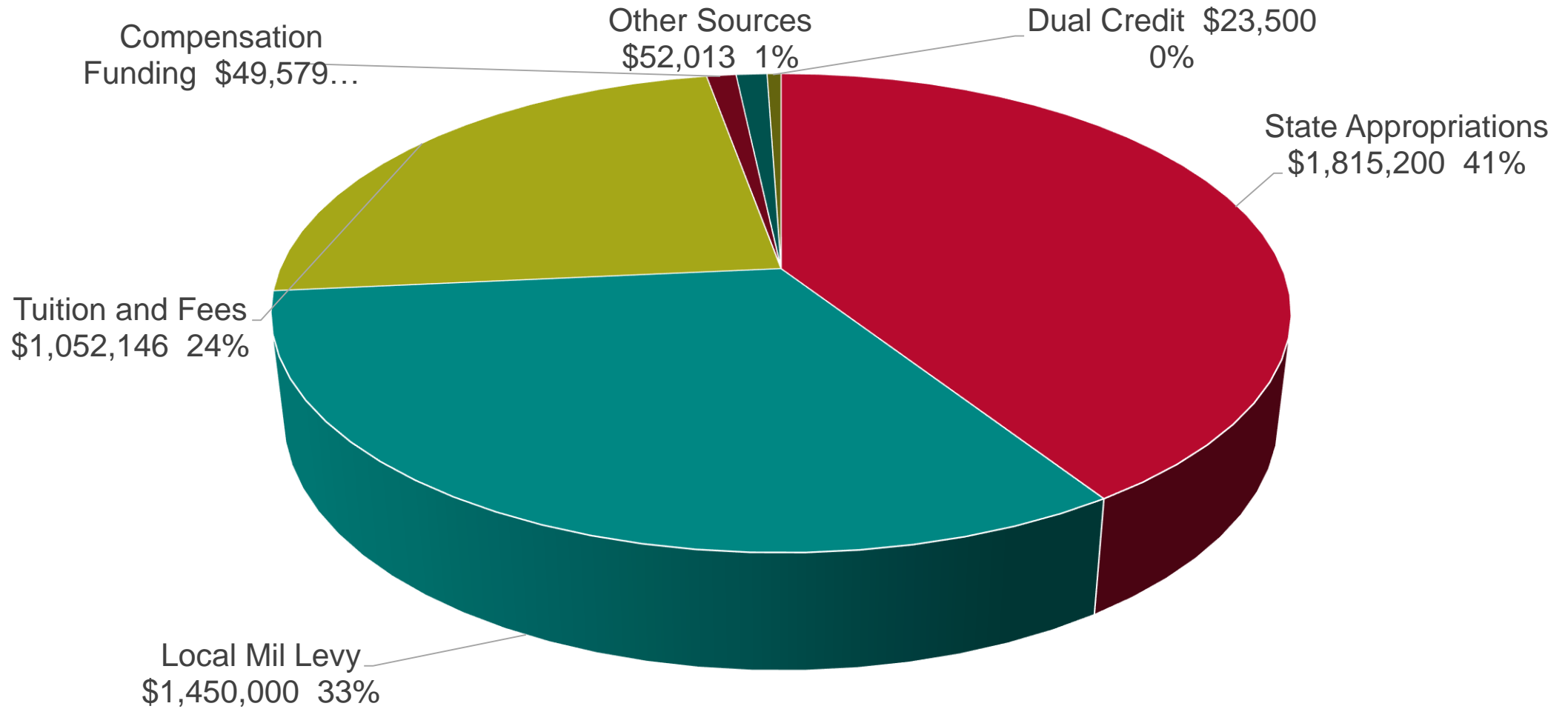
# Budget Elements for FY20

- Appropriation Increase from New Monies and Performance Measures- \$129,900
- Compensation and ERB Funding- \$95,053
- Dual Enrollment Funding- \$124,500
- No Increase in Tuition or Fees
- Use of Budget Reverses to Institutionalize Grant Funded Positions- \$550,000
- Reserves and Capital Resources Remain Healthy

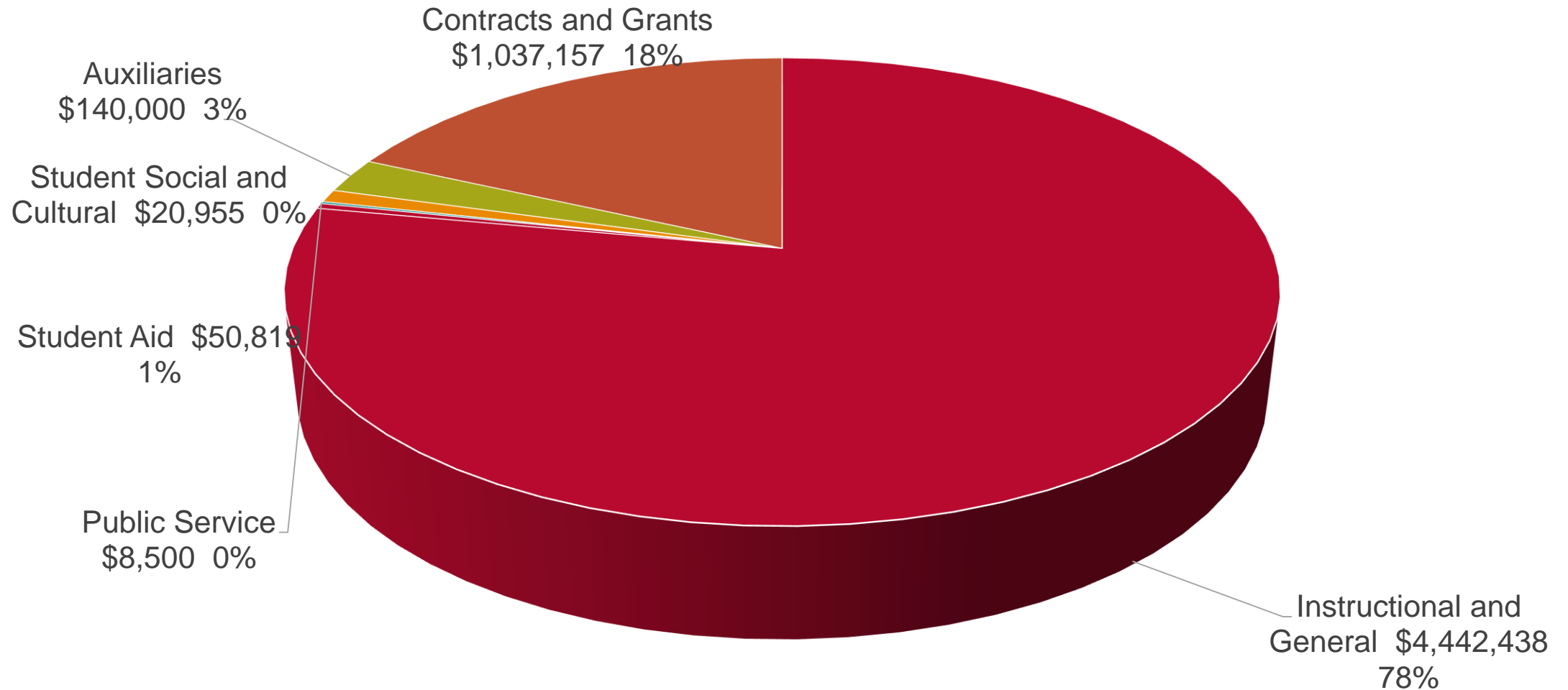


## UNM Los Alamos Budget Presentation – FY 2019-2020

# Revenue Outlook for FY20



# Expenditure Outlook for FY20



# Budget Elements For FY20

- Appropriation Increase from Performance Measures - \$57,500
- Compensation and ERB Funding - \$49,579
- Dual Enrollment Funding - \$23,500
- No Increase in Tuition or Fees
- Reserves and Capital Resources Remain Healthy
- Questions?

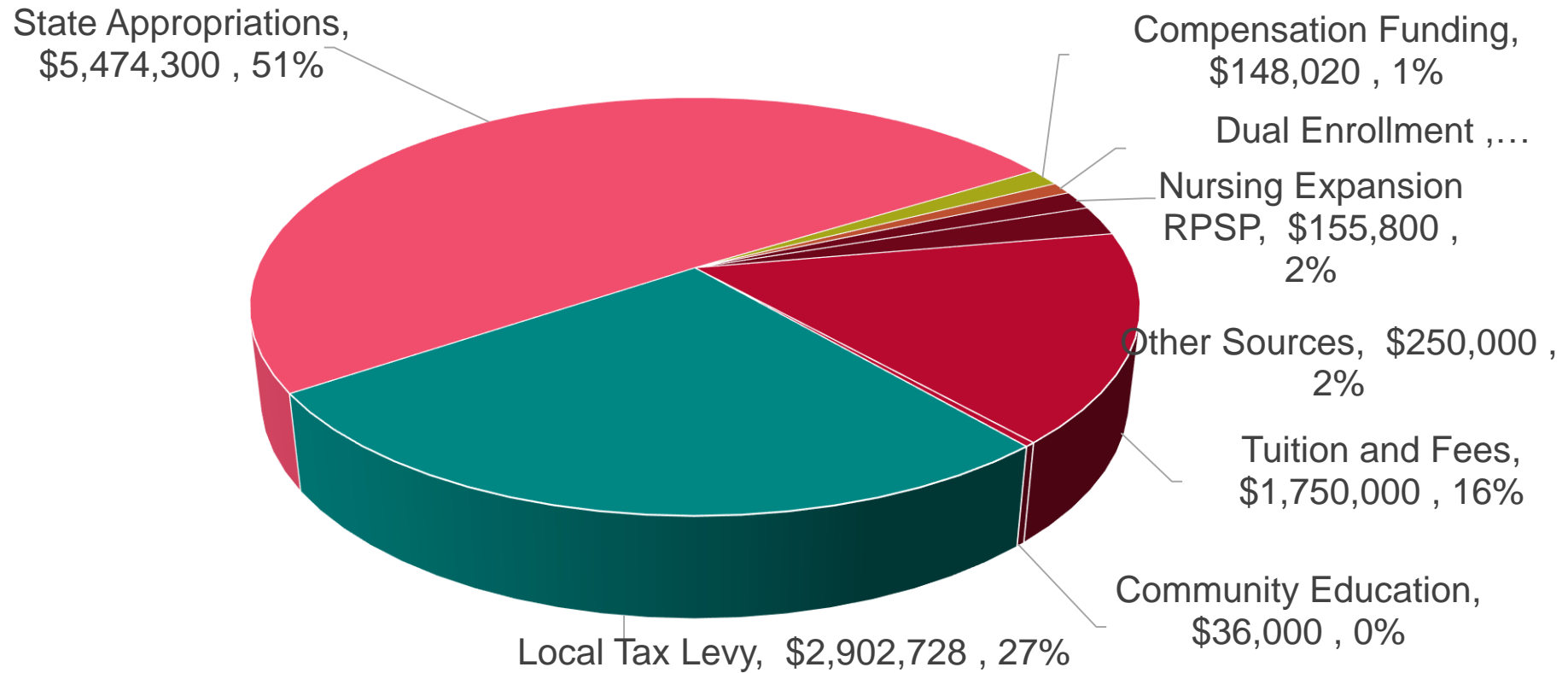




## UNM Valencia Budget Presentation – FY 2019-2020

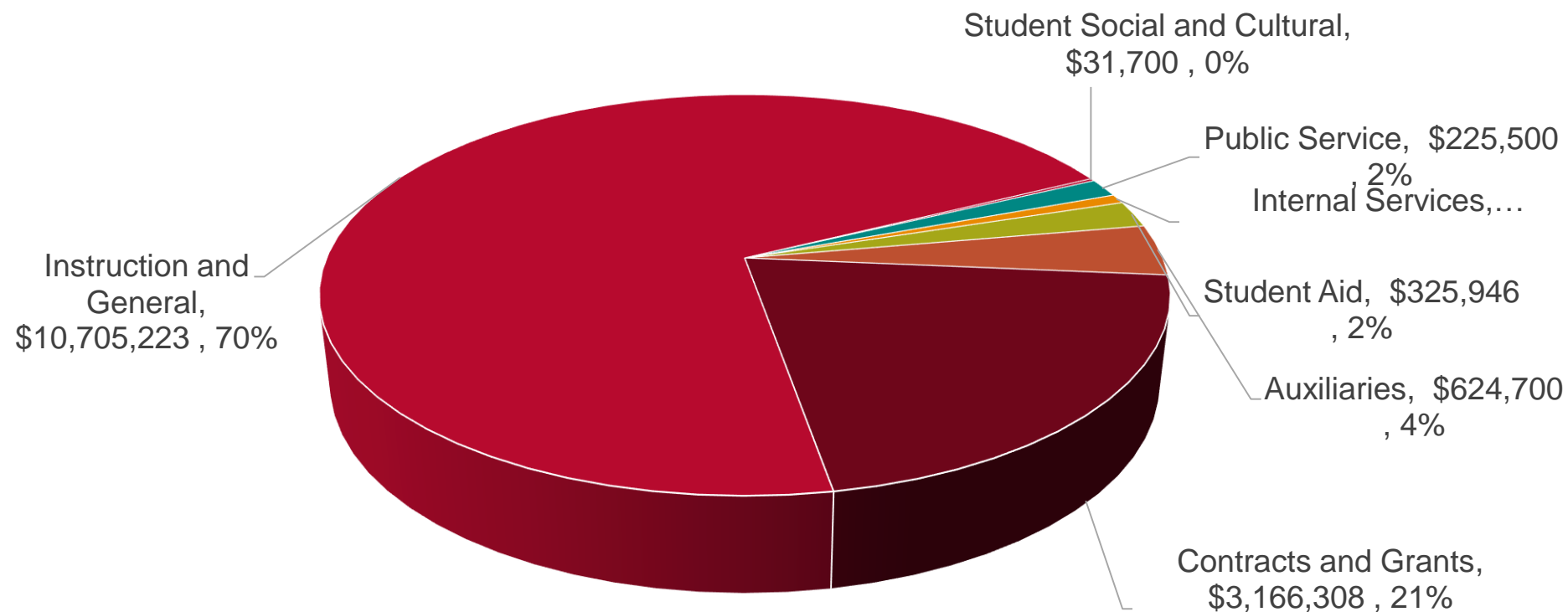


# Revenue Outlook for FY20





# Expenditure Outlook





# Budget Elements For FY20

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- Appropriation Increase from Performance Measures - \$164,635
- Compensation and ERB Funding - \$155,136
- Dual Enrollment Funding - \$100,500
- No Tuition Increase
- Nursing Expansion Funding Renewed for FY20
- Restricted Funding is 30.2% of I&G
- Reserves and Capital Resources remain healthy
- Questions.



UNM Gallup Budget Presentation- FY 2019-20

# Management Discussion & Analysis

Fiscal Year 2019 -2020 Budget

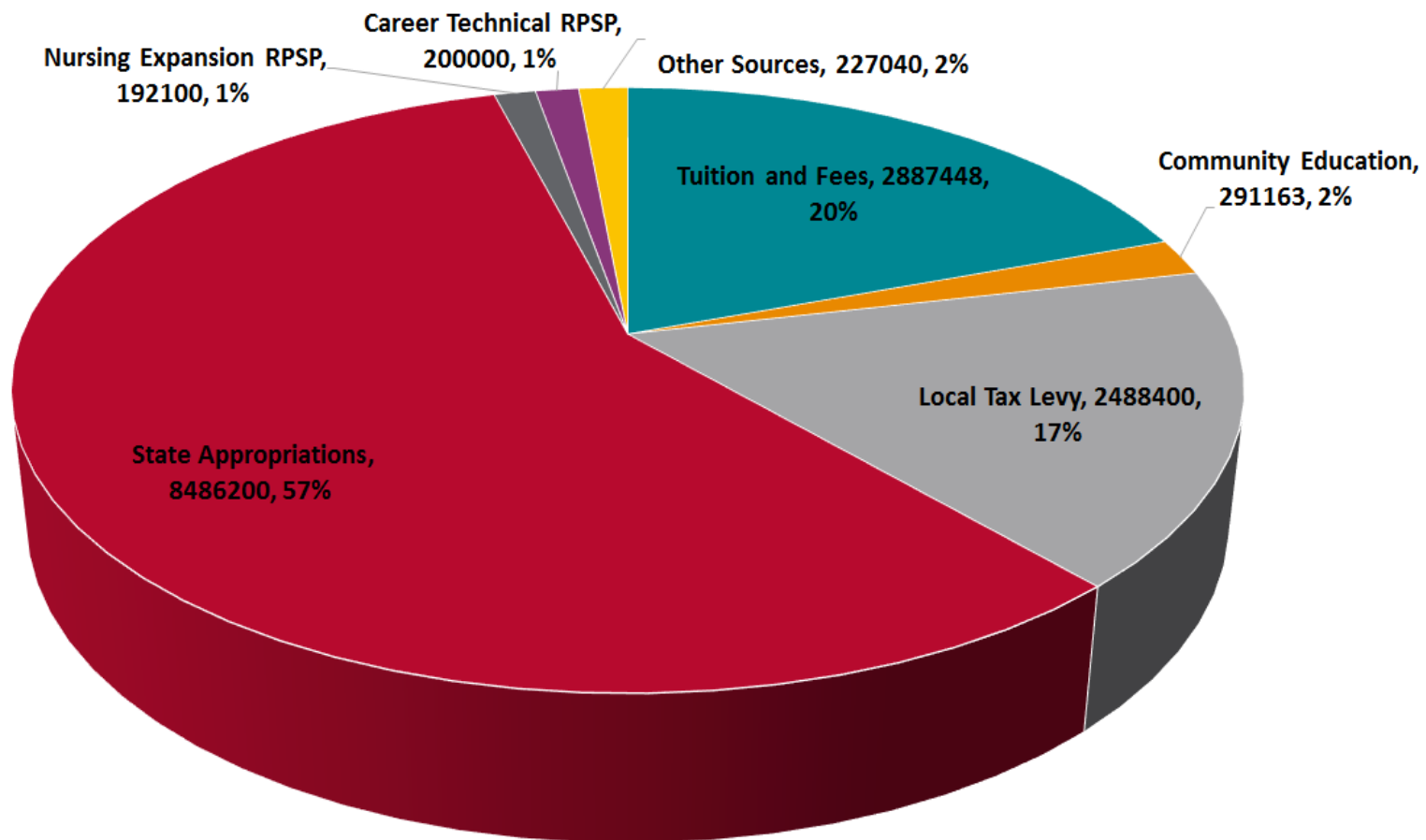
This Budget was prepared using the following assumptions:

- 1)no increases in revenue and no decreases in expenses,
- 2)no institutional reserves for I&G,
- 3)no new money,
- 4)no increases in tuition & fees,
- 5)no millage increase,
- 6)and no change in enrollments.

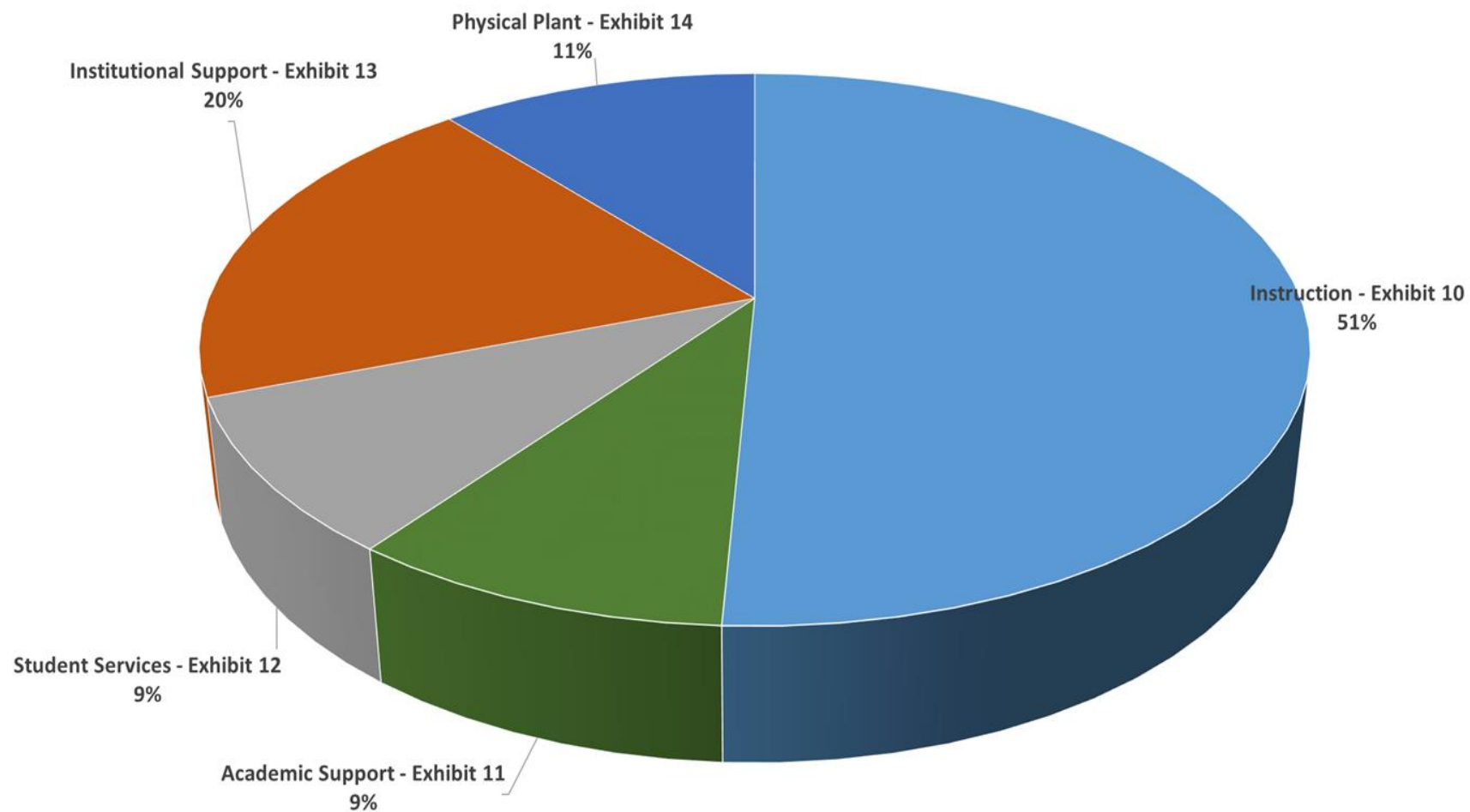
State Appropriations will fluctuate in the legislative process until House Bill #1 becomes law. Any compensation increases will increase expenses and revenue at minimal net impact.

Five Year Capital Plan requires a 25% match from Institutional Reserves.

## FY2019-2020 Instruction and General Sources of Revenues



## FY2019-2020 Instruction and General Expenditures





FY 20 Main Campus BLT Recommendation

BOR Meeting-Budget Summit

Tuesday April 9, 2019

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**Warren Buffett:**

**“The most important message you can deliver to a young person is that anything you invest in yourself, you get back ten-fold.”**

-- source [here](#)

Today:

Presentation of recommendation of Budget Leadership Team, based on full deliberations September 2018 to April 4, 2019: *Unanimously endorsed by BLT* on April 4, 2019

(but with reservations regarding limited compensation increase:  
just few good options for funding it)

New information regarding State of New Mexico budget priorities received April 5, 2019

Notes on factors the BLT is considering in formulating a recommendation to Regents, regarding potential responses to the new information

# Financial Assumptions

## Sources of Funds

- State Appropriations-\$12.6M Increase Formula Funding and Compensation
- Net Tuition- \$13.3M Decrease
  - (\$7.7M) current year tuition shortfall
  - (\$5M) 4% revenue enrollment fluctuation
  - \$2.5M Undergraduate and Graduate Tuition Premium Increase
  - No Base Tuition Increase
  - (\$3M) decrease-direct PharmD tuition to HSC
- Net Miscellaneous Revenues and Transfers and HSC Transfer-\$3.1M Increase
  - Primarily Land, Permanent Fund and Interest Income Increase
- One-Time Use of Central Reserves-\$3.3M Increase
- Mandatory Student Fees-\$2.7M Decrease
  - (\$2.1M) current year shortfall,
  - (\$1.4M) 4% revenue enrollment fluctuation
  - \$724K 3.43% rate increase



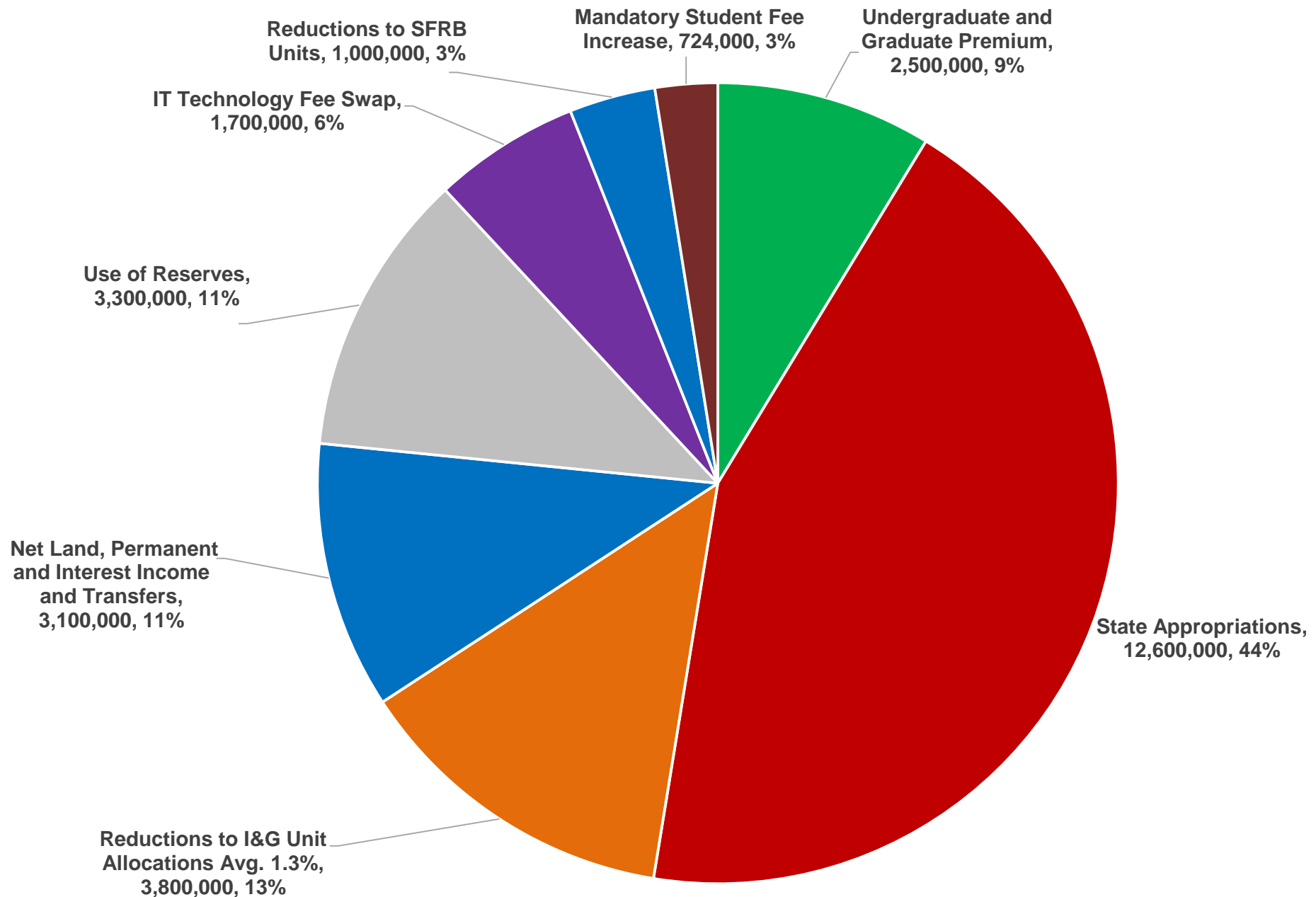
# Financial Assumptions

## Use of Funds

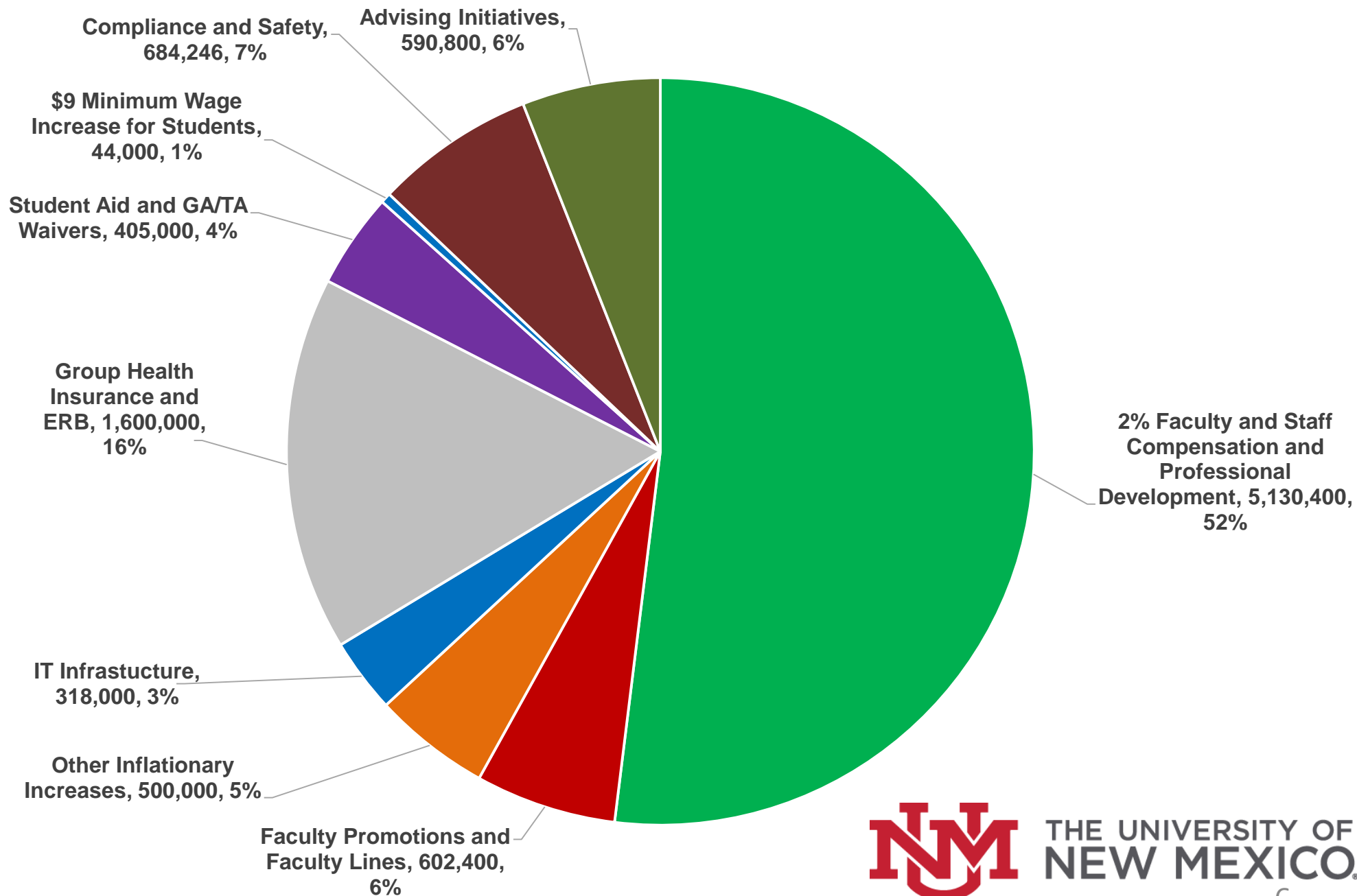
- Funding Priorities-\$9.9M Increase
  - 2% Faculty and Staff and \$9 Min. Wage Increase for Students
  - Compliance, Safety, IT Infrastructure and Advising Initiatives
  - Inflationary Increases for Group Health 5% and ERB .25%
  - Faculty Promotions and Faculty Lines
  - Student Aid and GA/TA Waivers
- Decrease in Unit Allocations-\$3.8M--Average 1.3% decrease
  - Administration-1.5% decrease
  - Academic Affairs Base-Net decrease 1.2% (1.5% decrease to units and an offsetting increase to base for Extended University)
  - SVP Base-1.5% decrease
  - Must Funds Base-1.5% decrease fringe benefits recurring savings
  - Utilities Base-1.1% decrease
- Mandatory Student Fee Recipients-\$2.7M decrease. It includes the \$1.7M IT swap to a technology fee.

Note: \$9.5M additional funding on schedule is \$9.9M Less Transfer to Student Aid \$400K

# FY 20 Budget Strategy to Fund \$28.7M Gap



# FY 20 Funding Priorities \$9.9M



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NEW MEXICO

3/28/2019

**DRAFT**

<b>Main Campus Budget Leadership Team (BLT) Budget Recommendation FY 20 Budget (In Thousands)</b>				
	<b>Fiscal Year 2019 Original</b>	<b>Fiscal Year 2020 Original</b>	<b>Change Amount</b>	<b>% Change</b>
<b>Revenues</b>				
State Appropriations	181,793	194,396	12,603	6.9%
Projected Tuition Revenue	133,900	120,573	-13,327	-10.0%
Health Sciences Center Transfer	-17,955	-17,218	737	-4.1%
Miscellaneous Revenues and Transfers	-10,073	-7,675	2,398	-23.8%
One-Time Use of Central Reserve	500	3,805	3,305	661.0%
<b>Subtotal I&amp;G Revenues</b>	<b>288,166</b>	<b>293,882</b>	<b>5,715</b>	<b>2.0%</b>
Mandatory Student Fees	36,256	33,519	-2,737	-7.5%
<b>Total Sources of Funds</b>	<b>324,422</b>	<b>327,401</b>	<b>2,979</b>	<b>0.9%</b>
<b>Expenses</b>				
Base-President/Administration	8,264	8,140	-124	-1.5%
Base-Academic Affairs	166,745	164,698	-2,047	-1.2%
Base-SVP for Administration	41,840	41,212	-628	-1.5%
Base-Must Funds (Fringes, Insurance, etc.)	54,132	53,322	-810	-1.5%
Utilities	17,185	16,990	-195	-1.1%
Compensation Increase - 2% Faculty and Staff and \$9 Min. Wage Increase for Students		4,939	4,939	
Swap from I&G to Capital Outlay Campus Security Cameras/Lighting		-150	-150	
New Initiatives and Inflationary Increases		4,681	4,681	
GA/TA Tuition Waivers - Tuition Increase		49	49	
<b>Subtotal I&amp;G Allocations</b>	<b>288,166</b>	<b>293,881</b>	<b>5,715</b>	<b>2.0%</b>
Mandatory Student Fees	36,256	33,519	-2,737	-7.5%
<b>Total Use of Funds</b>	<b>324,422</b>	<b>327,401</b>	<b>2,978</b>	<b>0.9%</b>
<b>Balance</b>		<b>0</b>	<b>0</b>	

# New information regarding State of New Mexico budget priorities:

(received April 5, 2019)

## To provide 4% raise to all faculty & staff:

(i.e. additional 2% beyond BLT recommendation)

Additional cost ~\$7.5 million Main Campus, ~\$9 million HSC

## Factors to consider:

- Units already to absorb 1.5% cut under BLT recommendation  
*in addition to years of cuts*
- To fund via tuition rise only would require:  
6+% tuition increase to all base tuitions\*  
*in addition to BLT recommendation*
- To fund via mix of approaches:  
\$2.2 million cuts via reorganization & hiring vacancy savings  
+ 3.2% tuition increase to all base tuitions\*
- Option: 2% increase now + 2% January 2020, request to State for supplemental funding

\* This calculation relevant for main campus only; HSC and branch calculations more complex, and HSC approach would differ due to varied funding sources—cannot be funded by tuition rise

## What UNM Offers our students:

- UNM offers award-winning faculty and life-changing experiences
- UNM will embrace you in a warm environment where you can explore and thrive
- You can choose between the many compelling & exciting degree tracks only a flagship research university can offer
- You will gain the complex skills needed for successful living and thriving in a career
- We will help you save money by graduating in 4 years with a high-quality degree
- The tuition & fees you pay are an investment in your capabilities and opportunities: We use them for student support
- Ultimately, studying at UNM will produce greater personal *and* career returns *to you* than any other alternative

# Protecting value & quality of UNM undergrad degree over last decade+

- State support cut significantly in real terms, *partially* replaced with series of increases in tuition & fees
- Still huge cut: More than net \$20m less annually to main campus AA budget in constant dollars; covered by (i) drawing down reserves; (ii) depreciation of capital; (iii) depression of real wages for faculty & staff; and (iv) cuts to units, including travel, operating budgets, staff positions, and faculty positions
- More than doubled key student success variable: 4 year graduation rate
- Reduced average time to degree for FT students, 2004 to 2012 entering cohorts, by 14.95% overall (16.29% for minorities), 15.82% in A&S overall (18.09% for minorities), with corresponding time savings ranging from 0.83 years to 1.04 years

Current Value to UNM Undergraduate full-time students of reducing time-to-degree by one year:

→ **More than \$50,000**

(in direct costs and estimated opportunity costs)

- Direct: T&F in 2018-2019 FT rates:  $\$3,661 \times 2 \text{ semesters}$   
= \$ 7,332
- Direct: Books & supplies, annual: = \$ 1,126
- Opportunity cost: Delayed starting salary: = \$45,200

(in 2018, per USNWR & Payscale for average salary, first-year grad)

- More and more students will benefit if current “Finish in Four” work continues to improve student time-to-degree

Notes: assumes transportation, misc. and R&B costs incur in either scenario; assumes most forms of financial grant aid (Lottery scholarship, etc.) not available in 5<sup>th</sup> year and above; conservatively assumes no additional costs of borrowing avoided

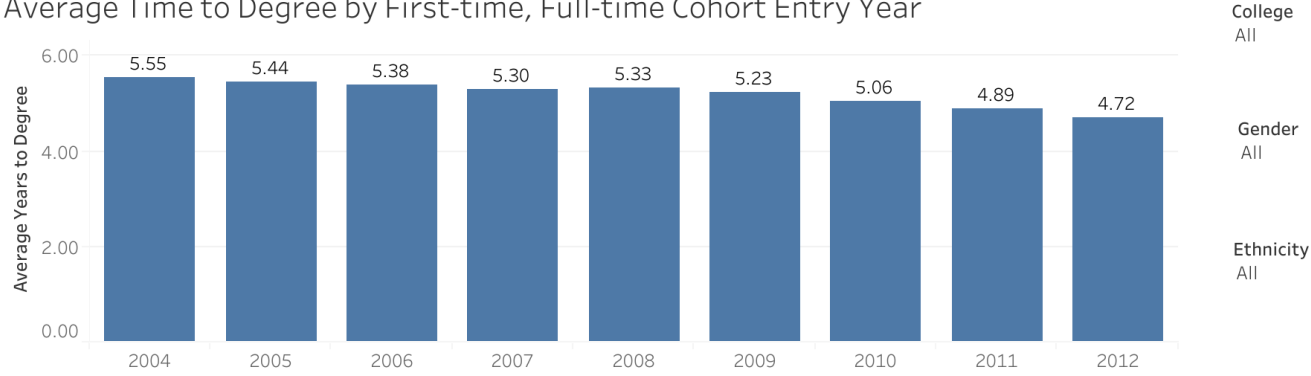


# Time to Degree for First- time, Full-time Freshmen 2004-2012

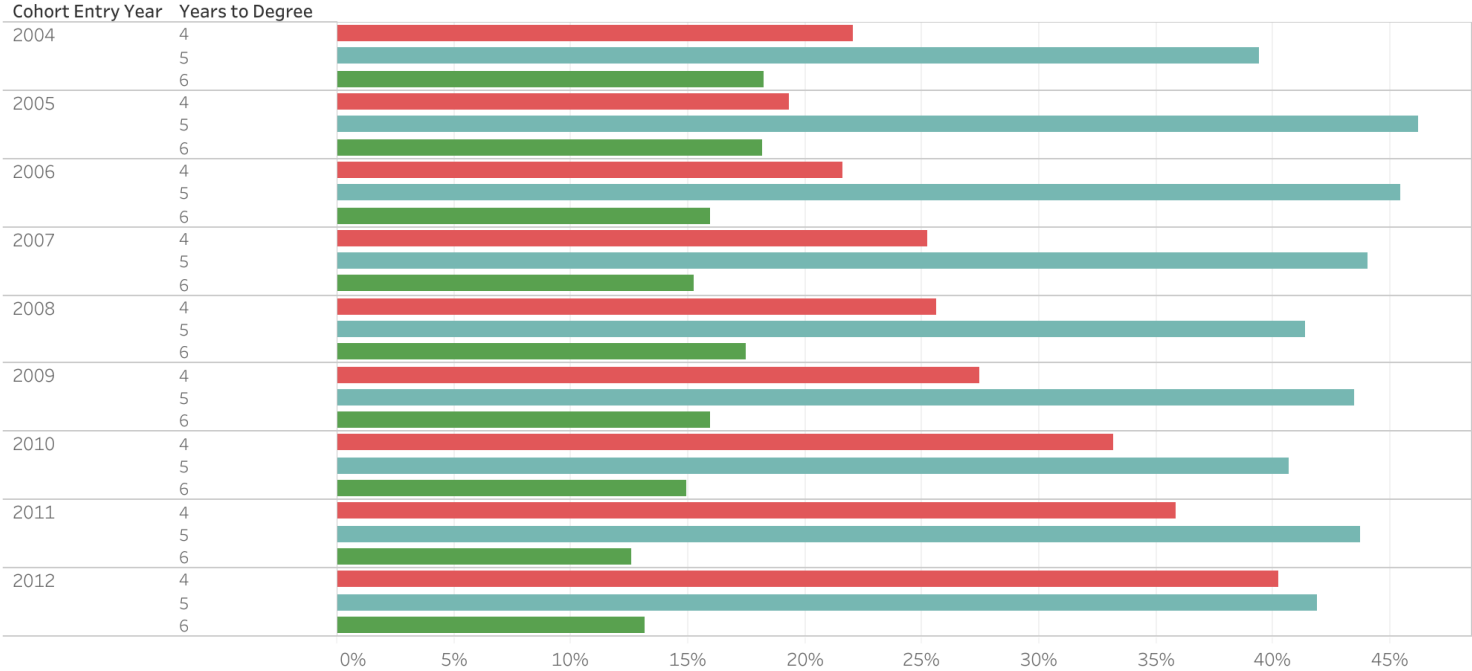
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With huge thanks to Bob Berrens, Heather Mechler, and other colleagues

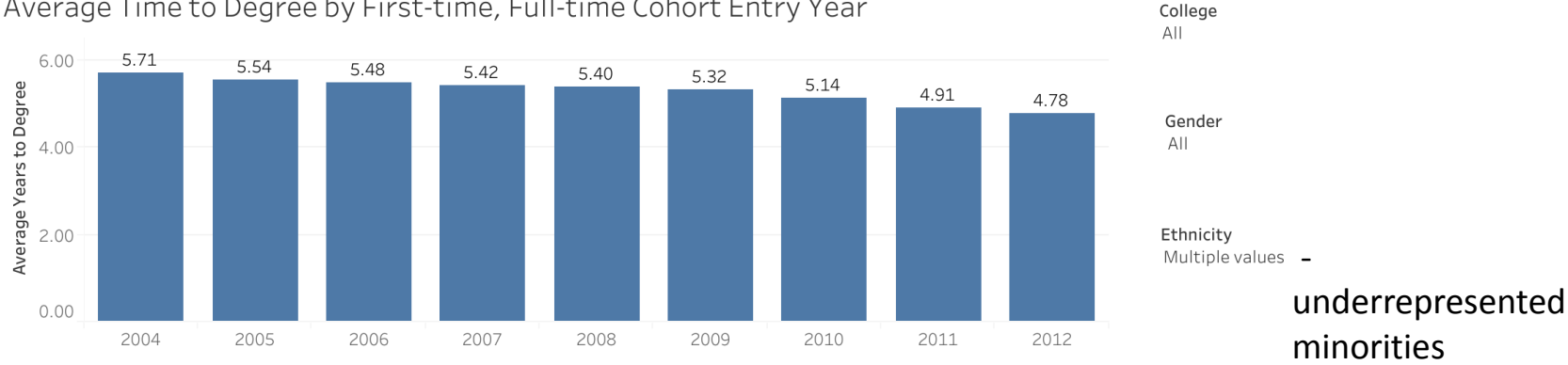
Average Time to Degree by First-time, Full-time Cohort Entry Year



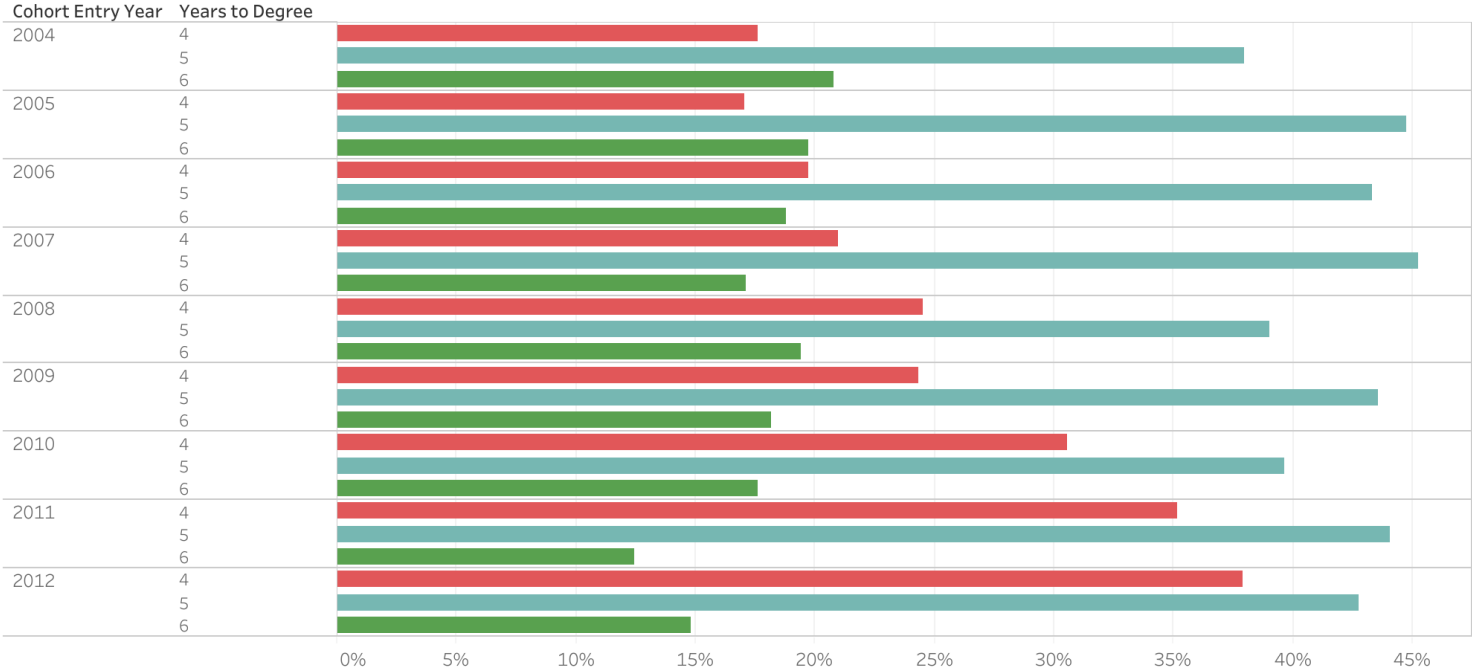
Percentage of Graduates by Cohort Entry Year and Time to Degree



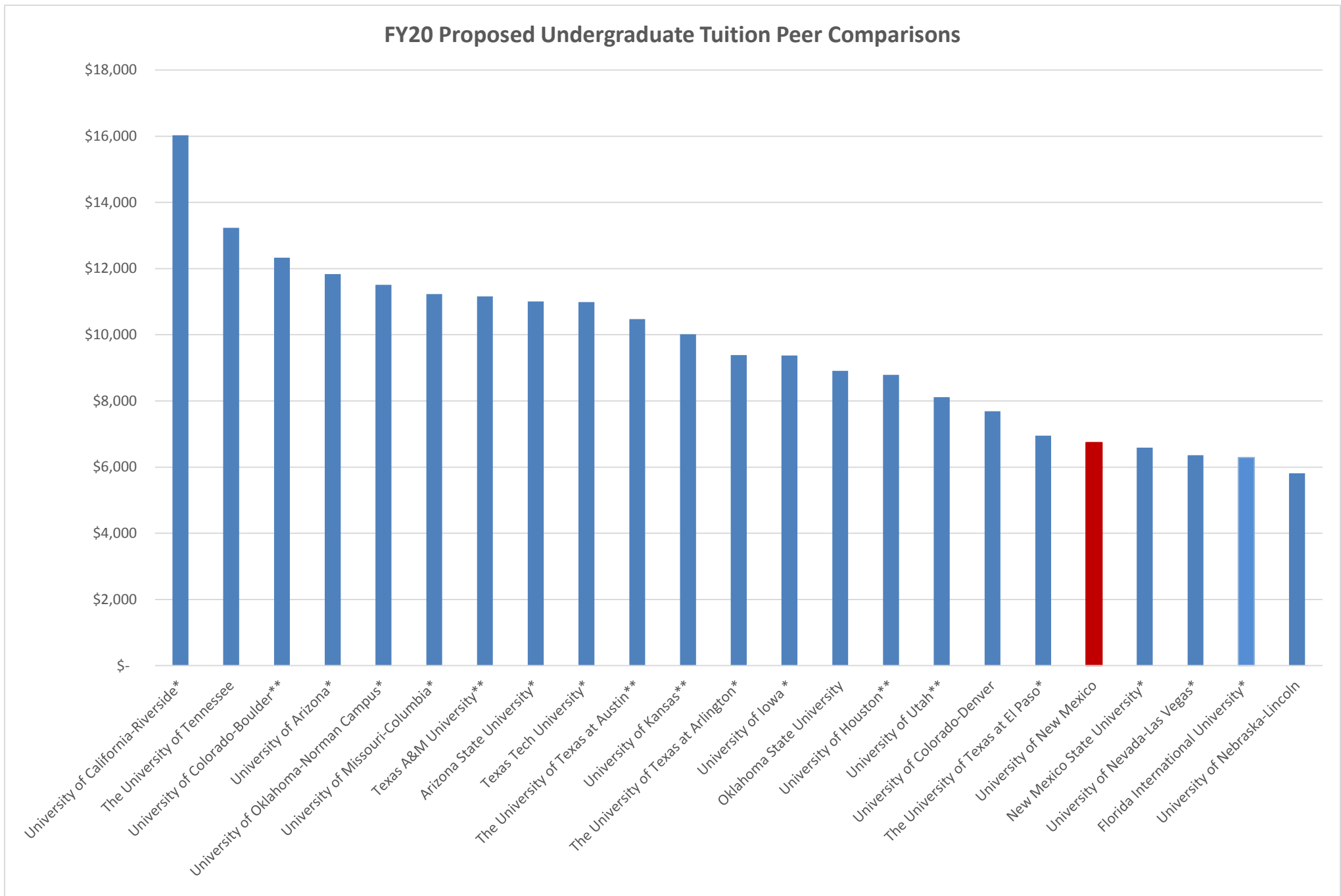
Average Time to Degree by First-time, Full-time Cohort Entry Year



Percentage of Graduates by Cohort Entry Year and Time to Degree

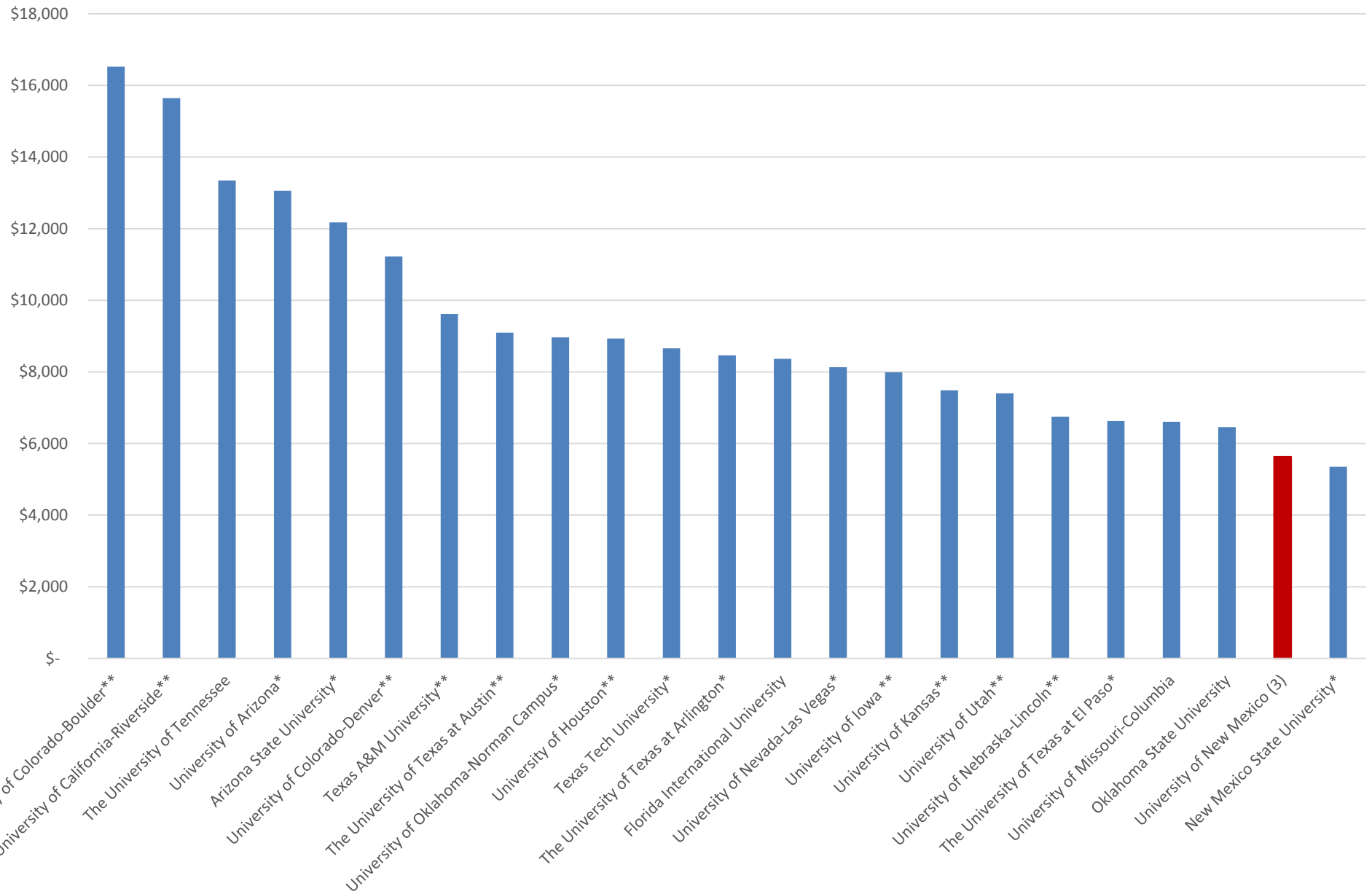


## FY20 Proposed Undergraduate Tuition Peer Comparisons



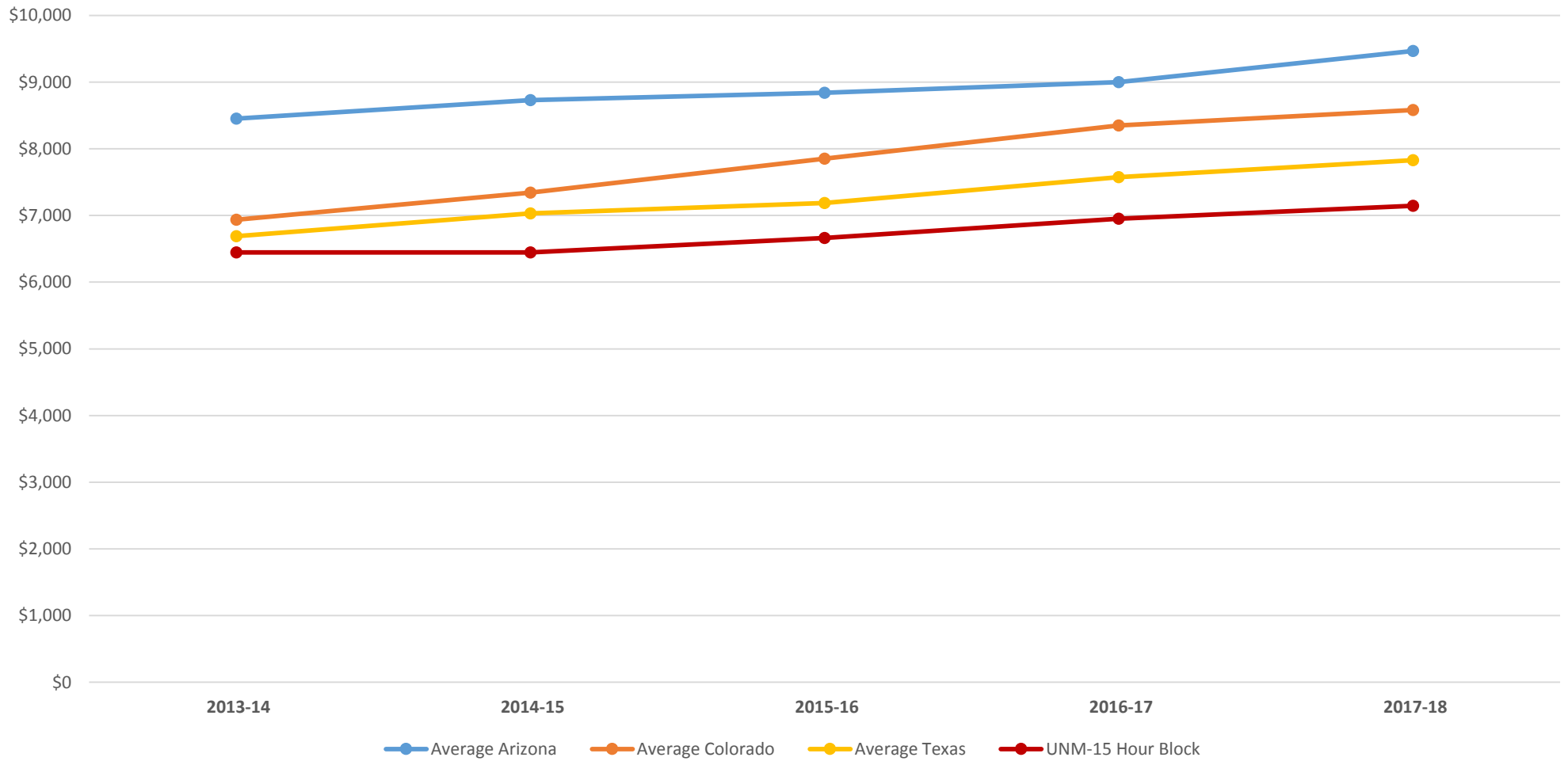
*Peer tuition rates vary, some include fees and/or program tuition rates, which makes the comparisons difficult to directly compare only tuition. This chart attempts to focus only on tuition. Current Resident Rate + 2%*

## FY20 Proposed Graduate Tuition Peer Comparisons



*Peer tuition rates vary, some include fees and/or program tuition rates, which makes the comparisons difficult to directly compare only tuition. This chart attempts to focus only on tuition. Current Resident Rate + 2%*

## Published In-District Tuition and Fees Public 4 Year



Source: IPEDS

## Main Campus Undergraduate Tuition and Fee Proposal

Base Tuition Increase	\$0
Lower Division Tuition Increase	\$0
Upper Division Premium Increase per Credit Hour	\$25 to \$35
Mandatory Student Fee Increase	3.43%
IT Technology Fee per Headcount	\$50 Fall, \$50 Spring and \$10 Summer

- Lower Division **Tuition and Fees** Full Time 15 Hour block:
  - \$82.66 Increase per semester, \$165.32 annually, 2.26%
- Upper Division **Tuition and Fees** Full-Time 15 Hour block:
  - \$232.66 Increase per semester, \$465.32 annually, 5.76%

## Main Campus Graduate Tuition and Fee Proposal

Base Tuition Increase	\$0
Graduate Premium Increase per Credit Hour	\$25 to \$35
Mandatory Student Fee Increase	3.43%
IT Technology Fee per Headcount	\$40 Fall, \$40 Spring and \$10 Summer

- Apply Graduate Premiums to all Graduate Programs. Impacts 2,045 Students, 39%
- Graduate **Tuition and Fees** Full-Time 12 Hours:
  - \$188.74 Increase per semester, \$377.48 annually, 4.22%



# A&S Undergraduate Tuition Differential

## Proposed Annual Revenue

Differential Tuition (per SCH)	\$10
Projected # of SCH (all student SCH taken by student majors in the program)	173,317
<b>Total Revenue</b>	<b>\$1,733,170</b>

## Proposed Annual Expenditures

Financial Aid Set Aside (20.4%)	\$353,170
Faculty Retention and Hiring	\$1,000,000
Instructional Support Personnel	\$230,000
Advising Personnel	\$150,000
Operating Expenses	0
Administration Expenses	0
<b>Total Revenue</b>	<b>\$1,733,170</b>

# A&S Graduate Tuition Differential

## Proposed Annual Revenue

Differential Tuition (per SCH)	\$50
Flat fee for Dissertation hours	\$100
Projected # of SCH – Coursework (\$50)	14,183
Students taking Dissertation hours (\$100)	525
<b>Total Revenue</b>	<b>\$714,400</b>

## Proposed Annual Expenditures (\$)

Tuition Waivers for GA, TA	\$313,390
Increased support for graduate students	\$401,010
Administrative and Operating Expenses	0
<b>Total Revenue</b>	<b>\$714,400</b>



# Student Fee Review Board

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FISCAL YEAR 2019/ 2020

FY 20 Total Amount of Requests :  
**\$17,763,048**

FY19 allocations:  
**Original: \$15,295,873**  
**Revised: \$14,699,800**

Final Allocation for FY20:  
**\$12,938,789**

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**-9.0%**

African American Student Services

American Indian Student Services

Center for Academic Program Support

College Assistant Migrant Program (FYRE)

Community Learning & Public Service

Music Bands

New Mexico Union (SUB)

Women's Resource Center

**-8.0%**

Career Services- SCAPP

El Centro De La Raza

Graduate Resource Center

Recreational Services

University Library Acquisitions

UNM Public Events (Popejoy)

**-7.62%**

UNM Children's Campus

Student Govt. Accounting Office

Student Activity Center

Parking & Transportation Services

KUNM

# Recommended Changes in Funding

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❖ Athletics	Decrease: -3.00%
❖ Student Health and Counseling	Decrease: -3.00%
❖ College Enrichment Program (FYRE)	Decrease: \$3,386
❖ LGBTQ Resource Center	Decrease: \$23,609

# Recommended One-Time Funding

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❖ Project for NM GS of Color	Funded: \$20,000
❖ ENLACE – Division of Equity and Inclusion	Funded: \$38,000
❖ Student Publications	Funded: \$15,000
❖ Global Education Office	Funded: \$12,000
❖ GPSA Office Manager	Funded \$35,000

Current				Proposed							
Student Category	Base Tuition	Upper Division Premium	Mandatory Student Fees	Total	Base Tuition Blocked Rate	Upper Division Premium	Mandatory Student Fees	Technology Fee	Total	Difference	% Change
Lower Division	\$2,709.00	\$0.00	\$952.20	\$3,661.20	\$2,709.00	\$0.00	\$984.86	\$50.00	\$3,743.86	\$82.66	2.26%
Upper Division	\$2,709.00	\$375.00	\$952.20	\$4,036.20	\$2,709.00	\$525.00	\$984.86	\$50.00	\$4,268.86	\$232.66	5.76%

Note: Lower and Upper Division Base Tuition at 15 Hour Block Rate

\$32.66

[illegible]



## On Behalf of the 2018 SFRB Board Members...

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Becka Myers	Chair, ASUNM President
Boney Mutabazi	Vice-Chair, GPSA President
Mason Martinez	Undergraduate
Sab Moore	Undergraduate
Lucas Maestas	Undergraduate
Mohammad Assed	Undergraduate
Alice Vernon	Undergraduate (Alternate)
Melissa Henry	Graduate
Marilyn Omayya	Graduate (Alternate)

*The Student Fee Review Board is grateful for the opportunity to have open dialogue with entities on campus that directly support student success. We are confident the recommendations offer a responsible increase to student fees by serving the best interests and needs of our students.*

Thank you!

Questions?



## **Supplemental Schedules and Information**

### Proposed Funding Requests-Not Prioritized

	Total Request	FY20 Recurring	FY20 w/ Central Reserves	FY20 Bridge w/ Reserves Internally	Further review needed before recommendation	Comments
<b>Compliance and Safety:</b>						
Campus Office of Substance Abuse	47,000	-	-	47,000	-	OVPR Bridge Funding for one year with Research dollars
Women's Resource Center (Includes Fringe)	99,615	86,515			13,100	Recommend Funding Main Campus Request. Recommend WRC work with HSC on HSC request . HR did review this request.
Accessibility Resource Center (Includes Fringe)	100,000	100,000				Recommend Funding
Office Of Equal Opportunity (OEO) (Includes Fringe)	194,991	119,091			75,900	Recommend Funding for current staffing and training. Further evaluation on compliance specialist. HR did review this request.
Student Health and Counseling	143,640	143,640				Recommend Funding-used info from 2nd presentation
Dean of Students	89,955	35,000			54,955	More Review Needed-used info from 2nd presentation
Provost Office Support Staff disciplinary investigations	55,200				55,200	More Review Needed
Library Roving Security Guard	58,040			58,040		Provost Office use of reserves for FY20
<b>Subtotal</b>	<b>788,441</b>	<b>484,246</b>	<b>-</b>	<b>105,040</b>	<b>199,155</b>	
<b>Academic/Student Success:</b>						
Faculty Retention	200,000	-			200,000	More Review Needed-Potentially competes with compensation Increase
Diversity Faculty Hiring	150,000	-			150,000	More Review Needed-Potentially competes with compensation Increase
Committed Faculty Lines COE	182,400	182,400				Recommend Funding
Advising Initiatives	590,800	590,800				Advising compensation (based on option 4: internal equity adjustments) \$300K and convert remaining Athletics advisors to I&G \$290K.
Committed Faculty Lines SOE	85,000			85,000		Provost Office use of reserves for FY20
ADVANCE Support	50,000			50,000		Provost Office use of reserves for FY20
Global Education Office	42,271				42,271	SFRB Recommended the amount move to I&G. Need further review.
Faculty/Staff/Student Research and Professional Development	235,400	235,400				
Theatre and Dance	8,168			8,168	-	SFRB Recommended the amount move to I&G. Need further review.
<b>Subtotal</b>	<b>1,544,039</b>	<b>1,008,600</b>	<b>-</b>	<b>143,168</b>	<b>392,271</b>	

**Proposed Funding Requests-Not Prioritized**

	Total Request	FY20 Recurring	FY20 w/ Central Reserves	FY20 Bridge w/ Reserves Internally	Further review needed before recommendation	Comments
<b>Must Fund:</b>						
ERB	500,000	500,000				
Group Health (5%) and Student Health (15%)	1,100,000	1,100,000				
FY19 Police Raises	200,000	200,000				
Faculty/Lecturer Promotions	420,000	420,000				
Insurances and Misc. Fringe Benefits	825,000	500,000	150,000	175,000		Use \$150K central reserves and SRS reserves \$175K for Property and General Liability Insurances for FY20, while an assessment of insurance is conducted. FY20 \$150K increase in 1640 for Property/Gen. liab. Ins. In FY 21, the remaining \$175K add to scenario and increase 1640 for Prop./Gen. Liability insurances
<b>Subtotal</b>	<b>3,045,000</b>	<b>2,720,000</b>	<b>150,000</b>	<b>175,000</b>	<b>-</b>	
<b>Administrative Support Services:</b>						
IT Academic Technologies (Includes Fringe)	1,158,217				1,158,217	Request an update regarding KSA review and progress. Potentially recommend a student technology fee or tuition increase to backfill MSF reduction. SFRB Recommended \$1,015,499 amount move to I&G
IT Cloud Infrastructure , Wireless Infrastructure Software Licensing, and Disaster Recovery	636,000		318,000	318,000		Use central reserves and IT reserves one-time until IT debt service payment rolls off in FY 21. This is a one-time increase of 1640 of \$318K in FY20 for IT. Then, this will be funded by IT starting in FY21 using the freed up debt svc. monies
ISS Request	1,125,000				1,125,000	Additional review needed to evaluate all ISS units to determine appropriate structure and I&G support.
<b>Subtotal</b>	<b>2,919,217</b>	<b>-</b>	<b>318,000</b>	<b>318,000</b>	<b>2,283,217</b>	
<b>Other UNM Initiatives:</b>						
Foundation-UNM Campaign (3 year commitment)	366,667				366,667	Suggest funding from the Mesa Del Sol land proceed sale/endowment from the BOR or other sources. Additional review required given the change in leadership.
<b>Total</b>	<b>8,663,364</b>	<b>4,212,846</b>	<b>468,000</b>	<b>741,208</b>	<b>3,241,310</b>	

	Current				Proposed						
Student Category	Base Tuition	Upper Division Premium	Mandatory Student Fees	Total	Base Tuition Blocked Rate	Upper Division Premium	Mandatory Student Fees	Technology Fee	Total	Difference	% Change
Lower Division	\$2,709.00	\$0.00	\$952.20	\$3,661.20	\$2,709.00	\$0.00	\$984.86	\$50.00	\$3,743.86	\$82.66	2.26%
Upper Division	\$2,709.00	\$375.00	\$952.20	\$4,036.20	\$2,709.00	\$525.00	\$984.86	\$50.00	\$4,268.86	\$232.66	5.76%
Note: Lower and Upper Division Base Tuition at 15 Hour Block Rate											

	Current				Proposed						
Student Category	Base Tuition	Premium	Mandatory Student Fees	Total	Base Tuition Blocked Rate	Premium	Mandatory Student Fees	Technology Fee	Total	Difference	% Change
Graduate	\$3,333.84	\$300.00	\$837.84	\$4,471.68	\$3,333.84	\$420.00	\$866.58	\$40.00	\$4,660.42	\$188.74	4.22%
Note: Graduate at 12 Hour Rate											

Note: In tuition and fee memo, cents are rounded to exact amounts

**THE UNIVERSITY OF NEW MEXICO  
MAIN CAMPUS  
FY 2019-20 STUDENT FEES**

Requestors of Student Fees	FY 2018-19	FY 2019-20			FY 2019-20	FY 2019-20			FY 2019-20
	SFRB - Final	SFRB Recommendation Scenario 1			SFRB Move to I&G or Other Funding	SFRB Recommendation Scenario 2			SFRB Move to I&G or Other Funding
	Original Budget	Original Budget	\$ Change from FY19 Orig.	% Change from FY19 Orig.	Original Budget	Original Budget	\$ Change from FY 19 Orig	% Change from FY 19	Original Budget
<b>Student Activity Fees</b>									
African American Student Svc AASS (see Form A)	81,176	73,870	(7,306)	-9.00%	0	73,870	-7,306	-9.00%	0
American Indian Student Services	89,761	81,683	(8,078)	-9.00%	0	81,683	-8,078	-9.00%	0
Athletics	3,681,708	3,275,354	(406,354)	-11.04%	0	3,571,257	-110,451	-3.00%	0
Career Services- SCAPP	30,737	28,278	(2,459)	-8.00%	0	28,278	-2,459	-8.00%	0
Career Services - Intern Coordinator	0	0	0	N/A	0	0	0		0
CASAA/COSAP	17,722	9,000	(8,722)	-49.22%	0	9,000	-8,722	-49.22%	0
Center for Academic Program Support (CAPS)	330,187	300,470	(29,717)	-9.00%	0	300,470	-29,717	-9.00%	0
College Assistant Migrant Program (see EI Centro)	32,742	29,795	(2,947)	-9.00%	0	29,795	-2,947	-9.00%	0
College Enrichment Program (FYRE)	23,386	20,000	(3,386)	-14.48%	0	20,000	-3,386	-14.48%	0
Community Learning & Public Service	104,773	95,343	(9,430)	-9.00%	0	95,343	-9,430	-9.00%	0
Division of Equity & Inclusion	0	0	0	N/A	0	0	0		0
EI Centro De La Raza	163,118	150,069	(13,049)	-8.00%	0	150,069	-13,049	-8.00%	0
Geography & Environmental Studies	0	0	0	N/A	0	0	0		0
Global Education Office	45,947	0	(45,947)	-100.00%	42,271	0	-45,947	-100.00%	42,271
Graduate Resource Center	84,193	77,458	(6,735)	-8.00%	0	77,458	-6,735	-8.00%	0
IT Initiatives	1,783,981	625,764	(1,158,217)	-64.92%	1,015,499	0	-1,783,981	-100.00%	1,641,263
KUNM	48,668	44,959	(3,709)	-7.62%	0	44,959	-3,709	-7.62%	0
LGBTQ Resource Center	123,609	100,000	(23,609)	-19.10%	0	100,000	-23,609	-19.10%	0
Music Bands	68,290	62,144	(6,146)	-9.00%	0	62,144	-6,146	-9.00%	0
New Mexico Union (SUB)	2,206,734	2,008,128	(198,606)	-9.00%	0	2,008,128	-198,606	-9.00%	0
LoboRESPECT Advocacy Center	0	0	0	N/A	0	0	0		0
Office of Rights & Responsibilities	0	0	0	N/A	0	0	0		0
Parking & Transportation Services	46,774	43,210	(3,564)	-7.62%	0	43,210	-3,564	-7.62%	0
Project for NM GS of Color	0	0	0	N/A	0	0	0		0
Recreational Services	767,178	705,804	(61,374)	-8.00%	0	705,804	-61,374	-8.00%	0
Student Activity Center	29,111	26,893	(2,218)	-7.62%	0	26,893	-2,218	-7.62%	0
Student Govt. Accounting Office	186,914	172,671	(14,243)	-7.62%	0	172,671	-14,243	-7.62%	0
Student Health and Counseling	4,486,362	4,331,362	(155,000)	-3.45%	0	4,351,771	-134,591	-3.00%	0
Student Publications	0	0	0	N/A	0	0	0		0
Theatre and Dance	8,878	0	(8,878)	-100.00%	8,168	0	-8,878	-100.00%	8,168
Univ Library Acquisitions	257,730	237,112	(20,618)	-8.00%	0	237,112	-20,618	-8.00%	0
UNM Children's Campus	356,999	329,796	(27,203)	-7.62%	0	329,796	-27,203	-7.62%	0
UNM Public Events (Popejoy)	141,076	129,790	(11,286)	-8.00%	0	129,790	-11,286	-8.00%	0
Women's Resource Center	98,119	89,288	(8,831)	-9.00%	0	89,288	-8,831	-9.00%	0
SFRB Contingency	0	0	0		0	200,000	200,000		0
<b>Subtotal - Student Activity Fees Unit Allocations</b>	<b>15,295,873</b>	<b>13,048,240</b>	<b>-2,247,633</b>	<b>-14.69%</b>	<b>1,065,938</b>	<b>12,938,788</b>	<b>-2,357,085</b>	<b>-15.41%</b>	<b>1,691,702</b>

THE UNIVERSITY OF NEW MEXICO  
MAIN CAMPUS  
FY 2019-20 STUDENT FEES

Requestors of Student Fees	FY 2018-19	FY 2019-20			FY 2019-20	FY 2019-20			FY 2019-20
	SFRB - Final	SFRB Recommendation Scenario 1			SFRB Move to I&G or Other Funding	SFRB Recommendation Scenario 2			SFRB Move to I&G or Other Funding
	Original Budget	Original Budget	\$ Change from FY19 Orig.	% Change from FY19 Orig.	Original Budget	Original Budget	\$ Change from FY 19 Orig	% Change from FY 19	Original Budget
<b>Graduate Allocation Fund (GAF)</b>					0	0	0		0
GPSA Graduate Scholarship Fund	46,760	41,919	(4,841)	-10.35%	0	41,919	-4,841	-10.35%	0
GPSA Student Research Grant	89,134	79,907	(9,227)	-10.35%	0	79,907	-9,227	-10.35%	0
<b>Subtotal - Student Activity Fees (GAF)</b>	<b>135,894</b>	<b>121,826</b>	<b>(14,068)</b>	<b>-10.35%</b>	<b>0</b>	<b>121,826</b>	<b>-14,068</b>	<b>-10.35%</b>	<b>0</b>
<b>Total Student Activity Fees</b>	<b>15,431,767</b>	<b>13,170,066</b>	<b>(2,261,701)</b>	<b>-14.66%</b>	<b>1,065,938</b>	<b>13,060,614</b>	<b>(2,371,153)</b>	<b>-15.37%</b>	<b>1,691,702</b>
<b>ASUNM/GPSA</b>									
ASUNM - Accounting office	42,006	37,268	(4,738)	-11.28%	0	37,268	(4,738)	-11.28%	0
ASUNM	850,000	754,133	(95,867)	-11.28%	0	754,133	(95,867)	-11.28%	0
GPSA	300,950	263,077	(37,873)	-12.58%	0	263,077	(37,873)	-12.58%	0
<b>Total ASUNM and GPSA Fees</b>	<b>1,192,956</b>	<b>1,054,478</b>	<b>(138,478)</b>	<b>-11.61%</b>	<b>0</b>	<b>1,054,478</b>	<b>(138,478)</b>	<b>-11.61%</b>	<b>0</b>
<b>DebtService/Other</b>									
Debt Service-ERP Project Fee	2,352,180	2,387,205	35,025	1.49%	0	2,387,205	35,025	1.49%	0
Debt Service-Facility Fee	17,279,317	17,017,308	(262,009)	-1.52%	0	17,017,308	(262,009)	-1.52%	0
<b>Subtotal - Debt Service</b>	<b>19,631,497</b>	<b>19,404,513</b>	<b>(226,984)</b>	<b>-1.16%</b>	<b>0</b>	<b>19,404,513</b>	<b>(226,984)</b>	<b>-1.16%</b>	<b>0</b>
<b>Total - Mandatory Student Fees</b>	<b>36,256,220</b>	<b>33,629,057</b>	<b>(2,627,163)</b>	<b>-7.25%</b>	<b>1,065,938</b>	<b>33,519,605</b>	<b>(2,736,615)</b>	<b>-7.55%</b>	<b>1,691,702</b>
<b>SFRB-OneTimeFunding</b>									
IT Initiatives	0	0	0		0	0	0		0
Community Learning & Public Service	0	0	0		0	0	0		0
Geography & Environmental Studies	0	0	0		0	0	0		0
New Mexico Union (SUB)	0	0	0		0	0	0		0
Libraries	0	0	0		0	0	0		0
Project for NM GS of Color	5,000	20000	15,000	300.00%	0	20,000	15,000	300.00%	0
LoboRESPECT	0	0	0		0	0	0		0
ENLACE - Division of Equity and Inclusion	41,750	38000	-3,750	-8.98%	0	38,000	-3,750	-8.98%	0
Student Publications	25,000	15000	-10,000	-40.00%	0	15,000	-10,000	-40.00%	0
LGBTQ Resource Center	0	0	0		0	0	0		0
Global Education Office	0	12200	12,200		0	12,200	12,200		0
GPSA Administrative Position	0	0	0		0	35,000	35,000		0
<b>Total - SFRB One Time Funding</b>	<b>71,750</b>	<b>85,200</b>	<b>13,450</b>	<b>18.75%</b>	<b>0</b>	<b>120,200</b>	<b>48,450</b>	<b>67.53%</b>	<b>0</b>
<b>Grand Total</b>	<b>36,327,970</b>	<b>33,714,257</b>	<b>(2,613,713)</b>	<b>-7.19%</b>	<b>1,065,938</b>	<b>33,639,805</b>	<b>(2,688,165)</b>	<b>-7.40%</b>	<b>1,691,702</b>



Student Technology Fee - FY20 Proposed		Proposed fee by semester		
Student Technology Fee Scenarios	Scenario Amount	Fee range per student annually <sup>1</sup>	Fall/Spring	Summer
Scenario 1: fund \$1.1M (amount of proposed swap to I&G)	\$ 1,158,217	\$47-\$58	\$ 25	\$ 5
Scenario 2: fund full amount (including \$625K proposal for SFRB)	\$ 1,783,981	\$73-\$90	\$ 40	\$ 10
Scenario 3: fund full amount (including Adobe licensing) <sup>2</sup>	\$ 1,733,981 + Adobe cost	\$93-\$110	\$ 50	\$ 10
<sup>1</sup> Range based on spring 2019 enrollment and assumes +/- 10% range for fluctuation				
<sup>2</sup> Adobe Creative Cloud/Acrobat Pro licensing cost (currently under discussion) - offset by \$50K currently funded for labs (~\$2/student)				

- Even though student enrollment is variable, many of these costs within Academic Technologies are fixed
- Generated fee revenue above baseline will fund student requested initiatives
- Will utilize following mechanisms to make any decisions regarding how additional funding will be used:
  - Student and faculty surveys
  - Engagement with ASUNM and GPSA
  - IT Advisory Boards
  - Faculty Senate IT Use Committee

## FY 20 Compensation Increase Recommendation

The administration recommends allocating funds sufficient for a 2% across the board increase for I&G funded employees. Increases funded by the legislature fund about half of the total I&G cost, so a 4% compensation increase from the legislature actually funds about a 2% increase for main campus I&G. See details below.

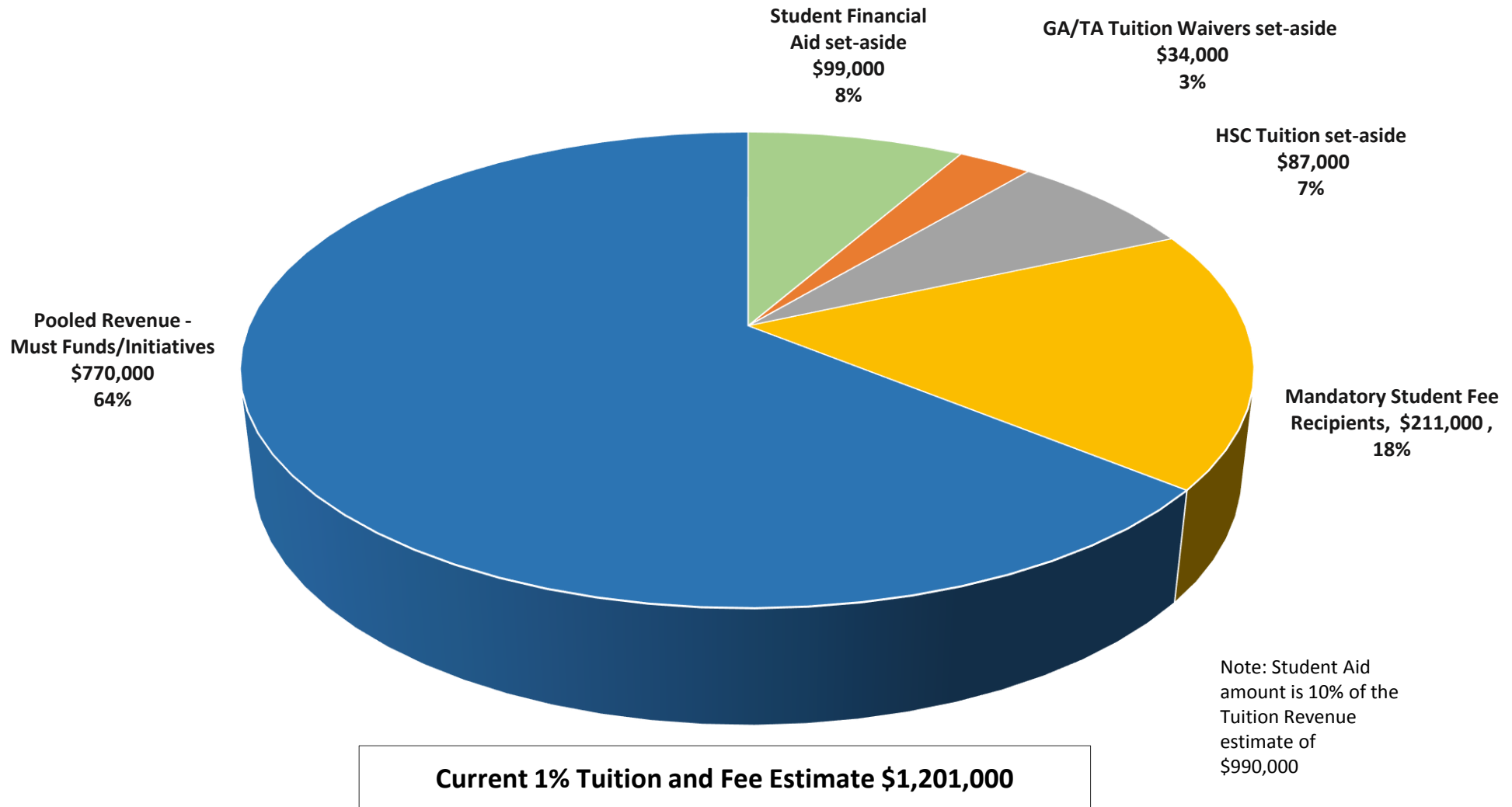
<b>I&amp;G Salaries &amp; Fringe Benefit Increases, by Employee Type</b> <small>Rounded to Thousands</small>	<b>4% Increase</b>	<b>2% Increase</b>
Faculty	\$5,262	\$2,631
Staff	\$4,528	\$2,264
<b>Total Cost of Increase</b>	<b>\$9,790</b>	<b>\$4,895</b>
<b><i>Funding from State</i></b>	<b><i>\$5,106</i></b>	<b><i>\$5,106</i></b>
<b><i>Net</i></b>	<b><i>(\$4,684)</i></b>	<b><i>\$211</i></b>

In addition to these across the board increases, the administration recommends allocating sufficient funding to increase the minimum wage for student employees to \$9.00, in line with passed legislation that will go into effect January 1, 2020. The main campus I&G cost impact for this increase is estimated to be approximately \$11.4 thousand and will be effective July 1, 2019.

# Main Campus Unrestricted Compensation Scenario

	1% Increase	2% Increase	3% Increase	4% Increase
Total Unrestricted Salaries and Fringe Cost	\$3,486,552	\$6,973,104	\$10,459,656	\$13,946,208
Less: Estimated Funding From State	(\$1,321,259)	(\$2,642,518)	(\$3,963,777)	(\$5,285,036)
Funding Gap	\$2,165,293	\$4,330,586	\$6,495,879	\$8,661,172

## 1% Base Tuition and Fee Increase



**To Fund a 1% Faculty and Staff Compensation Increase would require a 3.2% Tuition Increase**



# **UNM Athletics FY20 Budget**

***Board of Regents' Budget Summit  
April 9, 2019***

# Budget Review

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	UNM	UNM (FY20 Projected)	MWC Average (Current)
Student Fees	\$3.68M*	\$3.57M	\$4.98M
Direct State/Government Support	\$2.64M	\$3.79M	\$3.71M
Total Institutional Support, Government & Fees	\$8.92M	\$10.56M	\$16.1M
Number of Sports	22	18	18.5**

- Athletics total budget ranks **8<sup>th</sup> of 11** in MWC
- Total financial support of \$8.9M ranks **10<sup>th</sup> of 11** in MWC
- UNM total institutional support of Athletics budget is 26.3% (**lowest in MWC**)
- NMSU total institutional support of Athletics budget is 64.5%

*\*Student Fees FY18 \$3.85M*

*\*\*Excluding Air Force*

# Budget Review

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- March 2018 Board of Regents adopted a deficit reduction plan to address the accumulated deficit of (\$4.7M) and recurring deficit of (\$2.6M)
  - Plan included \$975K of institutional support for grant-in-aid
  - Reduction plan addressed the 10 year reduction plan mandated by HED
- FY19 additional review of budget and accounting practices have taken place, which include:
  - Lobo Club restructure
  - Ticketing office
  - Shared services
  - Special events
  - Right sizing administrative staff
- Continue to evaluate revenue opportunities, including team store, naming rights, game guarantees, etc.

# FY20 Financial Assumptions

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## ***Revenues- (\$1.13M) net decrease***

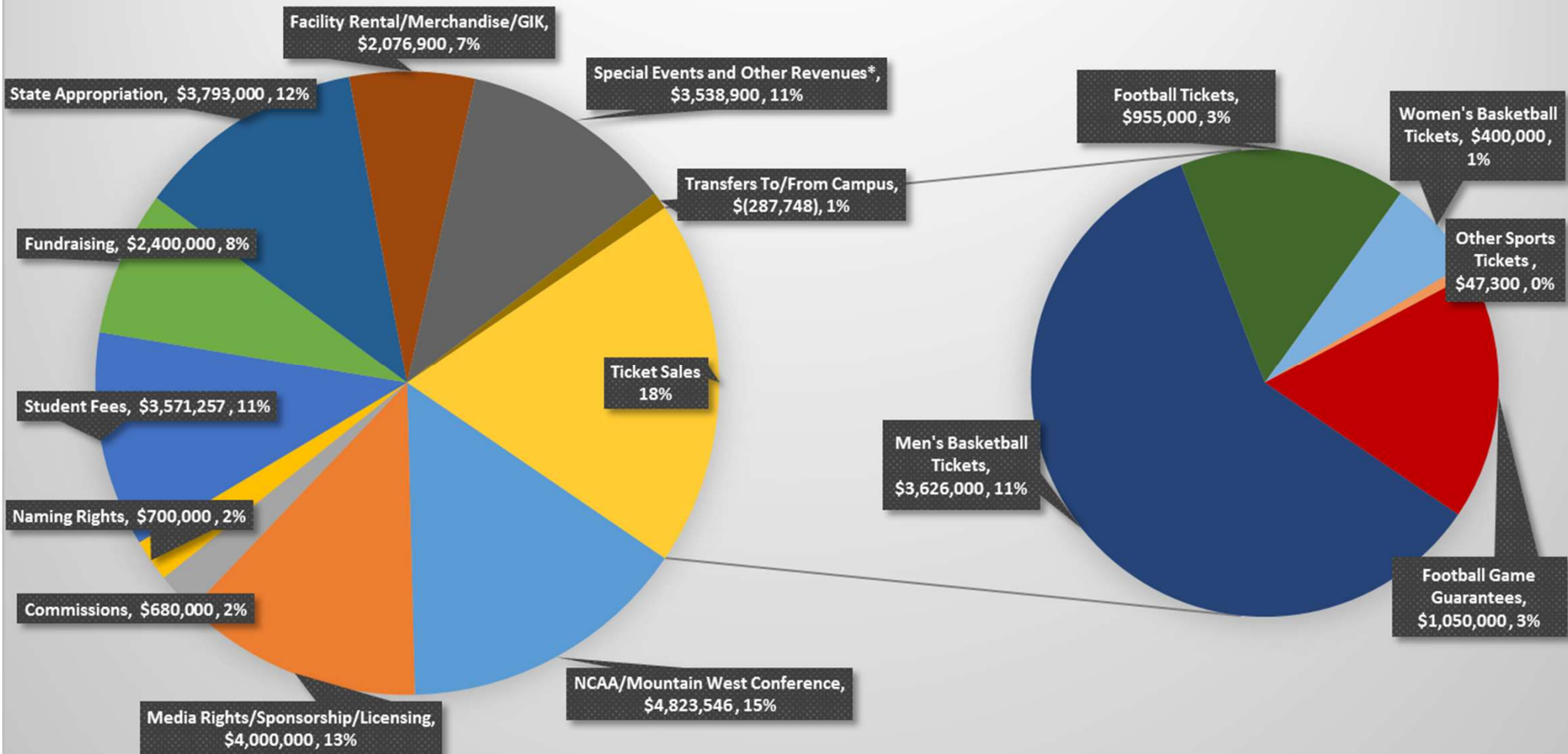
- Decrease in Mandatory Student Fees (\$110K)
- Media Rights contract (pending RFP) anticipated decrease (\$1.6M) from original FY20 projection
- Projected decrease in ticket sales (\$476K)
- Decrease in commissions (\$120K)
- Projected decrease in concessions, parking, merchandise, etc. sales (driven by ticket sales) (\$20K)
- Increase in State Appropriation \$1.2M

## ***Expenses- \$348K net increase***

- Salary increases for staff – 2% in preliminary budget \$150K
- Increase in Grant-in-Aid expense due to pending tuition and fees increase \$123K
- Increase in travel and other student related expenses \$75K



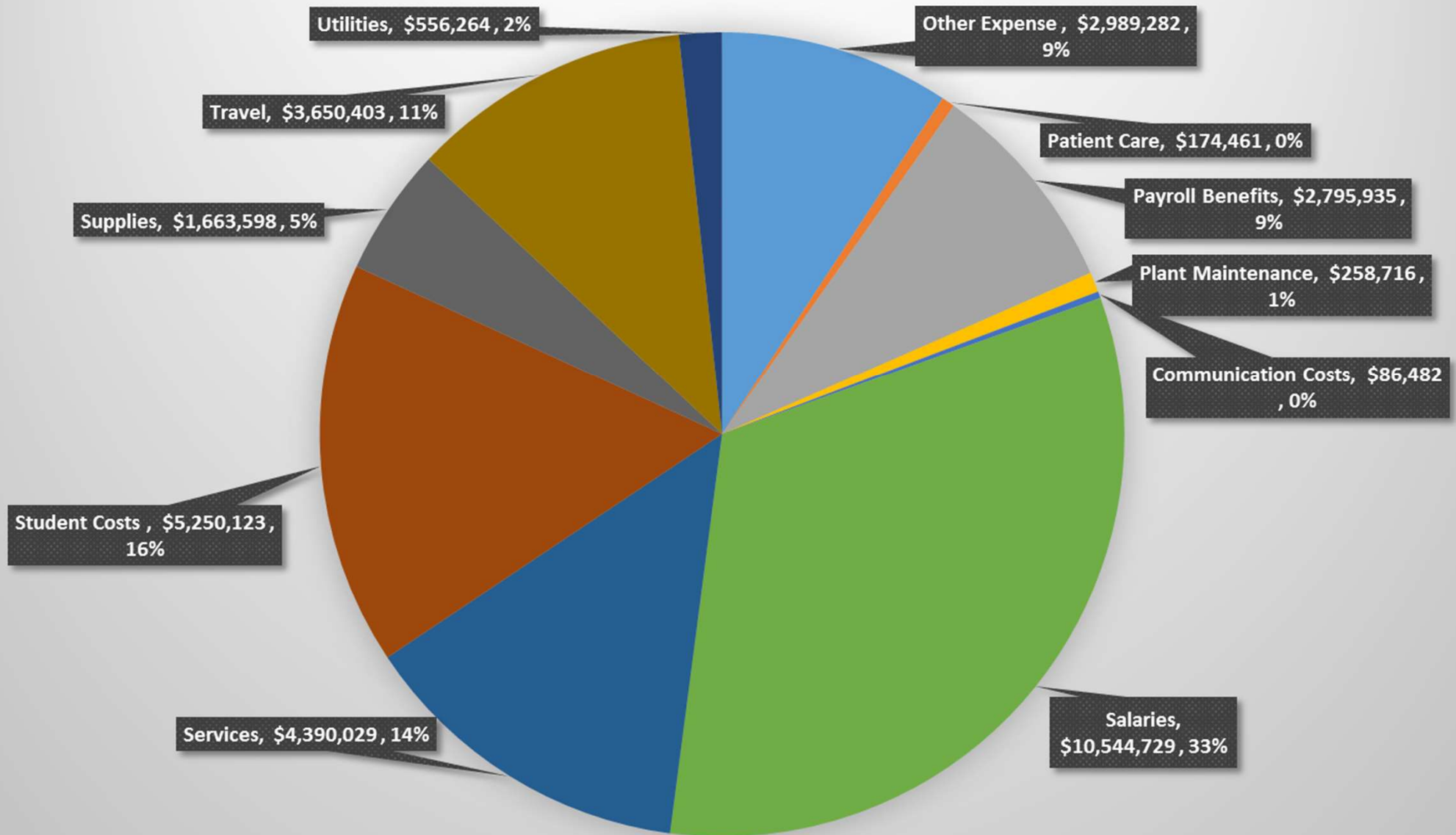
# FY20 Athletics Operating Budget Revenues



**Total Revenue: \$31,374,155**

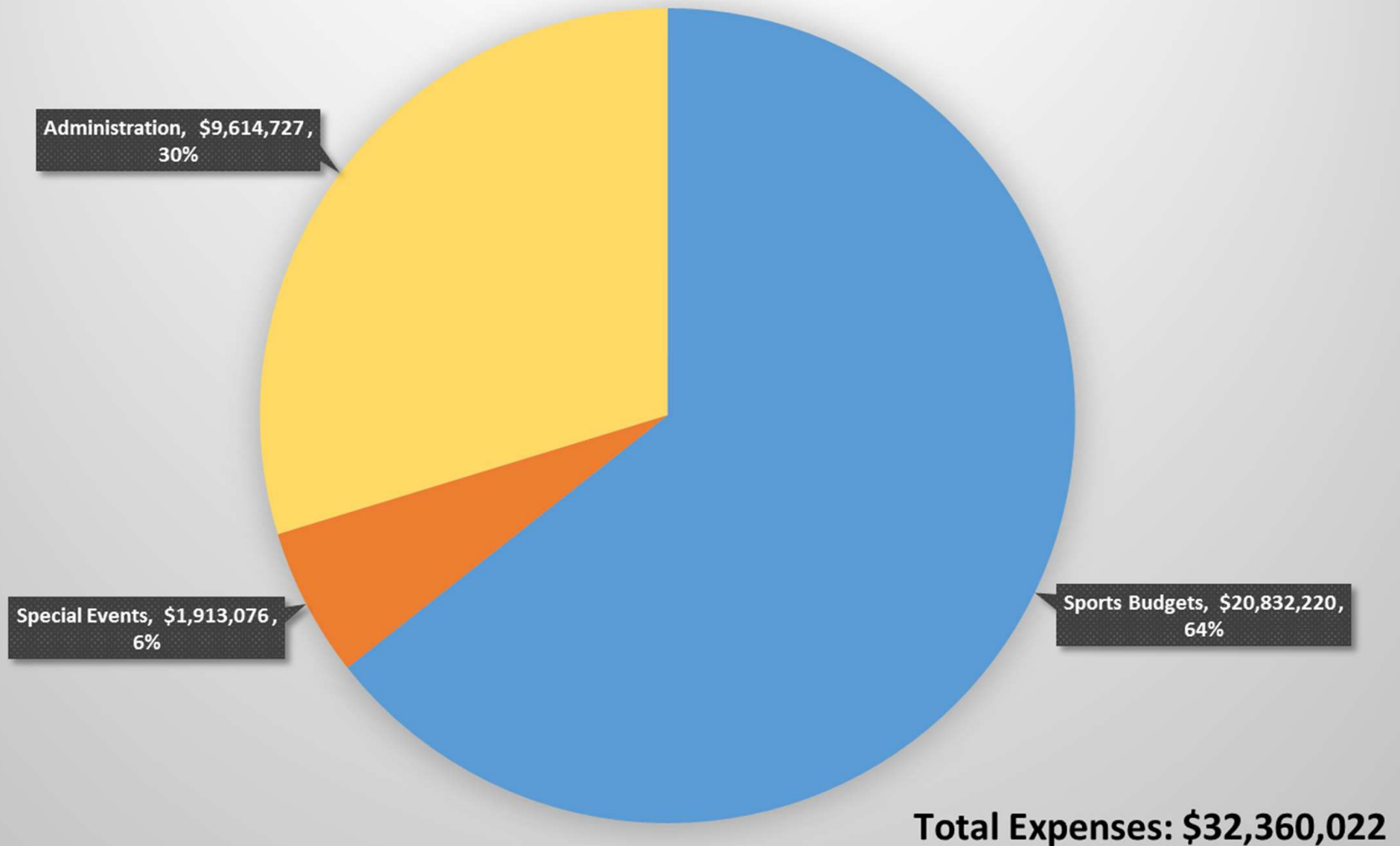
*\*Other Revenues include concessions, parking, ticketing fees, training room fees, and other miscellaneous revenues*

## FY20 Athletics Operating Budget Expenses by Category



**Total Expenses: \$32,360,022**

## FY20 Athletics Operating Budget Expenses by Unit



	<b>FY20 Adopted Budget*</b>	<b>FY20 Proposed Budget</b>	<b>Net Change</b>	<b>Comments</b>
Pooled Revenues	\$24,435,208	\$25,295,855	\$860,647	<ol style="list-style-type: none"> <li>1. Accounting for Special Event revenue correctly, increase \$1.5M</li> <li>2. Projected decrease in Media Rights contract (\$1.6M)</li> <li>3. Decrease in MSF (\$110K)</li> <li>4. Decrease in commissions (\$120K)</li> <li>5. Decrease in other revenues (\$20K)</li> <li>6. Increase in State Appropriations \$1.2M</li> </ol>
Directed Revenues	\$6,554,296	\$6,078,300	\$(475,996)	<ol style="list-style-type: none"> <li>1. Decrease in ticket sales revenues (\$476K)</li> </ol>
<b>Total Revenues</b>	<b>\$30,989,504</b>	<b>\$31,374,155</b>	<b>\$384,651</b>	
Expenses	\$30,502,176	\$32,360,022	\$1,857,846	<ol style="list-style-type: none"> <li>1. Accounting for Special Event revenue correctly, increase \$1.5M</li> <li>2. Increase in Grant-in-aid \$123K (pending tuition and fee increase)</li> <li>3. Increase in Salaries and Benefits \$150K for 2% compensation increase</li> <li>4. Travel and other expenses increase \$75K</li> </ol>
<b>Net Margin</b>	<b>\$487,328</b>	<b>\$(985,867)</b>	<b>\$(1,473,195)</b>	
Deficit Reduction Payment	\$(487,328)	\$(487,328)		
<b>Net Margin with Payment</b>	<b>\$0</b>	<b>\$(1,473,195)</b>		

*\*FY20 Adopted Budget as part of the deficit reduction plan approved at Budget Summit March 2018*

# FY20 Budget Summarized

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- FY20 net shortfall of -4.56% (\$1.47M including payment plan) driven by:
  - Net revenue shortfalls of (\$1.13M) primarily driven by Media Rights and Ticket Sales
  - Unfunded increased expenses \$348K driven by estimated tuition and fee increases, 2% compensation increases, and increased costs associated with ensuring compliance for travel and other student costs
- FY20 budget includes offsetting sports operational budgets through Lobo Club fundraising efforts estimated \$1M in addition to gift-in-kind donations

# Balancing FY20 Budget Forward

---

- Work with the institution to evaluate ways to balance the budget, including:
  - Addressing gaps in student fees and institutional support compared to conference peers
  - Reevaluating debt service payments
  - Possibilities to reassess the deficit reduction plan with HED
- Continue to seek additional revenue opportunities through:
  - Naming rights
  - Guarantee games
  - Fundraising
  - Apparel agreements
  - Team store
  - Special events
- Continue to monitor and control expenses



# Health Sciences

**Budget Summit**  
**Tuesday April 9, 2019**



# Introduction

**Paul B. Roth, MD, MS**  
**Chancellor**  
**UNM Health Sciences Center**







## VISION

THE UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER WILL WORK WITH COMMUNITY PARTNERS TO HELP NEW MEXICO MAKE MORE PROGRESS IN HEALTH AND HEALTH EQUITY THAN ANY OTHER STATE.



## MISSION

PROVIDE AN OPPORTUNITY FOR NEW MEXICANS TO OBTAIN AN EXCELLENT EDUCATION IN HEALTH SCIENCES.

ADVANCE HEALTH DISCOVERY AND INNOVATION IN THE MOST IMPORTANT AREAS OF HUMAN HEALTH.

ENSURE THAT ALL POPULATIONS IN NEW MEXICO HAVE ACCESS TO THE HIGHEST QUALITY HEALTH CARE.



## VALUES

EXCELLENCE IN EDUCATION, PATIENT CARE AND RESEARCH.

COMMITMENT TO SERVICE, QUALITY AND SAFETY.

INTEGRITY AND ACCOUNTABILITY.

RESPECT AND COMPASSION FOR ALL PEOPLE.

TEAMWORK AND COLLABORATION.

PROVIDING HOPE FOR THOSE WE SERVE.



## GOALS

IMPROVE PUBLIC HEALTH AND HEALTH CARE TO THOSE WE SERVE.

BUILD THE WORKFORCE OF NEW MEXICO BY PROVIDING A PREMIER EDUCATION.

TRANSLATE OUR RESEARCH AND DISCOVERIES INTO CLINICAL OR EDUCATIONAL PRACTICE.

PROVIDE THE ENVIRONMENT TO ENABLE OUR PEOPLE AND PROGRAMS TO DO THEIR BEST.

DELIVER HIGH QUALITY CLINICAL CARE AND SERVICE WHILE BEING ACCESSIBLE TO ALL NEW MEXICANS.

NURTURE AND EMBRACE AN ENVIRONMENT OF DIVERSITY, INTEGRITY AND TRANSPARENCY.

# The whole state is our campus . . .



579 Activities in 246 Communities

UNM Health System clinical encounters are not included in these counts. Outreach activities include:

- Education
- Patient Care
- Community Research
- Telehealth Sites

# Academic Issues and Challenges

- Investing in 2 new Deans COP and CON
  - FY19 – Recruitments completed,
    - COP – Dr. Donald Godwin
    - CON – Dr. Christine Kasper
  - FY20 - Both colleges beginning strategies to expand research portfolios with the goal to move up in their respective research rankings
    - Pharmacy implementing Early Assurance for the new BS Pharmaceutical Sciences, 10 incremental admissions;
    - Nursing implementing Early Assurance for the new BSN to MSN program, up to 16 additional admissions.
- Continuing to nurture College of Population Health
  - FY19 – Completed a successful recruitment for the permanent Dean, Dr. Tracie Collins, who will start July, 2019
  - FY20 – Expanding undergraduate student admissions by 50 to 80 students in the BS PH degree; beginning to replace large grants that will expire early 2021

# Academic Issues and Challenges

- School of Medicine
  - FY19 - Enhancing positive learning experience for students and residents, CTSC renewal
  - FY20 – Comprehensive Cancer Center renewal, wellness and suicide prevention initiatives, Faculty compensation high priority
- Health Sciences Rio Rancho campus
  - FY19 – Implementing new initiatives in Building 1; Nursing, Medical Assistants, Community Health workers, Behavioral Health Medical Home and Education Center, Summer Healthcare Careers Academy
  - FY20 – Continue Building 1 new initiatives; Partnering with the City of Rio Rancho for Building 2 (Ortho Joint Replacement & Rehab), Senior Center and campus infrastructure projects

# Health System Issues and Challenges

- Healthcare Financing
  - FY19 – adding more Medicare advantage and managed Medicaid initiatives
  - FY20 – adapting to value based care and reduced healthcare reimbursement
- Strategic Partnerships
  - FY19 – Expanding vision for more collaboration
  - FY20 – implementing and operationalizing new collaborative partnerships; behavioral health partnerships to expand access
- Operational Improvement Initiatives
  - FY19 – specific implementation of projects for rapid improvement
  - FY20 - implementing efficiencies across all platforms including revenue cycle and addressing improving work environment for clinicians (Mission Excellence)

# Health System Issues and Challenges

- UNMH Modern Medical Facility/New Hospital Tower
  - FY19 – developing program
  - FY20 – moving forward with design, project management, and financing
- SRMC Mill Levy Programming
  - FY19 – Sandoval County voters approved mill levy (annual \$6.7 million)
  - FY20 – implementing Behavioral Health and Level III Trauma Center with Mill Levy funding
- New Clinical Programs & Centers of Excellence
  - Movement disorder
  - Lovelace/UNM Rehab Hospital expansion



# Budget Planning FY 2020

April 9, 2019



Ava J. Lovell, MHA, CPA  
Senior Executive Officer  
for Finance & Administration

# UNM HSC Academic Enterprise

## FY 2020 – Financial Assumptions

### Revenues

- New HSC I&G Appropriations \$3,965,100 (includes compensation)
- New HSC RPSP House Bill 2 Appropriations of \$4,751,700
- New HSC RPSP HB548 and SB536 Appropriations of \$1,949,000
- New State Formula Funding increase of \$351,700
- F&A revenues increase of \$500,000
- Zero tuition increase budgeted
- 2% MD tuition decrease of (\$133,700)

### Expenses

- Salary increases for HSC Faculty and Staff – 2% in preliminary budget
- Group Health Insurance increase 5%
- Start-up packages for new College of Population Health Dean and Neurosurgery chair
- Health Sciences Rio Rancho campus advancement costs

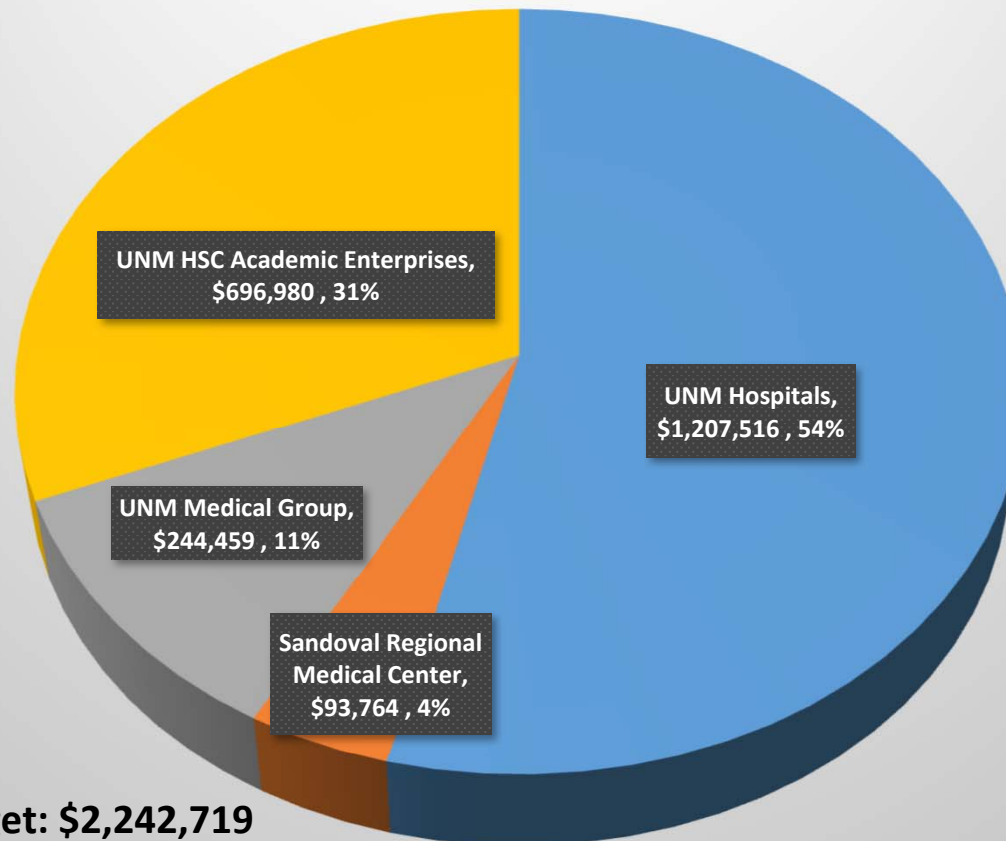


# UNM Health Sciences Center

FY20 HSC State Appropriations				
Program	FY19 Recurring Appropriations	FY20 HB2	FY20 Junior Bills (HB548 & SB536)	\$ Change from FY19
HSC I&G	58,823,700	62,788,800		3,965,100
Cancer Center	2,549,000	4,703,100		2,154,100
Carrie Tingley	5,201,100	5,880,100		679,000
Children's Psych	7,076,600	7,891,600		815,000
Genomics, Biocomputing, Environ Health	937,400	937,400		0
Hepatitis C, Project ECHO	2,046,100	2,256,000		209,900
Native American Health Center	255,700	261,300		5,600
Native American Suicide Prevention	92,800	95,500		2,700
New Born Intensive Care Unit	3,145,800	3,270,800		125,000
Nurse Expansion	1,012,300	1,012,300		0
Nurse Education, Graduate	1,514,700	1,514,700		0
OMI	5,313,400	5,539,300		225,900
Pediatric Oncology	1,470,900	1,522,300		51,400
NM Poison & Drug Information Center	2,083,200	2,162,200		79,000
Residencies, General Surgery/FCM	313,700	327,100		13,400
Residencies, Internal Medicine	999,600	1,041,700		42,100
Residencies, Psychiatry	377,400	393,100		15,700
Specialty Ed Peds	250,000	250,000		0
Specialty Ed Trauma	250,000	250,000		0
Bioscience Authority			125,000	125,000
Child Abuse Services		150,000		150,000
Coordinate Statewide Nursing Ed (NMNEC)			500,000	500,000
Diversity Pipeline			150,000	150,000
HPV registry and colorectal cancer screening			200,000	200,000
Minority Student Services		182,900		182,900
OMI Grief Services			360,000	360,000
Primary & Secondary Residencies			100,000	100,000
Project ECHO programs			514,000	514,000
Totals	\$93,713,400	\$102,430,200	\$1,949,000	\$10,665,800

# UNM Health Sciences Center

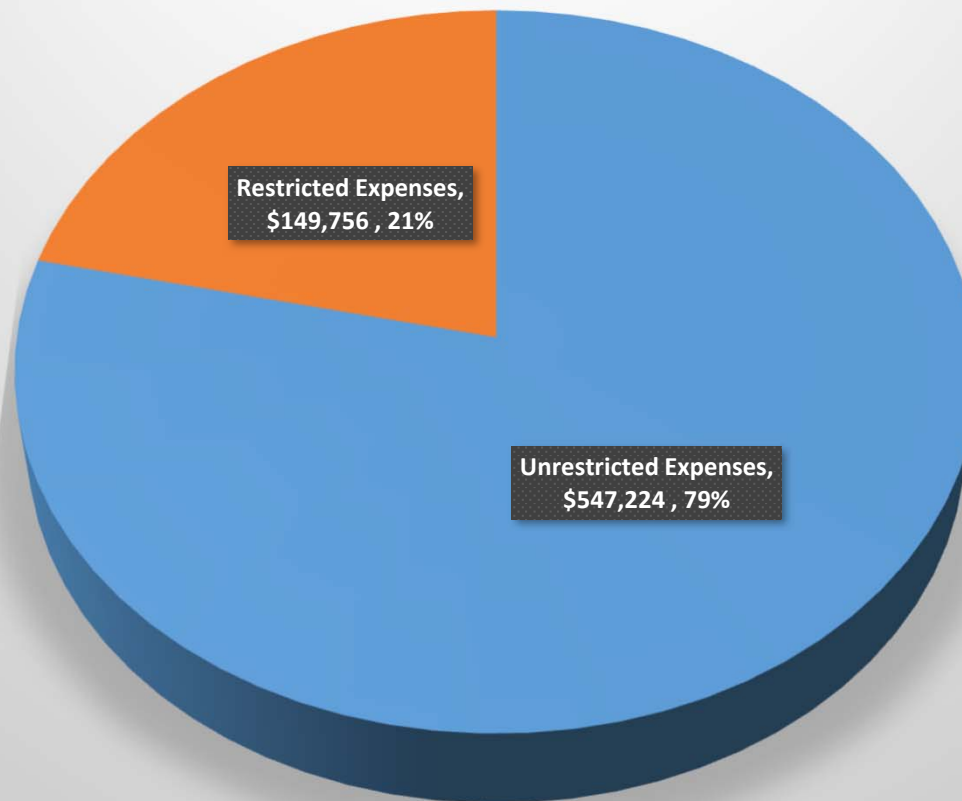
UNM HEALTH SCIENCES CENTER  
FY 2020 Expense Budget  
(in thousands)



Total Budget: \$2,242,719  
9.9% increase from 2019 Original

# UNM HSC Academic Enterprise

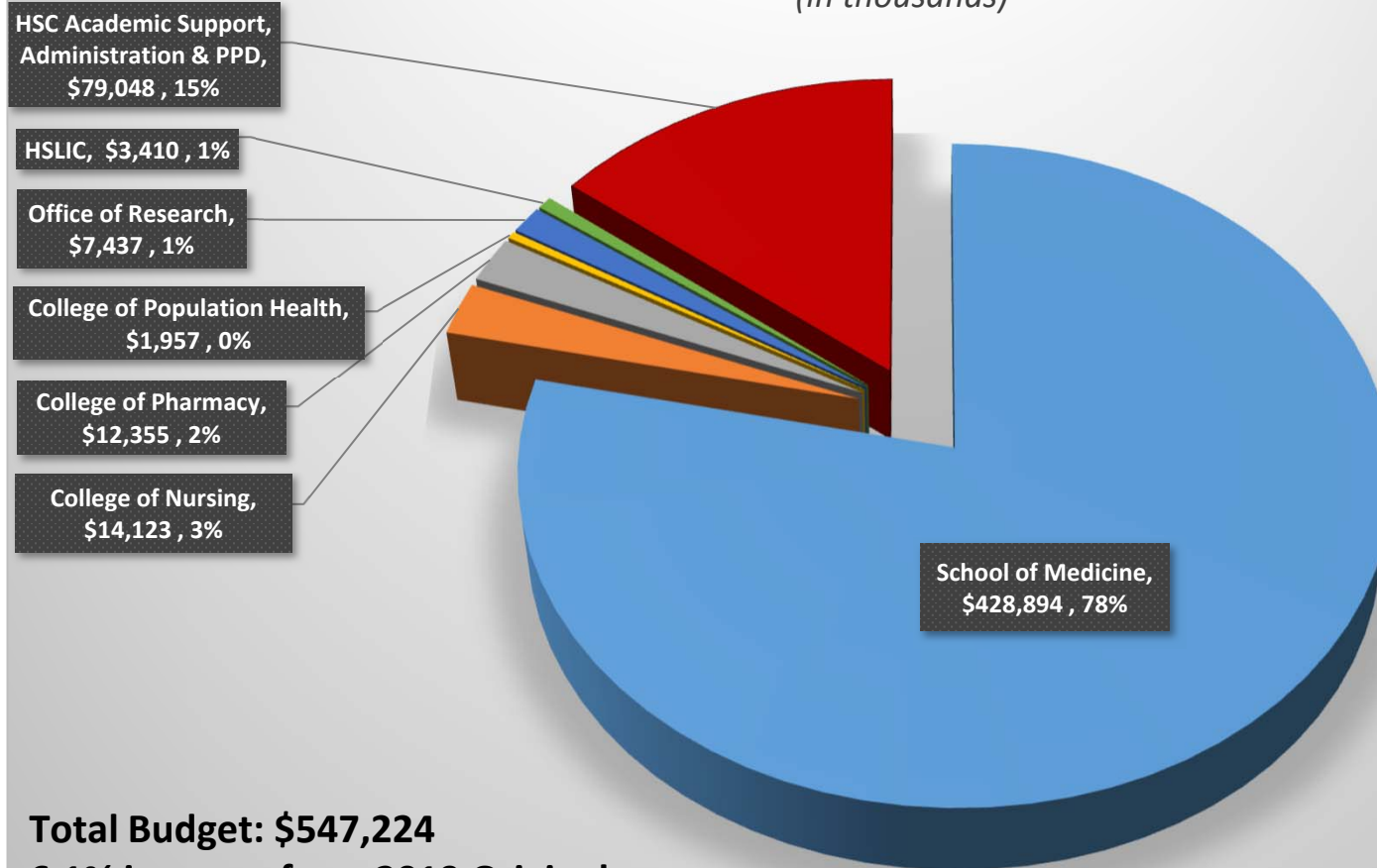
HSC Academic Enterprise  
FY 2020 Expense Budget  
*(in thousands)*



Total Budget: \$696,980

# UNM HSC Academic Enterprise

## HSC Academic Enterprise (Unrestricted) FY 2020 Expense Budget (in thousands)



**Total Budget: \$547,224**

**6.1% increase from 2019 Original**

# UNM HSC Academic Enterprise

FY 2020 Budget  
(in thousands)

	School of Medicine	College of Nursing	College of Pharmacy	College of Population Health	Research & General Admin.	HSC Academic Enterprise FY20 Total
Revenues	430,473	14,277	12,201	1,943	89,665	548,559
Expenses	428,894	14,123	12,355	1,957	89,895	547,224
Net Margin	\$1,579	\$154	(\$154)	(\$14)	(\$230)	\$1,335

# UNM HSC Academic Enterprise

## FY 2020 Staff & Non SOM Faculty Salary Increase plus Fringe

2% Staff Compensation Increase

I&G Comp funding from State

Non I&G Funding Gap

Total HSC Staff
\$1,739,828
672,217
<b>(1,067,611)</b>

2% Faculty Compensation Increase

I&G Comp funding from State

Non I&G Funding Gap

Non SOM Faculty
\$367,147
141,854
<b>(225,293)</b>

*Note: Restricted funds cover their salary increases*

# UNM HSC Academic Enterprise

## FY 2020 Faculty Salary Increase plus Fringe

3% Faculty Compensation Increase

I&G Comp funding from State

Non I&G Funding Gap

Funding Gap will be covered by Clinical revenue generation

School of Medicine	
	\$5,696,922
	1,173,627
	<b>(4,523,295)</b>

# UNM HSC Academic Enterprise

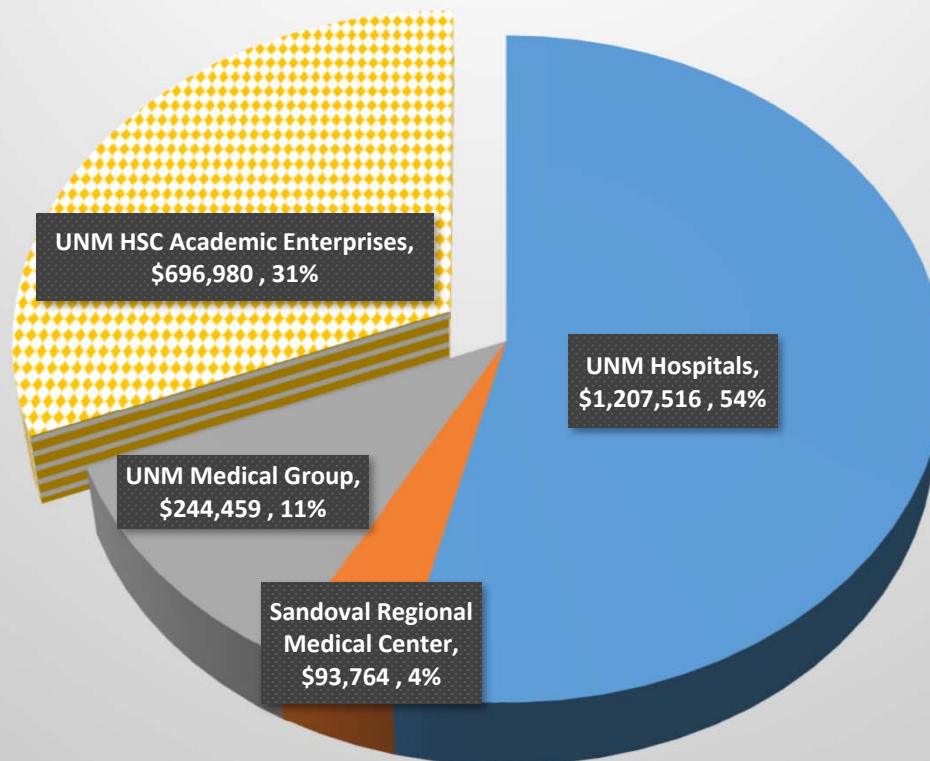
## FY 2020 Funding Gap for 4% Compensation Increase

	Additional Gap
HSC Staff	(1,739,828)
Non SOM Faculty	(367,147)
SOM Faculty	(1,898,974)
Additional Funding Gap	(4,005,949)



# UNM Health Sciences Center

UNM HEALTH SCIENCES CENTER  
FY 2020 Expense Budget  
(in thousands)



Total Budget: \$2,242,719  
9.9% increase from 2019 Original

# UNM Hospitals (Incl. Cancer Center)

## FY 2020 – Financial Assumptions

- Revenue Cycle Operational Improvement Initiatives - \$22 million
- UNMH volume Increase - \$13 million
- Medicaid reimbursement decreases – (\$16 million)
- Medicare DSH decreases – (\$2.5 million)
- Compensation and Benefits - \$14 million
- Housestaff - \$1.7 million
  - Adding additional Residents
- UCP and Other Medical Services – 2% increase      \$2.4 million
- Inflation – 2% on medical supplies; 4% pharmaceuticals
- Gross Receipts tax effective 7/1/2019 - \$21.5 million

# **Sandoval Regional Medical Center**

## **FY 2020 – Financial Assumptions**

### Revenues

- Improve Inpatient access and throughput 2%
- Increase Ambulatory access and throughput 7%
- Increase surgical volumes 5%
- Mill Levy Revenue for new and expanded OP BH and Trauma Level III (annual \$6.7 million)

### Expenses

- Compensation increase preliminary projection 2%
- Medical Supplies inflation 3% and Pharmaceuticals inflation 4%
- Trauma and BH costs - \$6.7 million
- Operational Improvement - Huron

# UNM Medical Group

## FY 2020 – Financial Assumptions

- Revenue driven by 3.7% overall increase in wRVUs
- Changes to clinics managed by UNMMG:
  - Spine clinic moved into Lovelace UNM Rehabilitation Hospital
  - Addition of UNM Lobo Athletics Clinic
  - Addition of UNM Rio Rancho Behavioral Health (partially funded by new Sandoval County mill levy funds)
- Recurring revenue increase from Operational Improvement initiatives: \$2.4 million
- Every 1% in compensation increase = \$276,000. Preliminary 2% compensation increase.

# UNM Health System

FY 2020 Budget  
(in thousands)

	UNM Hospitals	UNM Medical Group	UNM Sandoval Regional Medical Center	UNM Health System FY20 Total
<b>Revenues</b>	1,211,905	248,778	93,792	1,554,475
<b>Expenses</b>	1,207,516	244,459	93,764	1,545,739
<b>Net Margin</b>	<b>\$4,389</b>	<b>\$4,319</b>	<b>\$28</b>	<b>\$8,736</b>

# Questions ?



# CONSENT DOCKET

*(Action items on Regent's Committee agendas may move to the Board of Regents' agenda as consent items; the below items are placed on the consent docket by the respective committee chairs; items on the consent docket received unanimous approval in committee; per Regents' Policy 1.2, "Any member of the Board of Regents shall have the right upon request to remove any item from the Board's consent agenda and place the item on the Board's regular agenda for discussion.")*

1. Finance and Facilities Committee (F&F) Consent Items, *Regent Sandra Begay, Chair*
  - a. Approval of Software Renewal: Microsoft Licensing for UNM
  - b. Approval of Project Construction on Elks Lodge
  - c. Re-approval of UNM Gallup New Physical Plant & Storage Facility
2. Health Sciences Center Committee (HSCC) Consent Items, *Regent Rob Schwartz, Chair*
  - a. Repair, Renew, Replace Capital Project – UH Main Inpatient Pet CT Replacement (\$800K)
  - b. Repair, Renew, Replace Capital Project – UH Main Endoscopy Remodel (\$542,021)
3. Academic/Student Affairs & Research Committee Consent Item, *Regents Rael & Henry, Co-Chairs*
  - a. KMP Resolution (KMP: Key Management Personnel)



MSC01 1240  
1 University of New Mexico  
Albuquerque, NM 87131-0001  
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FAX (505) 277-7774

## MEMORANDUM

To: Dr. Craig White, Interim Sr. Vice President, Finance and Administration

From: Bruce Cherrin, Chief Procurement Officer 

Subject: Contract Approval

Date: March 26, 2019

The following is being submitted for approval per Regent Policy 7.4. This will need to proceed to the full Board of Regents.

**Software Renewal:** Microsoft Licensing for UNM (including HSC, UNMH, SRMC, UNMMG), Affiliates, and New Mexico Consortium Members.

UNM's current Microsoft contract expired in February 2019, and a new three year contract has been negotiated on behalf of UNM IT with Microsoft through a reseller, Chicago Dell Marketing. The contract covers the purchase of multiple software licenses and products totaling approximately \$1,158,124.00 annually. Multiple quotes have been obtained from Microsoft software resellers, and Dell has been identified as the lowest cost provider.

This current contract covers all Microsoft licensing products for use by faculty, staff, and students at UNM, including, but not limited to, Windows, Office, email, and collaboration tools used in daily operations. This agreement also covers the HSC, UNMH, UNMMG, SRMC, and other affiliates. Additionally, twelve New Mexico Consortium members around the state (various NM Higher Ed institutions), are covered under this agreement.

The funding source for this Microsoft licensing is UNM IT operational funds and chargeback (chargeback primarily for NM consortium members, UNMH, UNMMG and SRMC). UNM IT receives an annual allocation from HSC for their portion of the cost based on their faculty and staff user counts.



**MEMORANDUM TO ADVANCE  
COMMITTEE AGENDA ITEM TO  
THE BOARD OF REGENTS  
THE UNIVERSITY OF NEW MEXICO**

DATE: March 19<sup>th</sup>, 2019

TO: Craig White, Interim Sr. VP Finance & Administration

FROM: Ava Lovell, Sr. Executive Officer HSC Finance & Administration  
Ryan Reynolds, Group Manager, HSC Capital Projects

RE: Requested Approvals

---

**RECOMMENDED ACTION:**

Recommend to the Board of Regents Finance and Facilities Committee the following:

1. Request for Project Construction Approval on Elks Lodge.  
Please see attached summary.

**REQUEST FOR CAPITAL PROJECT APPROVAL for  
Old Elks Lodge Demolition  
UNIVERSITY OF NEW MEXICO  
April 9, 2019**

**REQUESTED ACTION:**

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for the Elks Lodge Demolition project located at 1716 University Blvd NE.

**PROJECT DESCRIPTION:** *(Describe the location, size of the project in gross square feet (GSF), general nature of space/use and any special characteristics.)*

This project is to abate and demolish the existing Elks Lodge building at 1716 University Blvd NE. The building currently has a first story at 51,331 SF and a basement at 4,655 SF. Totalling for 55,986 SF and built in 1962. Hazardous material abatement is required prior to demolition of the existing structure. The basement will be filled with 95% compacted soil. This will prepare the site for future construction projects as well as limit liability for the university. The interior of the structure has been clear and was completed in 2018. Abatement of CMU block, roof penetrations and door/window caulking will be for the exterior only.

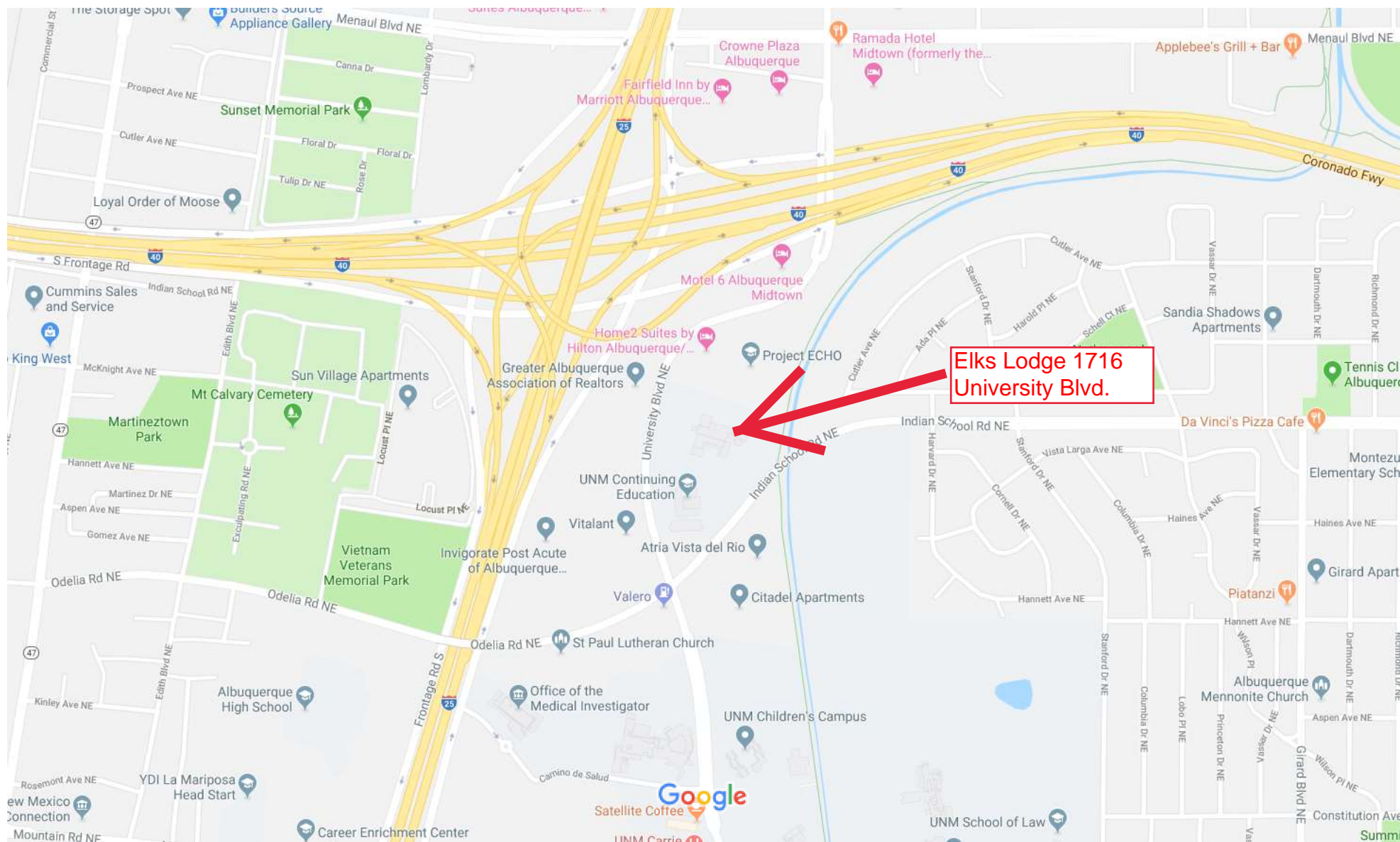
**PROJECT RATIONALE:** *(Describe the project's merits, how the project satisfies institutional goals/mission/need/program growth. List user groups/programs. State the consequences, if any, of the project not receiving approval.)*

Currently the Elks Lodge property sits boarded up and vacant. This is not the highest and most beneficial use for the property. The property has been stripped of all copper wiring, has significant roof leaks and smoke damage from fires being started inside the facility. UNM PD is called out weekly in response to vagrants inside and outside of the facility. Abatement and demolition will mitigate the liability of the university and help keep community members safe. It is also a step in preparing the land for any future construction projects. The HSC is experiencing rapid growth in our educational needs, research endeavors, administrative and support requirements; and clinical areas. An updated master facility plan effort is beginning and will inform the best use of the property in the future.

**FUNDING:**

The total estimated Project Budget is \$570,000:

- \$570,000 is funded from HSC Plant Funds



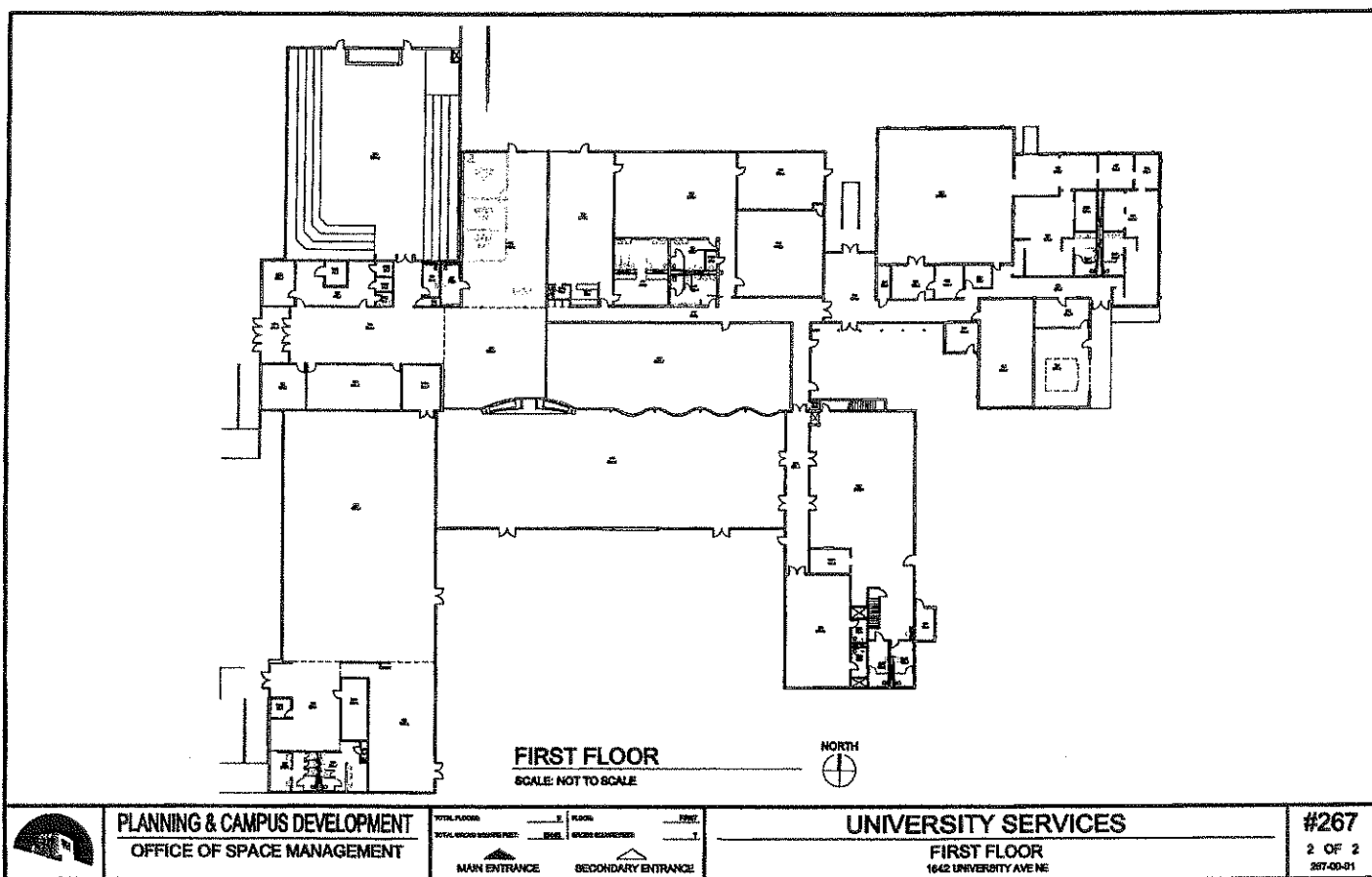
Map data ©2019 Google 500 ft

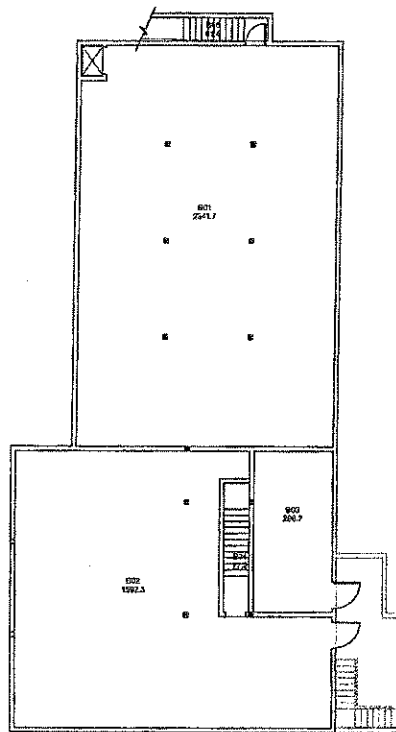
## Google Maps 1716 University Blvd NE



Image capture: Nov 2018 © 2019 Google

Year Built: 1962





**BASEMENT**  
SCALE: NOT TO SCALE



**PLANNING & CAMPUS DEVELOPMENT**  
**OFFICE OF SPACE MANAGEMENT**

TOTAL FLOORS	2	FLOORS	BASEMENT
TOTAL SQUARE FEET	3333.6	SQUARE FEET	100.0
MAIN ENTRANCE		SECONDARY ENTRANCE	

**UNIVERSITY SERVICES**

**BASEMENT**  
1042 UNIVERSITY AVE NE

**#267**

1 OF 2  
207-00-00





## The UNM Square Footage by Floor

### Report Parameters:

Sites: A - ALBUQUERQUE

Site Status: OPEN

Ownership: ALL

Building(s): 0267

SITE	SITE DESCRIPTION	BUILDING NUMBER	BUILDING DESCRIPTION	FLOOR NUMBER	FLOOR DESCRIPTION	FLOOR SQFT
A	ALBUQUERQUE	0267	UNIVERSITY SERVICES	01	FIRST	51,331.00
				B0	BASEMENT	4,655.00
Sub Total Facility: UNIVERSITY SERVICES						55,986.00
Sub Total Site: ALBUQUERQUE						55,986.00
TOTAL						55,986.00



DEMOLITION OF ELKS LODGE AT 1642 UNIVERSITY BLVD NE  
**UNM REGENTS FINANCE & FACILITIES COMMITTEE**

---





# Demolition of Elks Lodge

## Location



## Demolition Site



1642 University Blvd NE  
Albuquerque, NM 87106



# Demolition of Elks Lodge

## *Description*



### PROJECT SNAPSHOT

- Square Footage: 55,986 GSF
- Project Cost: \$570,000
- Schedule: 4 Months

### PROJECT OUTLINE

- Project will include demolition and abatement of site
- Will decrease the university's liability and risk of having a vacant property.
- The Building has sat vacant for many years and has been vandalized and inhabited by vagrants.
- UNM PD Called out to site regularly
- Exterior and interior are deteriorating and are an eyesore to North Campus

# Demolition of Elks Lodge

## Schedule

### SCHEDULE

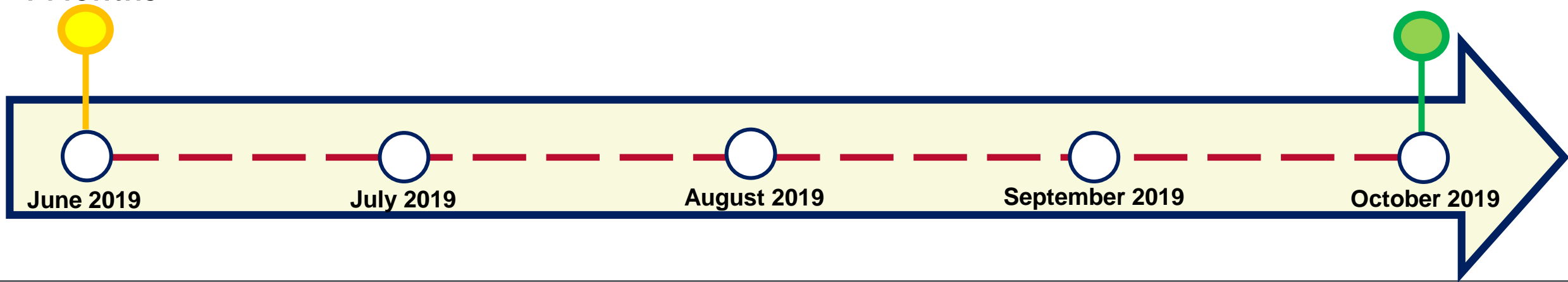
- Construction (4 months)
- Completion: October 2019

### FINANCIALS

**\$570,000 Total Project Budget**  
HSC Capital Funds

**Demolition  
4 Months**

**Completion  
October 2019**





HEALTH  
SCIENCES



**MEMORANDUM TO ADVANCE  
COMMITTEE AGENDA ITEM TO  
THE BOARD OF REGENTS  
THE UNIVERSITY OF NEW MEXICO**

DATE: March 20, 2019

TO: Craig White, Interim Sr. VP Finance & Administration

FROM: Chris Vallejos, AVP Institutional Support Services  
Lisa Marbury, Executive Director, Institutional Support Services

RE: Requested Approvals

---

**RECOMMENDED ACTION:**

Recommend to the Board of Regents Finance and Facilities Committee the following:

1. Request for Project Construction Re-Approval UNM Gallup New Physical Plant and Storage Facility

Please see attached summary.

cc: A. Coburn, M. Dion, M. Probasco, C. Martinez, N. Dominguez - PDC



**REQUEST FOR CAPITAL PROJECT CONSTRUCTION RE-APPROVAL for  
UNM GALLUP NEW PHYSICAL PLANT AND STORAGE FACILITY  
UNIVERSITY OF NEW MEXICO**

**Initial Approval: November 7, 2017**

**Re-approval: April 2, 2019**

**REQUESTED ACTION:**

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for the **New Physical Plant and Storage Facility at the Gallup Campus.**

**PROJECT DESCRIPTION:**

The new Physical Plant and Storage Facility will be 4,800 GSF of new single-story pre-manufactured building. The 3 bay warehouse is 3,600 GSF used as a maintenance and storage bay. The Administration bay is 1,200 GSF separated from the warehouse with a 6" acoustical insulated demising wall. The administration building will provide staff offices for the Physical Plant Department (PPD) administrative staff, support areas for the Department field staff, a conference room, rest rooms and the campus lock shop. Building will be equipped with fire sprinkler system. The working warehouse will include high bay doors for delivery and shop access, as well as storage areas for campus-wide inventory of office and custodial supplies.

The site work is to include clearing of existing vegetation, with cut and fill grading for site and building pad. Site access has two access points along Peggy Ann Dr. Drainage is to be taken to roadside V-ditch along Peggy Ann Dr., to flow to south of site. Building pad is to include over-excavation of native soils, with new building footings and slab over suitable soil and engineered fill. New 8,900 SF parking area and 42,300 SF laydown yard to be paved with 6" basecourse with the exception of the accessible parking, which is to be asphalt paving and the two drives which are to be concrete pads. Site security is to include site fencing and gates at access points and pole mounted lighting. Site utilities: power, data, SAS, and natural gas are also included.

**PROJECT RATIONALE:**

This project will allow the Gallup Physical Plant Department to vacate the undersized building they currently share with the campus Child Care facility, which is an inappropriate co-location. The functions of PPD are incompatible with those of the childcare center for many obvious reasons, including life safety. The existing PPD facility poses additional hazards: the building's main entrance serving pedestrian, vehicular, and service access, exits onto a steep drive with multiple blind spots, creating risk of collision and injury.

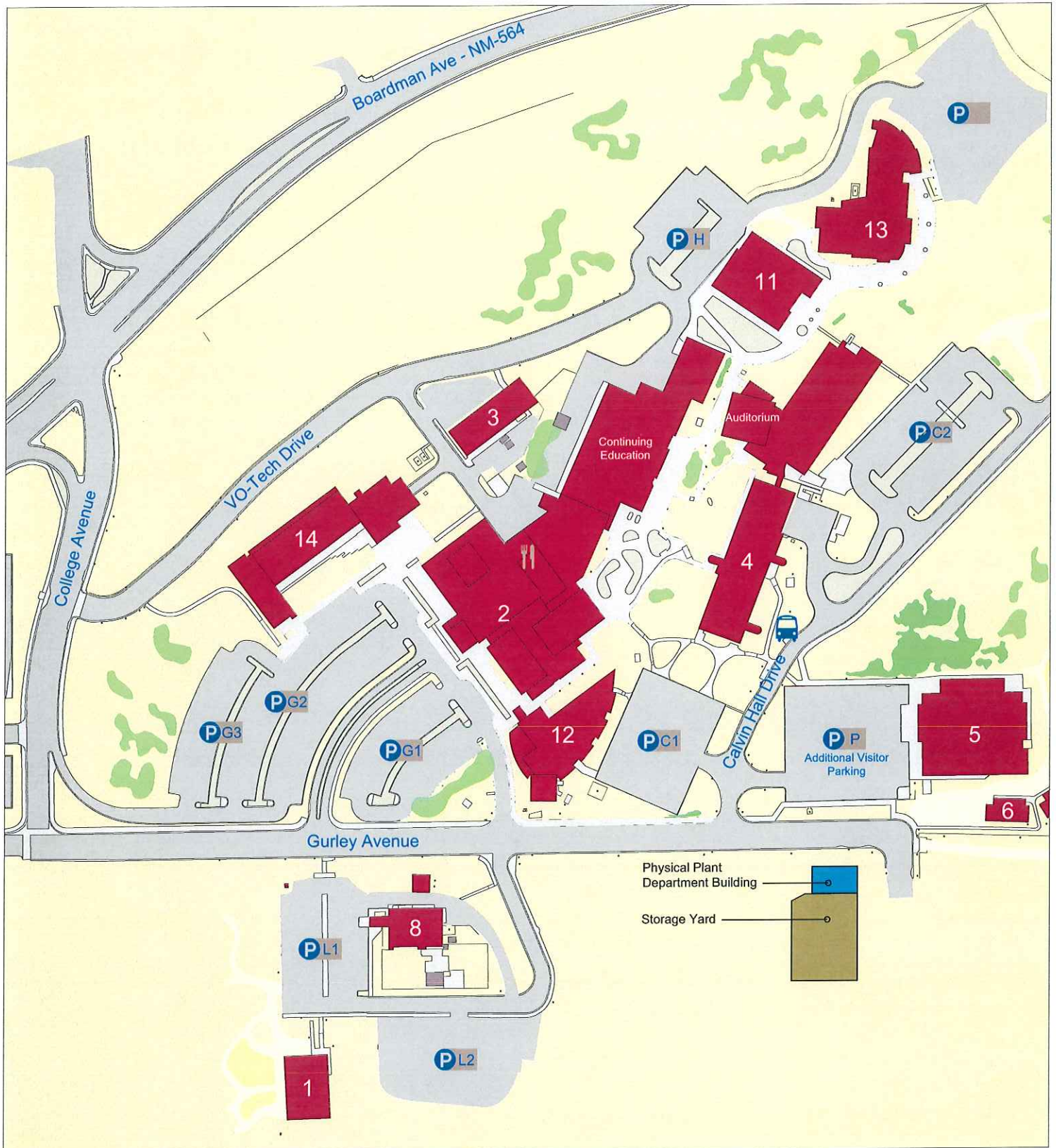
The proposed location will provide easy access for vehicular deliveries and is centrally located with the campus to provide efficient access by maintenance personnel to the Gallup Campus. The project is consistent with the campus master plan for campus development, and allows for a logical development of the area including future academic facilities.

**FUNDING:**

The total estimated Project Budget is \$2,635,000:

- \$1,500,000 is funded from 2016 GOB (SB 122)
- \$500,000 is funded from 2012 McKinley County Bonds.
- \$635,000 is funded from: UNM Gallup Institutional Reserves.





- 1 **Lions Hall**
- 2 **Gurley Hall**  
Information Center | Student Center  
Campus Police | College Bookstore  
Lobo Learning Center  
Career and Job Placement  
Center  
Ingham Chapman Art Gallery

- 3 **Construction Technology**
- 4 **Calvin Hall Center**  
Classrooms | Auditorium
- 5 **Physical education / Gymnasium**
- 6 **Middle College High School**
- 8 **Childcare Facility | Physical Plant  
Key Shop**
- 11 **Health Careers**

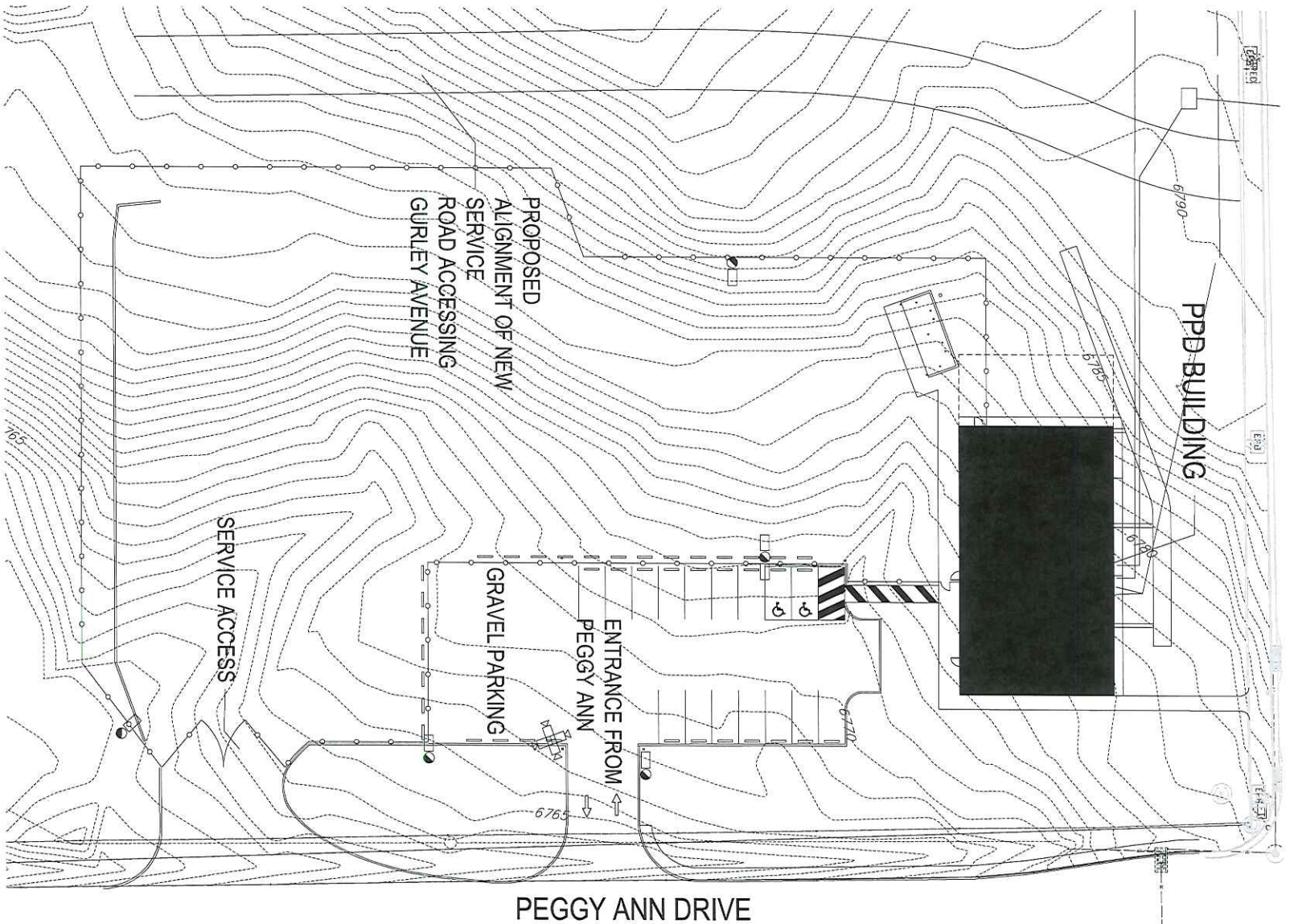
- 12 **Zollinger Library**
- 13 **Nursing**
- 14 **Student Services and Technology  
Center**  
Admissions | Registrar | Bursars  
Office

-  **Parking**
-  **UNM Building**
-  **Food Services**
-  **Bus Stop**

Planning and Campus Development | Office of Space Management  
spacemgt@unm.edu | Last Updated: 27 June 2013



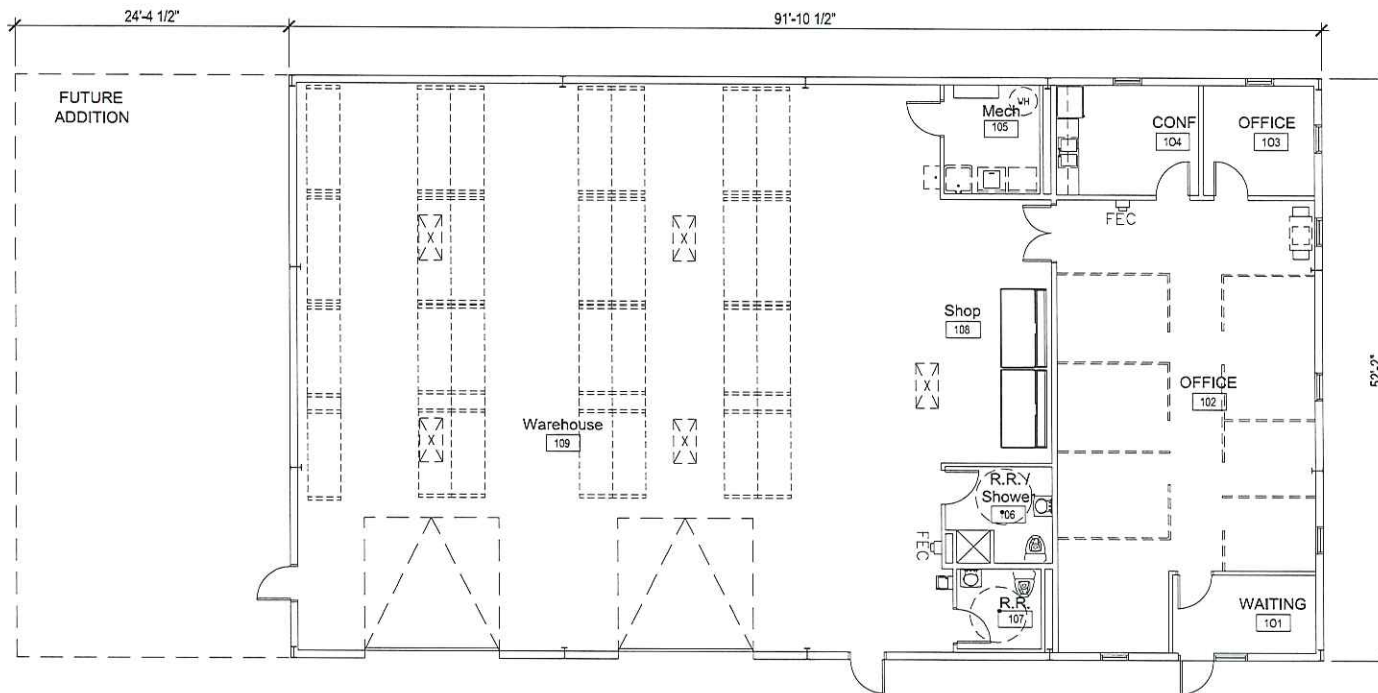




# SITE PLAN







## FLOOR PLAN

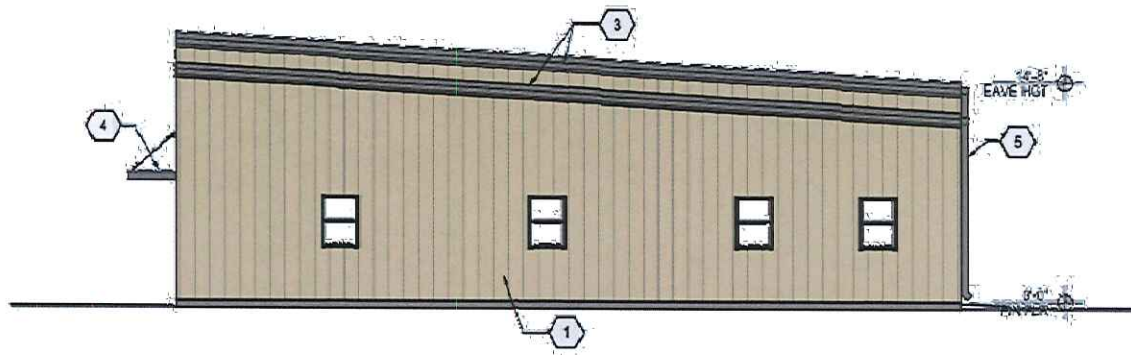


University of New Mexico

Gallup Campus PPD

UNM PCD  
02/01/2019

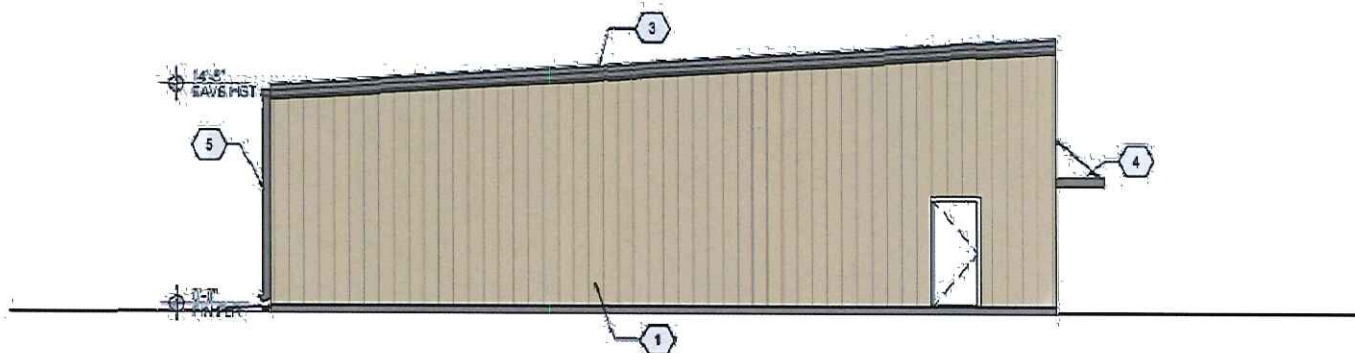
**VIGIL & ASSOCIATES**  
ARCHITECTURAL GROUP, P.C.  
WWW.VA-ARCHITECTS.COM



D2

## EAST ELEVATION

SCALE: 1/8" = 1'-0"



C2

## WEST ELEVATION

SCALE: 1/8" = 1'-0"

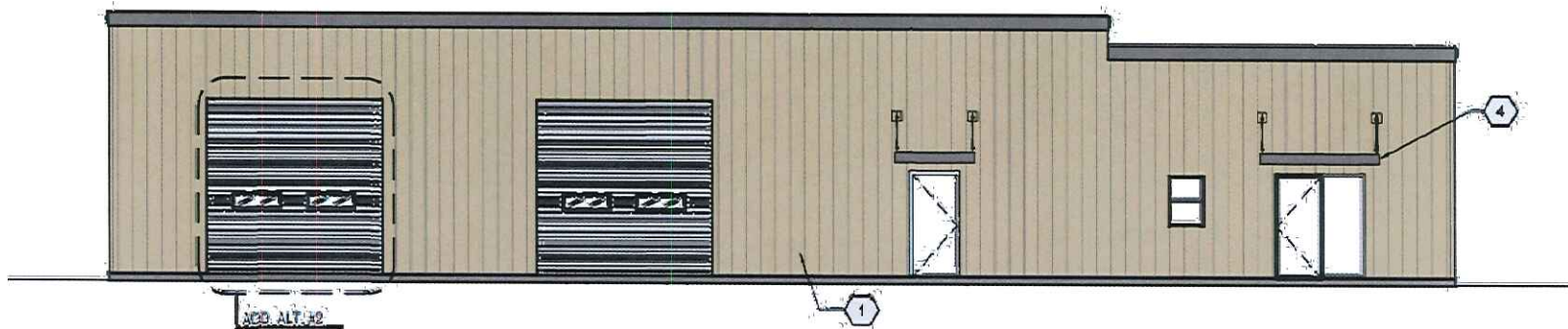
University of New Mexico

BUILDING ELEVATIONS

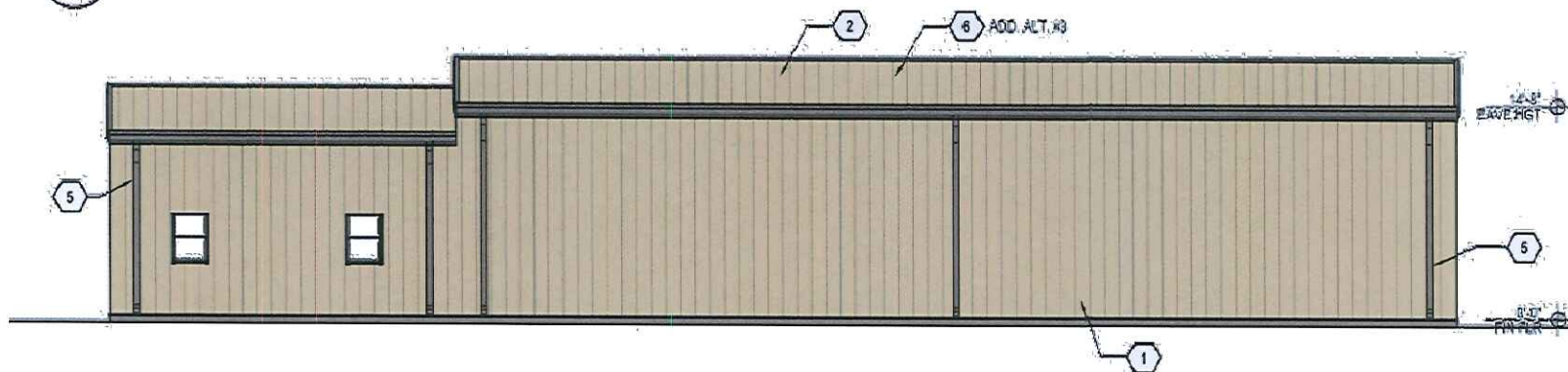
Gallup Campus PPD

UNM PCD  
02/01/2019


**VIGIL & ASSOCIATES**  
ARCHITECTURAL GROUP, P.C.  
WWW.VA-ARCHITECTS.COM



**B2** SOUTH ELEVATION  
SCALE: 1/8" = 1'-0"



**A2** NORTH ELEVATION  
SCALE: 1/8" = 1'-0"

The background of the slide is a photograph of a modern building with a large, dark, overhanging roof supported by several thick, dark columns. The building has a mix of dark and light-colored panels. The sky is blue with some light clouds. The text is overlaid on this image.

# **UNM Gallup New Physical Plant & Storage Facility**

**UNM Regents Finance & Facilities Committee**

April 2, 2019



# Physical Plant & Storage Facility

- Existing Physical Plant co-located in facility with Child Care
- There are life safety concerns
- A new Physical Plant & storage facility sited in the Gallup Campus Master Plan will improve conditions

# Physical Plant & Storage Facility

- Major Challenges to the project:
  - Gallup soil conditions and dramatic topography
  - Infrastructure extension to the site
  - Construction resource scarcity in Gallup
- Resolutions to meet these challenges:
  - Pre-manufactured building
  - Additional funding contribution from Gallup reserves
  - Construction Management at Risk contract



# Schedule & Funding

Schedule:

- |                                 |                     |
|---------------------------------|---------------------|
| • Design completion             | Apr 18, 2018        |
| • Finance & Facilities Approval | Apr 2, 2019         |
| • HED Approval                  | May 8, 2019         |
| • SBOF Approval                 | Jun 19, 2019        |
| • Project Construction          | Jun 2019 – XXX 2020 |
| • Project Completion            | XXX, 2020           |

Funding:

\$1,500,000	2016 GOB
\$ 500,000	2012 McKinley County Bonds
<u>\$ 635,000</u>	<u>UNM Gallup Reserves</u>
<b>\$2,635,000</b>	<b>Total Project Budget</b>



## **CAPITAL PROJECT APPROVAL**

### **CIP 2990 - UH MAIN – INPATIENT PET/CT REPLACEMENT**

**March 12, 2019**

#### **REQUESTED ACTION:**

As required by Section 7.12 of Board of Regents Policy Manual, the New Mexico Higher Education Department and the New Mexico State Board of Finance, capital project approval is requested for The UH Main – Inpatient PET/CT Replacement. For the project described below, UNM Hospitals requests the following actions, with action requested only upon requisite sequential approval and recommendation by any and all committees and bodies:

- Board of Trustee Finance Committee approval of and recommendation of approval to the UNMH Board of Trustees.
- UNMH Board of Trustees approval of and recommendation of approval to the UNM Board of Regents HSC Committee.
- UNM Board of Regents HSC Committee approval and recommendation of approval to the UNM Board of Regents.
- UNM Board of Regents approval

#### **PROJECT DESCRIPTION:**

UNMH wishes to replace the existing PET/CT Scanner located on the first floor of the Clinical Neurosciences Center Building. This replacement will require significant room modifications, including additional shielding to meet code requirements.

#### **RATIONALE:**

This construction project is to renovate existing premises, making the equipment location suitable for the new PET/CT Scanner that has already been purchased (and approved by the Regents). Room modifications are required to meet current codes for installation of this new PET/CT. The project design includes enlarging the waiting room space to meet projected patient loads and rearranging the control space for improved staff efficiency during scanning procedures as well as shielding modifications to meet current codes.

**PURCHASING PROCESS:** UNMH will utilize UNM’s existing indefinite quantity (“on-call”) construction contract with Jaynes Corporation, reference NMSA 13-1-135, Cooperative Procurement. The UNM construction contract arose via RFP process and supports individual projects of up to \$1M, with a cumulative maximum of \$10M over 3 years.

**FUNDING:** The renovation costs are estimated at and shall not exceed \$800,000. This will be funded by the FY19 and FY20 UNM Hospital Capital Renovation Fund.





## **CAPITAL PROJECT APPROVAL RESUBMITTAL**

**PROJECT NAME: UH Main Endoscopy Remodel**

**March 12, 2019 (Originally submitted to UNMH Board of Trustees September 2018)**

### **RECOMMENDED ACTION:**

As required by Section 7.12 of Board of Regents Policy Manual, the New Mexico Higher Education Department and the New Mexico State Board of Finance, capital project approval is requested for

The UH Main – Endoscopy Remodel. For the project described below, UNM Hospitals requests the following actions, with action requested only upon requisite sequential approval and recommendation by any and all committees and bodies:

- Board of Trustee Finance Committee approval of and recommendation of approval to the UNMH Board of Trustees.
- UNMH Board of Trustees approval of and recommendation of approval to the UNM Board of Regents HSC Committee.
- UNM Board of Regents HSC Committee approval and recommendation of approval to the UNM Board of Regents.
- UNM Board of Regents approval

### **PROJECT DESCRIPTION:**

This project is to provide a new patient check-in area for the endoscopy unit as well as a new staff workspace. The project will be conducted in three separate phases in the central lobby area of the 2ACC and the existing endoscopy unit located in UNMH Second Floor South. In the first phase the existing snack bar in 2ACC will be demolished and the entrances to the existing restrooms re-routed to the west and east. Once the existing space in the 2ACC lobby area has been removed, construction will begin to create new offices and a patient check-in area. Once all the work is complete in the 2ACC lobby area staff will move over and occupy the new space in order to proceed to the next phase. The second phase is in the endoscopy unit and includes eliminating the locker area to expand the clean utility storage. The existing check-in area will be enclosed to create a consultation room. The third phase will be to demolish the wall between the current break room and the adjacent office to create a new, larger echocardiogram room.

### **RATIONALE:**

New patient check-in area will help eliminate confusion among patients about where to check-in. The larger area will allow the department to accommodate more patients checking in while protecting the HIPAA rights. It will also give staff more visibility to monitor patients and ensure they are being assisted.

The new staff work areas eliminates some of the share workspace which reduces productivity. The expansion will also allow for a private patient consultation room where providers can consult with patients concerning their diagnosis. Moving the employee locker room off the unit will allow for a larger equipment room that will help eliminate storing equipment in the corridors.

### **PURCHASING PROCESS:**

Competitive RFP Process

### **FUNDING:**

This project was originally submitted for approval with an estimated construction cost of \$400,000. The bids received via RFP exceeded this estimate by more than 10%. The new project construction budget is not to exceed \$550,000. This will be funded from UNMH Hospital Capital Improvement Funds.



## **Board of Regents of the University of New Mexico Security Managerial Group Resolution**

Pursuant to requirements of the National Industrial Security Program (NISP), the Board of Regents adopts the following resolution:

1. Those persons occupying the following positions at the University of New Mexico (UNM) shall be known as the Managerial Group for safeguarding classified information. They shall implement the Provisions of the National Industrial Security Program Operating Manual (NISPOM).

President  
Chancellor for Health Sciences  
Interim Provost  
Facility Security Officer

2. The members of the Managerial Group have been processed, or will be processed for a personnel clearance (PCL) for access to classified information, to the level of the Facility Clearance (FCL) granted to this Institution, as provided in the NISPOM (DoD 5220.22.M.). Individuals will be denied access to classified information until such time that their clearances are granted.
3. The Board of Regents hereby delegates all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts awarded to the University of New Mexico, including its Health Sciences Center and Branch Campus locations, to the Managerial Group. In addition, the Managerial Group shall have the authority and responsibility of for the negotiation, execution, and administration of the contracts, consistent with UNM policy, state, and federal law.
4. The following named members of the Board of Regents shall not require, shall not have, and will be effectively excluded from access to all classified information disclosed to the University of New Mexico. The duties and responsibilities of the Board of Regents as a policy-making body do not require access to classified contracts awarded to the University of New Mexico, and therefore need not be processed for a personnel clearance (PCL).

Regent Sandra K. Begay  
Regent Douglas M. Brown  
Regent Robert M. Doughty  
Regent Melissa C. Henry (Student Regent)  
Regent Marron Lee  
Regent Kimberly Sanchez Rael  
Regent Robert L. Schwartz

This resolution is approved by the Board of Regents of the University of New Mexico on April 9, 2019 and supersedes all previous Security Managerial Group Resolutions. A copy of this resolution will be furnished to the Defense Security Service.

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Douglas M. Brown  
President of the Board of Regents


## **TAB 6**

### **Approval of Honorary Degree Candidates**

*[This item will be discussed during Executive Session due to the necessity to keep prospective honorees' names confidential until such time the approved candidate has accepted the degree.]*

**MEMORANDUM**

**To:** UNM Board of Regents

**From:** Dorothy T. Anderson, Vice President of Human Resources  
Kevin G. Gick, Assoc. University Counsel 

**Date:** April 9, 2019

**Subject:** Appointment to the UNM Labor Management Relations Board

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The University of New Mexico's (UNM) Labor Management Relations Resolution (LMRR), adopted by the Board of Regents in May 2006, provided for the creation of a Labor Management Relations Board. The Board promulgates rules and regulations necessary to accomplish and perform functions and duties as established in the Labor Management Relations Resolution including the designation of appropriate bargaining units, certification and decertification of exclusive representatives, and the filing, hearing, and determination of complaints of prohibited practices. The Board has the power to enforce provisions of the UNM Labor Management Relations Resolution and the Board's Labor Management Relations Rules and Regulations through the imposition of appropriate administrative remedies.

The Board is composed of three members appointed by the UNM governing body the Board of Regents. The three members must consist of one member nominated by UNM/employer, one member nominated by the individuals representing Labor, and the third member nominated by the other two appointees. Section 7 of the LMRR signifies that Board members shall serve for a period of one (1) year with terms commencing in the month of September and with vacancies being filled in the same manner with the exception that such appointments shall only be made for the remainder of the unexpired term. Section 7 also provides the ability for Board members to serve an unlimited number of terms.

Last month, Marianne Bower's nomination by Labor was confirmed and Charlotte Lamont's role as the existing Management representative was reconfirmed by the Board of Regents. Both Ms. Bower's and Ms. Lamont have moved to nominate the Judge Joseph F. Baca to his role as the third member of the Board. Therefore, today, we are requesting the reconfirmation of Judge Baca through September 2019.

*Judge Baca served as the Chief Justice of the New Mexico Supreme Court for 13 years and as District Judge in the Second Judicial District for 16 years. He has served on a variety of committees and was appointed by President Clinton to the State Justice Institute Board of Directors where he served as Vice Chairman. He has also served on the Water Authority Labor Board and has experience in private practice specializing in arbitration and mediation.*

Thank you for your consideration of this request.

**SIXTH AMENDMENT TO BYLAWS  
OF  
LOBO DEVELOPMENT CORPORATION**

The Bylaws of Lobo Development Corporation ("the corporation"), as adopted by the Board of Directors of the corporation on March 20, 2008, and as approved by the Board of Regents of the University of New Mexico on October 9, 2007, as previously amended and approved by the Board of Directors and the Regents, are hereby further amended by amending the third sentence of Article IV, Section 1 of the Bylaws as follows:

Subject to Article IV, Section 6, seven of the directors (the "Positional Directors") shall consist of: two members of the Board of Regents, appointed by the Board of Regents; the University President; the University Senior Vice President for Finance & Administration; the Executive Vice President and Chancellor for Health Sciences; the Secretary/Treasurer of the corporation; and, the University Athletics Director.

I certify that the above Amendment to the Bylaws of the corporation was adopted by the Board of Directors on the 29th day of March 2019.

I further certify that the above Amendment to the Bylaws of the corporation was approved by the University of New Mexico Board of Regents on the \_\_\_\_\_ day of April 2019.

---

Secretary/Treasurer

---

Date

**BYLAWS  
OF  
LOBO DEVELOPMENT CORPORATION**

*Approved  
by  
Regents  
10/4/07*

**ARTICLE I: PURPOSE**

The corporation is organized exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the United States Internal Revenue Code and its Regulations, as they now or hereafter exist ("the Code"). Specifically, the corporation is organized to benefit the Regents of the University of New Mexico ("the University" or the "Regents"), a New Mexico public corporation, by (i) relieving the University of responsibilities to manage and develop University-owned real estate in a commercially reasonable manner and to maximize the University's return from these assets; (ii) by contributing all of the corporation's net revenues to the University for the support of the teaching, research, and service mission of the University; and (iii) by creating learning opportunities for students in this development activity. In furtherance of these purposes, the activities of the corporation shall include the acquisition, development, disposition, and rental of University real estate. The purposes stated in this Article are limited to those purposes that come within the meaning of and comply with Section 501(c)(3) of the Code.

**ARTICLE II: OFFICE**

The principal office of the corporation shall be located in Albuquerque, New Mexico. The corporation may also maintain offices at such other places, within or without the State of New Mexico, as the Board of Directors may from time to time determine.

**ARTICLE III: MEMBER**

Section 1: Member. The University is the sole member of the corporation. The University shall have all rights and privileges granted to it by the New Mexico Nonprofit Corporation Act, the University Research Park and Economic Development Act, the Articles of Incorporation, and these Bylaws.

Section 2: Annual Meeting. The annual meeting of the member shall be held within six months following the close of the fiscal year of the corporation.

Section 3: Special Meetings. Special meetings of the member may be called by the President of the corporation or the President of the Board of Regents of the University (the "Board of Regents").

Section 4: Notice. Notice of any meeting of the member shall be given according to the policies for giving of notice for any meeting of the Board of Regents.

## **ARTICLE IV: BOARD OF DIRECTORS**

Section 1: General Powers and Number of Directors. The business and property of the corporation shall be managed and controlled by a Board of Directors. The number of directors shall be nine. Subject to Article IV, Section 6, six of the directors (the "Positional Directors") shall consist of the member of the Board of Regents who chairs its Finance and Facilities Committee; a second member of the Board of Regents, selected by the Board of Regents; the University President; the University Executive Vice President for Administration; the University Executive Vice President for Health Sciences or such other University officer as he or she may appoint from time to time; and the University Associate Vice President for Business Development and Auxiliary Enterprises. The remaining three directors (the "Non-Positional Directors") shall be individuals appointed by the Board of Regents, the appointment of the initial Non-Positional Directors to occur no later than three months after incorporation of the corporation or as soon thereafter as practicable. Upon the appointment of the initial Non-Positional Directors and thereafter, each of the Positional Directors shall be appointed by the Board of Regents for three year terms. Each of the Non-Positional Directors shall be appointed for a one-year term and may be reappointed. The Positional Directors shall constitute the initial Board of Directors with full authority to act as the Board of Directors of the corporation until the initial Non-Positional Directors have been appointed by the Board of Regents.

Section 2: Annual Meetings. The annual meeting of the Board of Directors shall be held within sixty days following the close of the fiscal year of the corporation. Ten days' notice of the time and place of the meeting shall be given by mail, electronic mail, facsimile, or other electronic means.

Section 3: Regular Meetings. In addition to the annual meeting, three regular meetings of the Board of Directors shall be held annually. Those meetings shall be scheduled with the annual meeting so that the four meetings are held quarterly.

Section 4: Special Meetings; Notice. Special meetings of the Board of Directors shall be held whenever called by the President of the corporation, the Chair of the Board of Directors, or any three members of the Board at such time and place as may be specified in the notice. Notice by mail, electronic mail, facsimile, or telephone of such special meeting shall be given to each director at least twenty-four hours before the meeting is to be held.

Section 5: Quorum and Voting. A majority of the directors shall constitute a quorum for the transaction of business, and all actions of the Board shall be taken by a majority vote. A quorum once attained shall be deemed to continue until adjournment notwithstanding a voluntary withdrawal of enough directors to leave less than a quorum.

Section 6: Vacancies. Any vacancy in a Non-Positional Director position shall be filled for the unexpired term by a person designated and appointed by the Board of Regents. Any vacancy in a Positional Director position, including a vacancy occurring as the result of removal pursuant to Article IV, Section 7, shall be filled for the unexpired term by a person designated and appointed by the Board of Regents, who shall be an employee of the University.

Section 7: Removal of Directors. Any director, except the University President and Executive Vice President for Administration, may be removed by the Board of Regents with or without cause. Any such director proposed to be removed shall be entitled to at least five days' notice in writing by mail of the proposed removal and of the meeting time and place at which removal is to be voted upon. Such director shall be entitled to appear and be heard at the meeting considering his or her removal.

Section 8: Chair. At its annual meeting, the Board of Directors shall elect one of its members as Chair of the Board, and another of its members as Vice Chair of the Board. At any meeting in which the Chair of the Board is not present, the Vice Chair shall preside. In the absence of the Chair and Vice Chair, the Board of Directors shall choose one of its members present as temporary chair.

Section 9: Committees.

- a. The Board of Directors, by resolution adopted by a majority of all the directors then serving, may designate and appoint one or more additional committees, each of which shall consist of two or more directors. These committees, to the extent provided in the resolution, the Articles of Incorporation, or the Bylaws of the corporation, may exercise all of the authority of the Board of Directors, but such committees shall not have the authority of the Board of Directors in reference to amending the Articles of Incorporation; adopting a plan of merger or consolidation; the sale, lease, or exchange or other disposition of all or substantially all the property or assets of the corporation; voluntary dissolution of the corporation or a revocation thereof; amending the Bylaws of the corporation; electing, appointing, or removing any member of any committee or any director or officer of the corporation; adopting a plan for the distribution of the assets of the corporation; or altering or repealing any resolution of the Board of Directors which by its terms provides that it shall not be amended, altered, or repealed by the committee. The designation of any such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any member thereof, of any responsibility imposed by law.
- b. Regular and special meetings of any committee established pursuant to this Section may be called and held subject to the same requirements with respect to time, place, and notice as are specified in these Bylaws for regular and special meetings of the Board of Directors.
- c. A majority of the members of any committee serving at the time of any meeting thereof shall constitute a quorum for the transaction of business at such meeting. Except as specified herein, the action of the majority of those members present at



a committee meeting at which a quorum is present shall constitute an act of the committee.

Section 10: Compensation. Directors shall not receive any compensation for their services, except that the directors may receive fees and expenses for attending meetings.

Section 11: Meetings by Telephone Conference Call. All meetings of the Board of Directors or its committees may be held by telephone conference call or other similar telecommunications equipment by which all meeting participants can hear each other at the same time.

## **ARTICLE V: OFFICERS**

### Section 1: Number, Qualifications, Elections, and Term of Office.

- a. The officers of the corporation shall consist of a President, one or more Vice Presidents, a Secretary, a Treasurer, and such other officers with such powers and duties not inconsistent with these Bylaws as may be approved by the Board of Directors. Any two or more offices may be held by the same person.
- b. The President shall be elected by the Board of Directors and shall serve a term specified by the Board of Directors. All other officers shall be appointed by the President of the corporation. The President shall designate the term of each of the officers, which term may not exceed three years.

Section 2: President. The President shall be the chief executive officer of the corporation and shall have general charge of the business affairs and property of the corporation in its general operations. The President shall do and perform such other duties as may be assigned by the Board of Directors.

Section 3: Vice President(s). During the absence or disability of the President, the Vice President shall exercise all the functions of the President and, when so acting, shall have all the powers of the President subject to all the restrictions upon the President. If the corporation has more than one Vice President, the President shall designate the Vice President who shall act as President. If the President cannot or does not designate the Vice President who shall act as President, the Board of Directors shall designate the Vice President.

### Section 4: Secretary. The Secretary shall:

- a. Record all proceedings of the meetings of the Board of Directors and any committee;
- b. Cause all notices to be duly given in accordance with the provisions of the Bylaws and any committee;
- c. Be responsible for the custody of the corporate books and records, except books of account for which the Treasurer is responsible;

- d. In general, perform all duties incident to the office of the Secretary; and
- e. Perform such other duties assigned by the Board of Directors or President.

Section 5: Treasurer. The Treasurer shall:

- a. Have charge of and supervision over and be responsible for the funds, securities, receipts, and disbursements of the corporation;
- b. Keep, or cause to be kept, all the books of account of all the business and transactions of the corporation;
- c. Render to the President, or the Board of Directors, and to the members, whenever requested, a statement of the financial condition of the corporation and of all the Treasurer's transactions;
- d. render a full financial report, based on the books and accounts audited annually by a certified public accountant at the annual meeting of the Board of Directors;
- e. In general, perform all duties incident to the office of Treasurer; and
- f. Perform such other duties as assigned by the Board of Directors or President.

Section 6: Removal of Officers. The President may be removed from office by the Board of Directors, at any regular or special meeting called for the purpose, when in its judgment the best interest of the corporation will be served. Officers, other than the President, may be removed by the President when in his or her judgment the best interest of the corporation will be served.

Section 7: Vacancies. A vacancy in the office of the President shall be filled for the unexpired portion of the term by the Board of Directors at any regular or special meeting. A vacancy in any other office shall be filled for the unexpired portion of the term by the President.

Section 8: Checks and Bond. The Board of Directors shall designate which officers shall have the authority to sign checks and drafts of the corporation. The officers with the authority to sign checks and drafts of the corporation shall be required to give bond for the faithful discharge of their duties.

## **ARTICLE VI: AUDITS**

The corporation shall be audited within six months following the close of its fiscal year by an independent certified public accountant licensed by the State of New Mexico selected by the Board of Directors. The certified public accounting firm who performed the audit shall furnish copies of its report to the corporation and the Regents.

## **ARTICLE VII: OMA AND IPRA COMPLIANCE**

As a corporation formed under the University Research Park and Economic Development Act, Secs. 21-28-1 et seq., the corporation is exempt from the Open Meetings Act, NMSA (1978), Secs. 10-15-1 et seq. and the Inspection of Public Records

Act, NMSA (1978), Secs. 14-2-1 et seq. Notwithstanding the availability of such exemptions under NMSA (1978), Sec. 21-28-7, the corporation shall conduct its business in compliance with the provisions of the Open Meetings Act and the Inspection of Public Records Act.

#### ARTICLE VIII: AMENDMENTS

The Bylaws may be amended by the Board of Directors at any annual, regular, or special meeting. Directors shall be entitled to at least five days notice in writing by mail of the meeting time and place at which the amendment is to be voted upon. The written notice must include a copy of the proposed amendment. No amendment to the Bylaws shall be effective until approved by the Board of Regents.

We certify that the above Bylaws of the corporation were adopted by the Board of Directors on the 20<sup>th</sup> day of March, 2008.

Samuel W. Smith 3/20/08  
President/Date

Arthur R. B. B. 3/20/08  
Secretary/Date

10-08-07 FINAL


**FIRST AMENDMENT TO BYLAWS  
OF  
LOBO DEVELOPMENT CORPORATION**

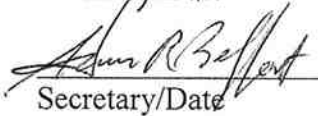
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The Bylaws of Lobo Development Corporation ("the corporation"), as adopted by the Board of Directors of the corporation on March 20, 2008 and as approved by the Board of Regents of the University of New Mexico on October 9, 2007, are hereby amended as follows:

The phrase "and the University Associate Vice President for Business Development and Auxiliary Enterprises" appearing in ARTICLE IV: BOARD OF DIRECTORS, Section 1: General Powers and Numbers of Directors, is hereby deleted and replaced by the phrase "and the University Vice President for Institutional Support Services".

We certify that the above Amendment to the Bylaws of the corporation was adopted by the Board of Directors on the 20<sup>th</sup> day of March, 2008.

 03/20/08  
President/Date

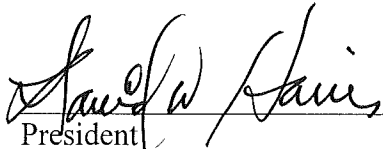
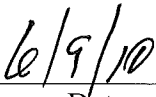

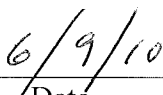
 03/20/08  
Secretary/Date

**SECOND AMENDMENT TO BYLAWS  
OF  
LOBO DEVELOPMENT CORPORATION**

The Bylaws of Lobo Development Corporation ("the corporation"), as adopted by the Board of Directors of the corporation on March 20, 2008, and as approved by the Board of Regents of the University of New Mexico on October 9, 2007, are hereby amended as follows:

The phrase "and the University Vice President for Institutional Support Services," appearing in ARTICLE IV: BOARD OF DIRECTORS, Section 1: General Powers and Numbers of Directors, is hereby deleted and replaced by the phrase "and the Secretary/Treasurer of Lobo Development Corporation."

We certify that the above Amendment to the Bylaws of the corporation was adopted by the Board of Directors on the 9th day of June, 2010.

 _____ President	 _____ Date
 _____ Secretary/Treasurer	 _____ Date

**THIRD AMENDMENT TO BYLAWS  
OF  
LOBO DEVELOPMENT CORPORATION**

The Bylaws of Lobo Development Corporation ("the corporation"), as adopted by the Board of Directors of the corporation on March 20, 2008, and as approved by the Board of Regents of the University of New Mexico on October 9, 2007, are hereby amended as follows:

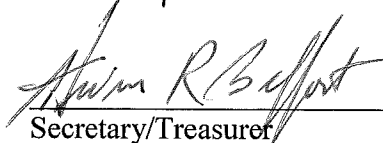
ARTICLE IV: BOARD OF DIRECTORS, Section 1: General Powers and Number of Directors, "The number of directors shall be nine." is hereby amended to read "The number of directors shall be ten." "...six of the directors (the "Positional Directors")..." is hereby amended to read "...seven of the directors (the "Positional Directors")..." "...and the Secretary/Treasurer of Lobo Development Corporation." is hereby amended to read "the Secretary/Treasurer of Lobo Development Corporation, and the University Athletic Director."

We certify that the above Amendment to the Bylaws of the corporation was approved by the University of New Mexico Board of Regents on the 12<sup>th</sup> day of March 2012.

We further certify that the above Amendment to the Bylaws of the corporation was adopted by the Board of Directors on the 29<sup>th</sup> day of March 2012.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

  
\_\_\_\_\_  
Date

**FOURTH AMENDMENT TO BYLAWS  
OF  
LOBO DEVELOPMENT CORPORATION**

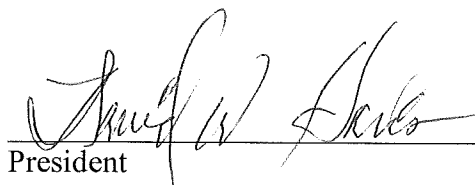
The Bylaws of Lobo Development Corporation ("the corporation"), as adopted by the Board of Directors of the corporation on March 20, 2008, and as approved by the Board of Regents of the University of New Mexico on October 9, 2007, are hereby amended as follows:

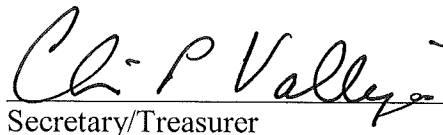
The phrase "(i) relieving the University of responsibilities to manage and develop University-owned real estate in a commercially reasonable manner and to maximize the University's return from these assets;" appearing in ARTICLE I: PURPOSE, is hereby deleted and replaced by the phrase "(i) relieving the University of responsibilities to acquire, own, manage and develop certain real estate in a commercially reasonable manner and to maximize the University's return from these assets;"

The sentence "In furtherance of these purposes, the activities of the corporation shall include the acquisition, development, disposition, and rental of University real estate." appearing in ARTICLE I: PURPOSE, is hereby deleted and replaced by the sentence "In furtherance of these purposes, the activities of the corporation shall include the acquisition, development, disposition and rental of real estate for the benefit of the University."

We certify that the above Amendment to the Bylaws of the corporation was approved by the University of New Mexico Board of Regents on the 8<sup>th</sup> day of October, 2013.

We further certify that the above Amendment to the Bylaws of the corporation was adopted by the Board of Directors on the 14<sup>th</sup> day of November, 2013.

 \_\_\_\_\_  
President Date 11/19/13

 \_\_\_\_\_  
Secretary/Treasurer Date 11/19/13





## **TAB 9**

### **Approval: Regent Nominations to Research Park Corporation Boards**

- a. Lobo Energy, Inc. Board of Directors:
  - Marron Lee
  
- b. Lobo Development Corporation Board of Directors:
  - Kim Sanchez Rael
  - Marron Lee
  
- c. STC.UNM Board of Directors:
  - Sandra K. Begay (reaffirmation)

# BYLAWS OF THE KUNM-FM RADIO BOARD Approved by the Board

~~June 3rd, 2014~~ (2018 DRAFT) @ 3/28/2018 (OUC EDITS 2018-10-24)

## ARTICLE 1: PURPOSE

KUNM-FM, a noncommercial educational radio station, is licensed to the Board of Regents. The Regents have the responsibility for all aspects of the station's operations, including programming, and assure that the station enjoys the full protection of the First Amendment so that the station can continue to fulfill its role as an institution of the press. Under Regents Policy 8.7, management responsibility is delegated to the President and the Provost, with a radio board making recommendations on programming issues and other important station policies and practices.

It will be the responsibility of the KUNM-FM Radio Board ("the Board"), working with the station management, to help ensure that KUNM-FM is operated according to the policy of the Regents of the University of New Mexico. The Board will advise station management and prepare and submit reports to the Regents through the Office of the Provost as indicated in these Bylaws. It is the vision of the KUNM Board that the station will serve New Mexico's diverse interests and communities.

KUNM shall operate in accordance with the federal Communications Act of 1934 and all rules and policies of the Federal Communications Commission that pertain to noncommercial educational radio stations.

## ARTICLE 2: OPERATION

In order to fulfill its purpose, the Board will perform its functions as follows:

- 2.1 Review and comment on all changes to programming as detailed in Article 8 of these bylaws.
- 2.2 Receive and review comments on any documented station policy or procedure when requested by any of the following:
  - a. The General Meeting via the Volunteer Representative
  - b. Any member of the KUNM Staff
  - c. The Regents or their designee
  - d. Any member of the KUNM listening community
  - e. Any voting member of the Board
- 2.3 Prepare an annual report for the Regents, copied to the Regents' designee and station management and made available to the public. The report will cover all actions taken; concerns raised by the Board, listeners, volunteers, or staff of

KUNM; and recommendations for changes and improvements to meet those concerns.

### ARTICLE 3: OVERSIGHT

All actions of the Board are subject to review by the Provost or Provost Designee. All actions taken by the Board must be in compliance with the applicable Federal Communications Commission rules and regulations, and with Federal and State law.

### ARTICLE 4: MEMBERSHIP – QUALIFICATIONS, SELECTION, CONDUCT

The Board will be composed of sixteen (16) members including fourteen (14) voting members and two (2) non-voting ex officio members. Ex Officio members of the board shall follow the definition found in Robert's Rules of Order, except where it is explicitly stated otherwise in these bylaws.

Ex Officio Members of the KUNM Radio Board shall be granted all rights and responsibilities excluding voting privileges as those afforded to regular board members, including but not limited to being counted for quorum and making eligible motions.

- 4.1 The fourteen voting members of the board will be selected according to the following procedures:
- Two undergraduate students, appointed by the President of the Associated Students of the University of New Mexico (ASUNM);
  - One graduate student, appointed by the President of the Graduate and Professional Student Association;
  - Two faculty members, appointed by the President of the Faculty Senate;
  - One University staff member, appointed by the President of the Staff Council;
  - Four community members, elected by subscribers;
  - Three "at large" members, appointed by the Provost; and,
  - One Volunteer Representative, elected by KUNM Volunteers.

In addition to the voting members, the Board will include the following ex officio members:

- One eligible ~~DFI~~ representative elected by the KUNM paid staff;
- The KUNM General Manager ~~and~~

Elected alternates may also attend meetings, but will not be counted as members of the board for purposes of quorum, making motions and voting unless and until such a time as the alternate is seated in a vacancy as described in Sec. 4.6.

Board members shall not receive any compensation for their services.

- 4.2 Preference for the appointed Board member positions will be given to persons

with prior radio experience or with special skills that will be of particular importance to the responsibilities of the Board.

- 4.3 The appointment and election processes will encourage the representation of women, minorities, and people of various socioeconomic backgrounds on the Board, as well as the representation of a broad array of points of view and philosophies.
- 4.4 Except for the Volunteer Representative, no voting member of the Board will be a past or present paid KUNM staff member or a volunteer who has been actively involved with KUNM-FM for one year prior to the terms for which they are selected.
- ~~4.5~~ Members of the Board will perform their duties faithfully and efficiently and never give rise to suspicion of improper conflict of interests with KUNM or the University. They must disclose any conflict of interest that may affect their independent judgment in the impartial performance of their duties by signing an annual conflict of interest disclosure form.

#### 4.6 Terms of Office; Vacancies

- a. Terms of Board members will be two years with the possibility of one two-year renewal, except for the ASUNM and GPSA representatives, whose terms will be one year with the possibility of three one-year renewals.
- b. Appointments to the Board will be staggered to promote continuity and ensure that some new members join each year. The Board will have the option to establish “adjustment terms” for appointed positions as needed to ensure the staggering of terms. The Board will determine the length of “adjustment terms” before the appointments to such positions are made, subject to the approval of the Provost or Provost Designee.
- c. Elections will be conducted in April, to be seated in May, every two years to fill four elected community positions plus two alternate positions. Election rules and guidelines will be determined by the Office of the Provost. The four candidates receiving the most votes will fill vacant community-member Board seats. The candidates placing fifth and sixth will be first and second alternates in order of their electoral finish. An alternate is not a voting member of the Board unless and until the alternate fills a vacancy. The first alternate will fill any elected vacancy that occurs in that term; the second alternate will fill any additional elected vacancy that occurs in that term, if any. Any additional vacancies will remain until a regular election is held.
- d. Should a vacancy occur in an appointed position or the volunteer representative position with at least six months remaining in the term, a replacement will be chosen to fill the remainder of the term using the same procedures described in Sec. 4.1. Should a vacancy occur in an elected community representative position, the alternates will fill the vacancy according to the procedure described in Sec. 4.6 part c. Only a term that lasts more than twelve months will be considered a full term in regard to term limits.

4.7 Upon notification to the Board chair, leaves of absence of up to six months will be granted to UNM faculty, staff, and student representatives who are on sabbatical or summer leave from the University.

4.8 Any Board member not on a leave of absence will be considered to have resigned after two unexcused absences within any six-month period, or after three consecutive absences. An absence will be considered excused if 24 hours’ notice is given to the chair, or in case of illness or emergency.

4.8.9 Any board member who is found by the board to have violated UNM Policies, including, but not limited to *Policy 2240: Respectful Campus*, may be removed from the board by 2/3 majority vote.

~~4.94.10~~ 4.104.11 In the event of a vacancy for the position of General Manager of KUNM-FM, a search committee of approximately eight persons will be appointed by the Provost in consultation with the Board. A majority of the search committee will be Board members representing various constituencies. The chair of the search committee will be selected by the Provost.

~~4.104.11~~ All board members must receive annual professional training to hear grievances in accordance with KUNM Grievance Policy and other applicable UNM policies.

## ARTICLE 5: COMMITTEES

Standing committees of the Board will include:

- 5.1 A Governance and Grievance Committee consisting of at least three members of the Board, which will function as defined in the KUNM Grievance Procedure.
- 5.2 A Programming Committee consisting of at least three members of the Board, which will conduct periodic program reviews in accordance with Section 8.13 of these Bylaws.

Other special committees and standing committees may be established by the Board.

## ARTICLE 6: OFFICERS

- 6.1 A Chairperson, Vice Chairperson and Secretary will be selected by a majority vote of the members and will serve in office for one year.
- 6.2 The Chairperson will prepare the Board agenda. Agenda items may be submitted by members of the Board, station management, the Provost, the public, and volunteers. The Chairperson will also conduct meetings, appoint members to committees established by the Board, and serve as the official representative of the KUNM-FM Board at official functions. The Chairperson will vote only in the case of a tie vote. The Chairperson will be responsible for the issuance of the Annual Report.
- 6.3 The Vice Chairperson will assume the duties and responsibilities of the Chairperson in the event of the Chairperson's absence. In the event of the Chair position becoming vacant prior to the end of the elected term, the Vice Chair will automatically assume the position of the Chair and a new Vice Chair will be selected by majority vote. If for any reason the Vice Chair is unable or unwilling to assume the role of the Chair, a new slate of officers will be selected by majority vote of the members and will serve until their term is completed. In the event the Vice Chair position becomes vacant prior to the end of the elected term, a replacement Vice Chairperson will be selected by a majority vote of the

members and will serve in office for the remainder of the term.

- 6.4 The Secretary will be responsible for taking and distributing minutes to Board members and for publicizing dates, times, and places of meetings. The Secretary will keep the Board Roster up to date and will forward updates to station management for updates to the website and Zounds!. In the event the Secretary position becomes vacant prior to the end of the elected term, a replacement Secretary will be selected by a majority vote of the members and will serve in office for the remainder of the term.

## ARTICLE 7: MEETINGS

- 7.1 The Board will meet at least once every other month.

- 7.2 In accordance with 47 U.S.C. § 396(k)(4), All meetings will be publicly announced on the air, on the KUNM website, and in the printed KUNM program guide, indicating the date, time, and place of meetings, at least seven days in advance of the meeting.

- 7.3 Special meetings (i.e., additional meetings beyond the regularly scheduled meetings) will be called by the Chairperson as necessary or by written request of three members of the Board. The Secretary will ensure that all members and the public are notified.

- 7.4 In accordance with 47 U.S.C. § 396(k)(4), All meetings of the Board, regular or special, will be open to the public and will be conducted in public facilities, subject to all applicable federal and state open meeting requirements, as well as to the certification requirements of the Corporation for Public Broadcasting.

- 7.5 In accordance with 47 U.S.C. § 396(k)(4), Executive sessions may be convened in accordance with the KUNM Grievance Procedure. These sessions will be closed and their minutes kept confidential; members may not divulge the proceedings of these sessions. Within a reasonable period of time after such a meeting the Board shall make available to the public a written statement containing an explanation of the reasons for closing the meeting.

- 7.6 The Board will allow public comments on all agenda items or any other items relevant to the Board or to KUNM operations at all of its regular and special meetings.

- 7.7 The order of business will be decided by majority vote of the Board. The order of business may be altered or suspended at any meeting by a majority vote.

- 7.8 A quorum will consist of a simple majority of those positions filled at the time of each meeting, excluding members on leaves of absence, but will consist of no fewer than five Board members.

- 7.9 The rules contained in the current edition of Robert's Rules of Order, Newly Revised will govern the Board in all cases to which they are applicable and in which they are consistent with these Bylaws and with any special rules the Board may adopt.



## ARTICLE 8: ROLE OF THE KUNM-FM RADIO BOARD IN DETERMINING PROGRAMMING

- 8.1 In accordance with the Regents Policy section 8.7 on KUNM, the Board will make recommendations to station management on programming issues and other important station policies, procedures, and practices. Because of the potential impact of significant programming changes on the station's support for the academic mission of the University and/or on its responsiveness to the community, station management must consult with the Board before making such changes, in accordance with the procedures outlined in these Bylaws.
- 8.2 The Board classifies programming changes as follows:
- a. Major Programming Change: A significant alteration of the substance, duration, and/or broadcast time of a regularly scheduled program having a duration of 30 or more minutes, which lasts longer than 13 consecutive weeks. (Such changes include, but are not limited to, changing the genre of a music program, substituting a news/public affairs program for a music program and vice versa, substituting a locally produced program for a syndicated program or vice versa, or significantly changing the format of a program).
  - b. Temporary Program Change: A change in programming that will not last more than 13 consecutive weeks.
  - c. Other Programming Changes: A change that does not alter the overall substance, duration, and/or broadcast time of a program.
- 8.3 The station management will report Temporary Program Changes to the Board in writing according to the classifications outlined in Section 8.2, specifying the reason for the change(s), the service/benefit the changes will offer the listening public, and costs or savings, if any. Whenever possible, station management will report to the Board prior to the change occurring. If, for any reason, the change must occur before notification to the Board, station management will report on the change at the next Board meeting. The Board may comment and may make recommendations regarding such program changes to the station management. Station management will take the Board's concerns and recommendations into account when implementing such changes and will report at the following Board meeting on its actions regarding the Board's recommendations.
- 8.4 The station management will initiate consideration of a Major Programming Change by the Board by submitting a written recommendation plan at least ten (10) days in advance of a regularly scheduled Board meeting, and in accordance with section 8.5 of the Bylaws. This process will begin prior to the program change being implemented on the air. The recommendation plan must include the following information:
- a. The name, purpose, description and format of the new or replacement program

- b. The producer(s) and/or responsible party/parties and relevant experience
- c. For music and arts programs, examples of the artists/performers/composers to be featured
- d. For news and public affairs programs, sample topics and types of potential guests (e.g. public officials, UNM faculty and/or Staff, special interest group)
- e. The specific service/benefit the program would provide to ~~a~~ diverse ~~interests~~ ~~listening community~~, and whether this service/benefit is readily available on KUNM or elsewhere, and if so, how the recommended program would complement the existing service
- f. The audience segment(s) the program is intended to serve
- g. How the program furthers the Regents' Policy on KUNM
- h. The time slot and frequency (daily, weekly, monthly, etc.) the program is to be aired, with a rationale for these choices
- i. Any needs for training or other station support
- j. The budget for the program (if any)

The ~~recommendation plan~~ must also include the following information regarding the existing program to be replaced:

- a. The name, purpose, description and format of the program
- b. The producer(s) and/or responsible party/parties and relevant experience
- c. The specific service/benefit the program provides and whether this service/benefit is readily available on KUNM or elsewhere
- d. The audience segment(s) the program appears to serve
- e. How the program furthers the Regents' Policy on KUNM
- f. Any needs for training or other station support
- g. The cost of the program (if any)
- h. The reason(s) for the proposal to replace the existing program with the recommended program.

8.5 Input by the operations staff and volunteers is a critical aspect of the program change process. Prior to coming before the Board, all major program changes will be discussed at the KUNM General Meeting.

The following information must be ~~posted on the KUNM website and~~ broadcast on KUNM for one week prior to the first Board meeting at which the Major Programming Change is scheduled to be considered:

- a. A brief description of the new program, the time slot when it will be broadcast, and a description of the existing program affected.
- b. An announcement relating the time, date, and place of the Board meeting, inviting public comment (in person and/or in writing) on the proposed changes.

~~8.6 At the discretion of the Board, additional announcements may be made in Zounds!, the Daily Lobo, other daily newspapers, and/or appropriate outlets.~~

~~8.7~~8.6 The Board will take public comments at all meetings at which the recommended Major Programming eChange is considered. These will include oral comments by members of the public attending the meetings, and any written comments received by KUNM staff, which will be forwarded to the Board in a timely manner.

~~8.8~~8.7 The Board will begin discussion of a Major Programming Change at the meeting at which the program change proposal is presented by the station management. The Board will make its recommendation at this initial meeting or the next succeeding meeting of the Board. At the request of the Board or General Manager, the Provost or Provost Designee may approve extensions of time for the Board's recommendation.

~~8.9~~8.8 If the Provost or Provost Designee approves such extensions of time, the Board may hold additional public hearings and/or invite further written comments from the public concerning the proposed Major Programming Cehange(s). The information described in Article ~~8.6~~8.5 must be posted to the KUNM Website and broadcast on KUNM for one week prior to the next Board meeting at which the station management's recommendations are scheduled to be considered. ~~At the discretion of the Board, additional announcements may be made in other appropriate media outlets.~~

~~8.10~~8.9 After it has completed its review, the Board will decide, by a majority of the members present and voting at a regularly scheduled meeting, to recommend to accept or reject the proposed Major Program Cehange.

~~8.11~~8.10 Any ~~recommended~~ Major Programming Changes plans recommended for acceptance approved by the Board may be immediately put into effect by the station management.

~~8.12~~8.11 If the Board votes against the Major Programming Change, the station management will have ten days to request a review of the Board's recommendation by the Provost or the Provost Designee. The Provost or Designee will then meet with the Board and station management at the next Board meeting to hear arguments. At this meeting, the Board may present any proposed modifications to the programming change as an alternative. The Provost or Provost Designee will decide whether to adopt, reject, or modify the Board's recommendation. Upon review, the Provost or Provost Designee will have the discretion to incorporate some or all of the recommendations of the Board or the station management. In making such decisions, the Provost or Provost Designee will be guided by and act consistently with the current Regents' Policy Statement on KUNM.

~~8.13~~8.12 The Board is charged with undertaking periodic reviews of all

programming at least once every year, and with making recommendations to station management. A written copy of these reviews will be provided to the Provost. The Board ~~will~~may seek ongoing input regarding these recommendations from constituents including ~~listeners and members;~~the greater listening community, UNM administration, faculty, students and staff; and KUNM volunteers, staff, and management.

## ARTICLE 9: AMENDMENTS

9.1 These Bylaws may be amended by two-thirds of the voting members of the Board provided that such amendment has been submitted in writing at the previous regular meeting, and received by any members not in attendance at such meeting, together with notice of the meeting at which items will be considered. These Bylaws and any such amendments are subject to approval by the Board of Regents, which reserves the right itself to make amendments to the Bylaws.

# **KUNM Radio Board 2017 Annual Report to the UNM Board of Regents**

This report is a summary of the work of the Radio Board for the 2017 calendar year.

KUNM is licensed by the FCC to the Board of Regents of the University of New Mexico (the "Regents"). The Regents have the responsibility under the Communications Act of 1934, as amended, for all aspects of the station's operations, including programming.

The Regents, as licensee, have established Regents policy 8.7 to emphasize its commitment to programming of the highest quality on KUNM, to articulate the station's role in complementing the academic mission of the University and in meeting community needs, and to define the administrative structure for operation of the radio station.

In this report, the Radio Board will make recommendations regarding the review of the current governing documents, grievance procedure and will review highlights from the Board's 2016-2017 Program Review Report.

## **Background**

The KUNM Radio Board was established by the Board of Regents in 1988 to establish and maintain a process to address listener concerns and volunteer grievances and to make recommendations to station management on programming issues and other important station policies and practices. The KUNM Radio Board, referred to in this report as the Board, provides a forum where KUNM staff, volunteers and members of the listening community are free to voice their views and concerns. The Board operates under bylaws approved by the Board of Regents.

It is the Board's responsibility under the Regents Policy and Board Bylaws to participate in a process for volunteer grievances, to review the issues brought before it and to communicate those matters to KUNM management. The bylaws also require that the Board prepare an annual report for the Board of Regents that covers actions taken, concerns raised, and recommendations made.

## **Governance**

The KUNM Radio Board currently operates under a governance structure that was put in place in 1988 and primarily consists of the Regents Policy on KUNM, KUNM Radio Board Bylaws and the Volunteer Grievance Procedure.

Over the past four years the Board has worked on revisions to the Radio Board Bylaws with the intent to try to update these documents and improve the processes that these documents govern. In 2017 the Radio Board continued work on the revision of its Bylaws which would require the approval of the Board of Regents. The proposed changes to the Radio Board Bylaws fundamentally clarified and updated the 2008 Bylaws. There are multiple factors that have impeded this process which include multiple cycles of review and approval of Staff, Volunteers, Provost Designee and Station Management. Significant Board turnover each year and the resulting Board education process also impeded the approval process.

The Bylaws provide that, with the Provost Designees approval, the Radio Board may amend that portion of

its Bylaws related to the terms of Radio Board members. The current appointment schedule has more than 50% of the Board turning over on an annual basis. This Board turnover inhibits the Board's ability to fulfill its required responsibilities. The Board studied membership Terms by category (e.g. Provost Appointee, Elected, UNM Faculty) and proposed staggering of appointments which would have provided for a reduced annual Board turnover. The proposal was not supported by Station Management and further work was discontinued.

Working with KUNM management, Volunteers and KUNM Staff, the Radio Board completed revisions to the KUNM Grievance Procedure which were forwarded to the Provost for final approval and adoption.

At the September 2017 meeting of the Radio Board the following people were elected as Board officers for the coming 2017-2018 year:

- Chair - Julio Dominguez-Soto (Elected by Members)
- Vice Chair – Elisha Allen (UNM Staff appointee)
- Secretary – Brenna Lissoway (Elected by Members)

***Recommendation:***

The Radio Board recommends that the reporting structure between the Provost's office and KUNM Management be clarified and a more defined communication process be established between the Radio Board and the Provost's office.

**Grievance**

No grievances were presented to the Board in 2017.

The Governance & Grievance Committee of the Board developed a more systematic training protocol in 2016 with accompanying presentation documents. In 2017, the training document was used to inform both KUNM Volunteers and the Board.

New Board members must receive grievance training, as required by the KUNM Radio Board bylaws, to understand their roles in the grievance process. Grievance training was provided by Marc Robert to both the Board and Volunteers. Marc was a Community Elected member of the Board through April 2017 and is also an attorney

***Recommendations:***

Continue to provide grievance training, on an annual basis, to the Volunteers as well as the Board.

**Programming**

No program change proposals were submitted to the Board for review during 2017. The Board believes that Station programming continues to meet the Regents' Goals for KUNM.

As part of its responsibilities under the Radio Board Bylaws the Board is charged with undertaking periodic reviews of all programming, preferably on an annual basis, and with making recommendations to station management. A written copy of these reviews will be provided to the Provost.

Local programming on KUNM is created by a diverse and dedicated group of public radio professionals and volunteers who serve audiences that are unserved elsewhere on the radio dial. The KUNM news team reaches across the state producing award winning reporting. Mixed with national news and information programming from NPR and other media outlets, the Radio Board believes that KUNM fulfills the Regent's primary goals for the station.

Highlights from the 2016-2017 Program Review report are as follows:

### ***Listenership***

Despite these successes, during 2016 and 2017 the Radio Board had to turn to publicly available data to gain an understanding of whether KUNM is losing, maintaining or gaining audience and Members. Up until 2016, it can be determined that KUNM Radio listening audience is declining. This is concerning because, erosion of audience could lead to a diminishment of financial support from Member/Listeners and Underwriters. KUNM's Member/listener's contributions and Underwriters continue to provide approximately \$1.4 million of the station's annual \$2.5 million cash budget.

Key facts:

- Based on Nielsen audience data, the weekly audience of KUNM radio demonstrated a decline from Spring 2011 to Spring 2016 -- from a high of 116,000 listeners per week to a low of 88,000 - a 24% decrease.
- 2017 data has demonstrated an increase of Listeners to a level of 100,000.
- During this same time frame, KUNM reports a decline in member/subscribers from 8200 in Spring 2011 to 7500 in Spring 2016.
- Fiscal Year 2017 KUNM membership has increased to 8,379 which exceeds 2011 and is a 12% increase over 7,477 Membership in Fiscal Year 2016.
- Some of KUNM's most popular programs are drive-time news programs, in which local news is combined with NPR national news. Others are award winning unique local programs.
- Digital media consumption in the U.S. has jumped 300% in the past ten years. While more than 90% of Americans consumed radio in 2016, 60% also consumed audio via the internet.

### ***Recommendations:***

1. That KUNM continue to expand its streaming and digital content, including increasing digital availability of all programming, podcasting many locally produced programs and promoting its internet menu in its marketing strategy.
2. In June and December of 2018, we recommend Station Management provide to the Radio Board its recommended programming changes, if any, to the KUNM programming schedule.

### **Conclusion**

KUNM remains a vital part of the University of New Mexico and the New Mexico media landscape. The Radio Board remains committed to its role as an advisor to the station.

This report was prepared by the KUNM Radio Board and was reviewed and recommended for approval at its meeting of April 3, 2018.

# **Regent Advisors' Comments/Reports**

*Reports may be included in the agenda eBook.*

*List of 2018-2019 Regent Advisors:*

*Steve Borbas, President, Retiree Association*

*John Brown, President, UNM Alumni Association*

*Rob Burford, President, Staff Council*

*Laurie Moye, Chair, UNM Foundation Board of Trustees*

*Boney Mutabazi, President, Graduate & Professional Student Association (GPSA)*

*Becka Myers, President, Associated Students of The University of New Mexico (ASUNM)*

*Daniel Perea, President, Parent Association*

*Pamela Pyle, President, Faculty Senate*





## **UNM Alumni Association and Office of Alumni Relations Report**

**April, 2019**

### **Student Engagement**

- Trailblazers have recruited 13 new members and will host their retreat on April 14, 2019
- Donut Wednesday hosted on Wednesday, April 2.
- Student Employee Appreciation Week is scheduled for April 15-19 with awards on the 18<sup>th</sup> and a carnival on the 17<sup>th</sup>.
- April 2 – Free Grad Photos at the U – 76 graduating students participated
- May 2 – UNM Ring Ceremony and Free Grad Photos at the U

### **Alumni Engagement**

#### **April**

April 4, 2019. The 3rd Annual D. H. Lawrence Lecture will feature Marianna Torgovnick, professor at Duke University and director of the Duke in NY Arts and Media Program in NYC. The lecture will be held at the UNM Harwood Museum of Art in Taos, New Mexico and is sponsored by the UNM Alumni Association, D.H. Lawrence Ranch Initiatives, Department of English Language and Literature, Harwood Museum of Art, UNM Student Affairs, UNM Women Studies, UNM International Studies Institute. A special tour of the D. H. Lawrence Ranch is also scheduled for earlier in the day.

April 6 - Austin/San Antonio Area Alumni Wine Tasting | Hye Meadow Winery followed by others | 11 a.m.

April 24. Lobo Living Room: *Reading the River*. UNM Professor Emerita, Basia Irland, Fulbright Scholar and founder of the Art and Ecology Program at UNM will present the program.

April 25 - Black Alumni Chapter T.A.S.T.E. (Take a Student to Eat) | Hodgkin Hall Alumni Center | 3 p.m.

April 25 - School of Architecture + Planning Alumni & New Grad Happy Hour | Draft and Table | 5:30 p.m.

April 25 – Native Alumni Chapter Meetup to see the Native Guitar Tour | Marble Brewery Downtown | 7 p.m.

April 26 – CSW Magazine Release Reception | Willard Reading Room in Zimmerman Library | 6:30 p.m.

April 27 – Black Alumni Chapter honors graduates at Black Graduation and Awards Ceremony | UNM SUB Ballroom | 11 a.m.

April 27 – Best Student Essays Magazine Release Reception | Honors Forum | 2 p.m.

April 27 - Daily Lobo Alumni Barbeque and Awards Ceremony | Albuquerque Press Club | 6 p.m.

April 28 – Native American Chapter at UNM's 64th Annual Nizhoni Days Pow-wow | Johnson Field | 11:30 a.m.

## May

May 4 - Dallas Alumni Service Project & Cinco de Mayo Celebration | Nash Farm | 11 a.m.

May 5 - LA Chapter Cinco de Mayo Celebration | Duke's Huntington Beach | 12:15 p.m.

May 9 – College of Education Chapter Golden Grads Tour of Teacher Prep Program | La Mesa Elementary School | 8:15 A.M.

May 9 - Young Alumni Chapter New Grad Bash | Hodgkin Hall Alumni Center | 5:30 p.m.

May 10 – Golden Grads Robing, Open House and Campus Tour for the class of 1969 – Hodgkin Hall | 8:30 A.M – 3:30 P.M.

May 11 – Golden Grads Participate at Convocation

May 11 – UNM Celebrates the Class of 2019

May 11 - Austin & Houston Alumni Happy Hour | Brazos Valley Brewing Co. | 1 p.m.

May 17 - San Diego Chapter Happy Hour | Karl Strauss Brewing Co., Sorrento Mesa | 5:30 p.m.

May 19 - Phoenix Chapter Scholarship Golf Tournament | Stonecreek Golf Club | 6:30 a.m.

May 21 - Daily Lobo, CSW & BSE Alumni Planning Meeting | Hodgin Hall Alumni Center | 5:30 p.m.

May 23 – Native American Chapter Membership Meeting | Hodgin Hall Alumni Center | 5:30 p.m.

May 24 - Las Vegas Chapter at the Las Vegas Aviators | Las Vegas Ballpark | 7 p.m.

### Communications Statistics

#### **Website** *March 1 - 31*

Pages	Unique Views
<b>Website (Page views)</b>	<b>13,311</b>
1. Scholarships	376
2. Home	1,256
3. Scholarship Criteria	121
4. Online Community	172
5. Travel	241
<b>iModules</b>	
1. Email Marketing Unsubscribe	199
2. Community Login	336
3. First-Time Login	81
<b>Technology (Sessions)</b>	<b>7,340</b>
1. Desktop	4,331
2. Mobile	2,518
3. Tablet	491
<b>New Visitors</b>	<b>5,253</b>
<b>Returning Visitors</b>	<b>1,301</b>

#### **Online Community** *March 1-31*

New registered members	88
New members	1,915
New non-members	593
Profile account created	535
Unique profile updates	119
Unique logins	81
Total in Community	352,040

## Broadcast Emails

In March, the Alumni Relations Office sent 23 emails, including the Howler on March 7 and reminder emails for events.

No. of addressees*	Opens	Clicks	Bounces	Unsubscribes
<b>238,618</b>	45,653	679	19,294	580

*\* Total number of people sent to (people can receive multiple emails to comprise this total)*

## Social Media

Social media statistics for March 2019:

	Facebook	Instagram
Followers (as of 4/3/2019)	5,302	1,109
Posts	22	5
Total impressions for the month	269,477	3,429
Link clicks	809	—

## Howler Statistics

The Howler monthly e-newsletter statistics:

	Dec. 2018	Jan. 2018	Feb. 2019	March 2019
Delivered	94,717	94,197	93,743	94,195
Bounces	4,963	5,195	5,054	3,315
Opened	11,211	10,882	11,111	16,233
Clicks	415	269	320	617
Unsubscribes	93	89	96	78

## Marketing & Communications

March 2019 had several active integrated marketing and communications plans created and executed – including graphic design of collateral pieces and website updates and forms to take RSVPs, etc. – in support of events and programs, including:

1. Chapter Lobo Day Celebrations
2. Chapter Planning Meetings
3. Mountain West Tournament/Fan Reception Party
4. Commencement Activities including Golden Grads, Photos at the U, and New Grad Bash

